

- PRESENT Loretta Frankovitch, Pete Coppins, Rita Geiben, Jim Fittante, Christine O’Hara, Historian Russ Piper, Deputy Clerk Donna Cassick, Clerk Shannon Fundis
- CALL TO ORDER Loretta Frankovitch called the Historical Preservation Commission meeting to order at 6:00pm with the Pledge of Allegiance.
- MINUTES A motion was made by Chris O’Hara seconded by Jim Fittante and passed unanimously to approve the December 11, 2023 minutes as submitted.
- OLD BUSINESS **315 Center Street – Historic Designation**
OTHER Pete Coppins explained that at the last meeting the owner’s reason for not wanting to have 315 Center St. designated was because he is going to request variances on the property for another building project and he felt the designation might interfere with the process.
- Rita Geiben stated the owner did not have a problem with the house being designated but he would like to get the property subdivided, first. Architect David Giusiana said they are waiting on the property to be surveyed.
- Loretta Frankovitch said we will table 315 Center St. historic designation to be discussed at the next meeting.
- NEW BUSINESS **795 Center Street – Rellim Hair & Makeup Design Studio – Sign Application**
A motion was made by Jim Fittante seconded by Rita Geiben and passed unanimously to approve the wall, under canopy and panel sign (by the street) as presented for Rellim Hair & Makeup Design Studio.
- 625 Center Street – Century 21- Sign –Application for Certificate of Appropriateness 2024-01**
A motion was made by Chris O’Hara seconded by Pete Coppins and passed unanimously to approve Century 21 sign Application for Certificate of Appropriateness 2024-01 as presented without illumination. Request for lighting, in the future, will need the property owner and HPC approval.
- 400 Plain Street – Full Circle Mind & Body - Sign –Application for Certificate of Appropriateness 2024-02**
A motion was made by Jim Fittante seconded by Pete Coppins and passed unanimously to approve the Full Circle Mind & Body sign Application for Certificate of Appropriateness 2024-02 for three cream-colored signs with black lettering to be located on wall, window, and ground (ground is two-sided sign with solar lighting) as presented.
- 820 Center Street – Crosby’s – Sign Application**
Chris McCaffrey of Ulrich Signs presented plans for a sign rebranding at 820 Center St. Reid Petroleum owns Crosby’s and they are converting all Exxon locations to Crosby’s. Subway is listed on the building and on the free-standing sign where all the panels are the same. On the canopy, we just replaced Exxon with Crosby’s. Same thing with the pumps graphics which actually used to have more signage, but now just say Crosby’s.
- There was discussion about the Crosby’s sign on the canopy being larger than the previous Exxon sign. McCaffrey stated they can replace the panel size and make the letters smaller to fit on the canopy.
- A motion was made by Pete Coppins seconded by Rita Geiben and passed unanimously to approve the Crosby’s sign application with the stipulation that the panel size and letters on the canopy sign do not extend over the height of the canopy.
- Academy Park Pavilion**
Jim Fittante recused himself to present plans for a pavilion to be built in Academy Park. The pavilion will measure 110 x 60, 6000 sf with an approximate capacity of 300, which is reasonable to the size of the park. There will not be any trees removed and the pavilion will only take up 2% of green space. The colors and columns will complement the existing band shell. The ceiling will be 9ft 4, sealed off with a soffit and the floor will be concrete. The pavilion will have lights and electrical.

Fittante explained the pavilion has been well thought of over the last three years. The placement of the pavilion was thought to complement the ice skating rink if it were to ever come back. The backside of the columns are flat so they will be able to accept any type of roll down closure. The location of the pavilion can also be used for the band shell VIP seating and many other events that take place in the park.

A motion was made by Rita Geiben seconded by Chris O’Hara to approve the pavilion as presented.

Deputy Clerk Cassick polled the board and the motion passed as follows:

O’Hara – YES Geiben – YES Coppins – YES Frankovitch – YES
Fittante abstained.

DISCUSSION

Loretta Frankovitch stated we are at the end of the year where we have to generate things we have done in the past year for our yearly report and forward them to Deputy Clerk Cassick.

Pete Coppins suggested to have a meeting to talk about goals for the next year and start having a goal meeting every year. Everyone agreed to schedule a work session on Saturday, April 13th at 9am.

ADJOURNMENT

A motion was made by Rita Geiben seconded by Chris O’Hara and passed unanimously to adjourn the meeting at 6:37pm.

Donna Cassick Deputy Clerk