

CALL TO ORDER Loretta Frankovitch called the Historical Preservation Commission meeting to order at 6:00PM with the Pledge of Allegiance.

PRESENT Loretta Frankovitch, Susan Hofert, Rita Geiben, Peter Coppins, David Giusiana and Secretary Stephanie Myers

EXCUSED Jim Fittante

MINUTES Peter Coppins made a motion to approve the December 14, 2020 minutes. Susan Hofert seconded the motion and the motion passed unanimously.

OLD BUSINESS **Training**
Loretta Frankovitch asked the Commission what their thoughts were on the first training session.

Susan Hofert said she thought it was very helpful.

Rita Geiben said it was a good review and should do it more often.

Peter Coppins said it was great information.

Loretta Frankovitch said the next session is January 23, 2021 and invited the Planning Commission to attend.

NEW BUSINESS **1. 744 Center Street The Vintage Barber-Barber Pole**
There was a brief discussion regarding a non-rotating, red and blue vintage pole light with a light up globe on top.

Peter Coppins made a motion to approve the pole light as presented. Rita Geiben seconded the motion and the motion passed unanimously.

2. 732 Center Street Tonemah Sign Application 2021-1
Rita Geiben made a motion to approve the Application for Certificate of Appropriateness 2021-1 for an in-kind sign replacement. David Giusiana seconded the motion and the motion passed unanimously.

3. 335 Center Street The Plant Shack Sign Application 2021-2
There was a brief discussion regarding a white sign with black letters.

Peter Coppins made a motion to approve Application for Certificate of Appropriateness 2021-2 for a white sign with black letters as presented on the application. Rita Geiben seconded the motion and the motion passed unanimously.

4. 455 Cayuga Street Carriage House Application 2021-3
There was a brief discussion regarding the new build of a carriage house.

Loretta Frankovitch asked if it will be the same colors as the house.

Matthew Gallagher the property owner said yes everything will match and it will be the same siding and trim.

Peter Coppins said I think it fits perfectly.

David Giusiana made a motion to approve Application for Certificate of Appropriateness 2021-3. Peter Coppins seconded the motion and the motion passed unanimously.

OTHER **1. Goals**

- a. Mission Statement – This will get sent to PBN for a review then to the Village Board to be put on the Village Website.
- b. Website verbiage – pending coordination of information
- c. Plaques and lighting – Susan Hofert gave an update
- d. Preservation Standards – Jim Fittante was not in attendance, but this is the topic for the next PBN training session

- e. Documentation and GIS – Loretta Frankovitch gave an update and gave the commission and the audience the CRIS website: cris.parks.ny.gov

2. Project Submission Dates per Planning Commission Chairman

There was a brief discussion regarding submission date deadlines. This proposal was brought forward by the Village Planning Board to ensure complete review of submissions. Coordination between the Planning Board and the HPC was sought so that all submissions would be examined on a similar timeline.

David Giusiana made a motion for a complete application deadline to be submitted no later than close of business 11 calendar days prior to the scheduled Historic Preservation Commission meeting. Peter Coppins seconded the motion and the motion passed unanimously.

3. Sexual harassment training

Secretary Myers told both the Historic Preservation Commission and Planning Commission about the Sexual Harassment Training. Individuals who have already completed the training elsewhere can submit their certificates to the Village; otherwise, training is to be completed and certificates sent to the Village by 01/31/2021.

ADJOURNMENT

A motion to adjourn the meeting was made by Susan Hofert and seconded by Rita Geiben. It passed unanimously and the meeting was called to a close at 6:57 PM.

Stephanie Myers Secretary