

## Historic Preservation Commission

February 25, 2019

PRESENT Loretta Frankovitch, Peter Coppins, Rita Geiben, Susan Hofert, James Fittante, Secretary Stacey Sheehan

EXCUSED Chairman Ken Slaughaupt

Following the pledge of allegiance Loretta Frankovitch called the Historic Preservation meeting to order at 6:04 PM.

MINUTES Motion to approve the meeting minutes of November 26, 2018 was made by Peter Coppins, and seconded by Jim Fittante, passing unanimously with the request to further clarify that the property at 470 Ridge Street was removed from historical designation as it was determined that once the property itself was demolished, the land no longer retained historical significance.

OLD BUS. 100 Year Old Inventory Project – Update

Loretta Frankovitch provided a brief update, stating that the photography portion of the 100 year old inventory project was complete, and suggested that the next step would be deciding the best method to use to categorize them. As it was an update no motions were made.

Stacey Sheehan added that the photos were compiled on a thumb drive for chairman Slaughaupt to review when he was ready, the thumb drive is available at the Deputy Clerks desk.

NEW BUS.

COA. Sign Application Samana Salt Spa – 700 Center Street

Board Member Jim Fittante recused himself and presented an application for certificate of appropriateness asking to add signage to the Samana Salt Spa located at 700 Center Street. Renderings were presented and it was shown that the signs were both appropriate and esthetically pleasing. Rita Geiben presented a motion to approve the application as presented, it was seconded by Loretta Frankovitch. Secretary Sheehan polled the board and the motion was passed with the following votes:

James Fittante	recused	Peter Coppins	“YES”
Rita Geiben	“YES”	Susan Hofert	“YES”
Loretta Frankovitch	“YES”		

### SHIPO ANNUAL REPORT

Loretta Frankovitch opened this SHIPO report has to do with this Historic Preservation Commission being a CLG (Certified Local Government). This report is done annually, collectively with input from all members, Frankovitch explained. This report gives an outline of what the Historic Preservation Commission has accomplished throughout the year.

The report form was distributed to the Historic Preservation Commission members for reference.

Loretta Frankovitch said we will need a list of all the members and their contact information along with resumes of the new members to submit with this report.

Loretta Frankovitch went through the report line for line explaining the question and giving some answers. A discussion was held about the training and several members explained the training they had completed during the past year.

James Fittante suggested that the commission should look into SHIPO based training. Fittante also said James Finelli may be willing to come back to Lewiston and offer a

training session. I will work with Chairman Slaughenhoupt and reach out to James Finelli he may have suggestions.

Rita Geiben said she would like to attend an introductory training session.

Susan Hofert agreed she would also like to attend a basic training session.

Peter Coppins said he would like to know more about meeting structure, and that he would also like to attend a training session.

Loretta Frankovitch said we previously had Thomas Yots give a training session we will have to look into this.

David Seide of Preservation Buffalo Niagara from the audience offered to give a seminar.

Loretta said she knew of upcoming training National Trust for Historical Preservation conference in Denver being held in October 2019.

A New York State Preservation conference is being held in Rochester, April 25, 2019 to April 27, 2019. Loretta Frankovitch said I will get information. She referenced [www.landmarksociety.org/conf](http://www.landmarksociety.org/conf).

#### FIRST PRESBYTERIAN CHURCH NATION DESIGNATION

Loretta Frankovitch said that the First Presbyterian Church has requested support letters for their national designation of the church and cemetery. Chairman Slaughenhoupt has a letter prepared for the First Presbyterian Church from us. They have requested a letter from the Mayor and the Village Historian as well.

Loretta Frankovitch made a motion to approve the designation of the First Presbyterian Church and the village cemetery as a locally designated historic property.

Stacey Sheehan polled the Historic Preservation Board and received the following results:

James Fittante	“YES”	Peter Coppins	“YES”
Susan Hofert	“YES”	Rita Geiben	“YES”
Loretta Frankovitch	“YES”		

#### ADJOURN

A motion was made by Susan Hofert, seconded by Peter Coppins and passed unanimously to adjourn the Historic Preservation Commission meeting at 6:44 PM.

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Amy Salada, Clerk Treasurer

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Stacy Sheehan, Deputy Clerk