

- PRESENT Loretta Frankovitch, Pete Coppins, Rita Geiben, Chris O’Hara, Jillian Stokes, James Baptiste, Donna Cassick, Historian Russ Piper
- CALL TO ORDER Loretta Frankovitch called the Historical Preservation Commission meeting to order at 6:00pm with the Pledge of Allegiance.
- MINUTES A motion was made by Pete Coppins seconded by Chris O’Hara and passed unanimously to approve the August 12, 2024 minutes as submitted.  
Rita Geiben was not at the meeting and abstained.
- OLD BUSINESS **125 S 5<sup>th</sup> St. – Bocce Ball Court – Certificate of Appropriateness 2024-13**  
Owner Taylor Crystal stated he attended the Planning and Zoning meeting and both Boards denied the placement of the bocce ball court due to the fact that it is in the village right of way. Crystal would like to move the bocce ball court to the north side of the property which will not be in village right of way. I will put lavender around it and will be cutting into flower beds that are there and bring mulch up to it. Once the court is moved I will be reestablishing flower beds that I had cut into and the rest will be filled in with grass at the current location.  
  
A motion was made by Pete Coppins seconded by Rita Geiben and passed unanimously to accept the Bocce Ball Court Application for Certificate of Appropriateness 2024-13 at 125 S 5<sup>th</sup> St. to move the bocce ball court to the north side of the property, not in the village right of way and surround with lavender as presented.
- OTHER **Christmas Lights in the Historical District**  
Taylor Crystal questioned if he would be able to put up Christmas lights up during the holidays on his two properties in the historical district. Loretta Frankovitch stated that as long as they are timely and tasteful that would not be a problem.
- NEW BUSINESS **481 Plain St – Paint Garage Door and Trim Black -Application for Certificate of Appropriateness 2024-09**  
A motion was made by Chris O’Hara seconded by Jillian Stokes and passed unanimously to approve the Application for Certificate of Appropriateness 2024-09 at 481 Plain St. to paint the garage door, garage door trim and trim around the garage window black as presented.  
  
**481 Plain St – Place Street Numbers and Mailbox on Door -Application for Certificate of Appropriateness 2024-10**  
A motion was made by Pete Coppins seconded by Jillian Stokes and passed unanimously to approve the Application for Certificate of Appropriateness 2024-10 at 481 Plain St. to remove the mail slot on the door, put a black mailbox where the slot was and place the street numbers on the new mailbox as presented.  
  
**481 Plain St – White Picket Gate and 5ft Black Chain Link Fence -Application for Certificate of Appropriateness 2024-11**  
A motion was made by Rita Geiben seconded by Jillian Stokes and passed unanimously to approve the Application for Certificate of Appropriateness 2024-11 at 481 Plain St. to place an arched white, picket gate between the house and garage and to install a 5ft black chain link fence behind the bushes in the backyard as presented.  
  
**481 Plain St – Replace Broken Stoop, Doorstep and Steps at the Street -Application for Certificate of Appropriateness 2024-12**  
Kathleen Pascoe explained that the steps at the street are split and uneven and are a hazard. The drop right out of the front door is very high and I would like to lift the stone entrance up. James Baptiste suggested a handrail at the street steps. Pascoe stated there is a small one there but I would like to put white handrails on both sides of the street steps.  
  
A motion was made by Chris O’Hara seconded by Rita Geiben and passed unanimously to approve the Application for Certificate of Appropriateness 2024-12 at 481 Plain St. to repair and add handrails to the three street steps and have a footer designed and added in the sketch to be submitted for the building permit. At the door entrance cut the benches from the lattice and cut out a section of the lattice then reinstall benches at the new height and tie the lattice back in once the stoop is repaired as presented.

Pete Coppins asked Pascoe if the contractor can reuse any of the stone that is taken out when repairing the three street steps that would be great; but whatever is not used, save because there are people in the village that would love to have them for the historic aesthetics.

**ADJOURNMENT**

A motion was made by Rita Geiben seconded by Chris O'Hara and passed unanimously to adjourn the meeting at 6:30pm.

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Donna Cassick Deputy Clerk