

**PRESENT** Chairman Machelor, Doreen Albee, Joseph Sorce, Savana Bevacqua, Nick Schaeffer, Mayor Welch, Building Inspector/Zoning Officer Candella, Clerk Fundis, Treasurer Myers, Deputy Clerk Vazquez

**EXCUSED** Tasia Fitzpatrick

**CALL TO ORDER** Chairman Machelor called the Planning Meeting to order at 7:24pm.

**MINUTES** A motion was made by Doreen Albee seconded by Nick Schaeffer and passed unanimously to approve the March 14, 2022 meeting minutes as presented.

**OLD BUSINESS** **781 Cayuga – Just Dance**

A motion was made by Savana Bevacqua seconded by Doreen Albee and passed unanimously to table this application, as a representative was not present. Building Inspector/Zoning Officer Candella said he would contact the business owner.

**860 Center – Well Now**

A discussion ensued on the conflicting opinions on how to measure the proposed sign, as it is stated in the Village Code. Suggestions were made by the Commission to consider requesting a smaller sign. It was determined that the measurements for the sign will be taken for the business name, ‘Well Now’ and the ‘Urgent Care’ portion of the sign would be considered a description of the business, and not factored into the overall measurements.

A motion was made by Doreen Albee and seconded by Joseph Sorce to approve the freestanding sign and wall sign facing Center Street as presented; and opted to not include the approval of the wall sign on the eastern elevation.

Clerk Fundis polled the board and the motion passed with five yes votes:

Savana Bevacqua – YES  
Nick Schaeffer – YES  
Norman Machelor - YES

Doreen Albee – YES  
Joe Sorce – YES

**779 Cayuga - EG Tax**

A representative from EG Tax stated that all signs on the windows had been removed earlier that day. Images were presented for proposed window signs, one window to be used by EG Tax, the other window to be used by Paul Game. An application and renderings will be submitted for the May Planning Commission Meeting. No action was taken.

**CVS Plaza Suspended Signs**

Candella stated that the suspended signs in place at the CVS plaza do not meet the minimum height requirement of eight feet, they currently are only 7’3” from the ground. This will be addressed at the May Planning Commission Meeting. No action was taken.

**515 Center St #3 - Steven Lee Alternative Chiropractic**

Candella confirmed that he spoke with the owner, and he will repair the sign, or apply for a new sign if there are plans for changes. No action was taken.

**NEW BUSINESS** **550 Center – Coppins**

A motion was made by Doreen Albee seconded by Savana Bevacqua and passed unanimously to table the sign application for Coppins until a new submission is proposed, to align with the Historic Preservation Commission recommendations, to move ‘Coppins’ to the top of the sign.

**245 Portage - The Paul Hutchins Agency Inc.**

A motion was made Doreen Albee seconded by Joe Sorce and passed unanimously to approve the sign application as presented, pending an approval letter from the building owner.

**436 Center - Brickyard Brewing Company**

A motion was made by Savana Bevacqua seconded by Nick Schaefer and passed unanimously to approve the sign application as presented.

**115 S. Water – The Griffon sign**

A motion was made by Savana Bevacqua seconded by Joe Sorce and passed unanimously to approve the sign application as presented. This will be a back-lit white box sign with black lettering and a half tone griffon.

**777 Cayuga Suite #4 – Law Office of George Adamson**

A motion was made by Joe Sorce seconded by Doreen Albee and passed unanimously to approve the sign application as presented for window decals with letters for the business name and logo.

**721 Center - Research and Design**

A motion was made by Joe Sorce seconded by Doreen Albee and passed unanimously for the following sign approvals:

- approve the existing awning, with the logo placed on it not to exceed six square feet, and to raise the height of the awning to meet the Village Code requirements of a minimum of eight feet.
- approve the main window decal, hours sign and entrance sign as presented.

A motion was made by Joe Sorce seconded by Doreen Albee and passed unanimously to table the request for the door sign, and recommend that new signage be proposed for the unused front door.

**421 Center - All Dolled Up**

A motion was made by Savana Bevacqua seconded by Doreen Albee and passed unanimously to approve the proposed vinyl sign, contingent upon it being retro fitted to the existing framework on the building.

**105 Portage - Flip Burger**

A motion was made by Doreen Albee seconded by Nick Schaeffer and passed unanimously to approve the sign application as presented for two wall signs, one facing Center Street, and the other facing Portage Rd.

**Academy Park Sign**

A discussion ensued on the proposed digital sign to be placed in Academy Park. The Planning Commission was in favor of the sign presented, but would like to see more details about the height and dimensions. No action was taken.

**DEPUTY  
CHAIR  
REPORT**

Albee stated that the Village Board of Trustees will continue to review the sign relaxation law due to the Covid-19 Pandemic monthly; it will be discussed at the work session to be held on Monday, May 2, 2022.

**ZONING  
OFFICER  
REPORT**

Candella mentioned that he spoke with the owner of 700 Center Street, who has agreed to start cleaning up on the exterior of the property, and has already rebuilt the damaged fence.

**ADJOURNMENT**

A motion was made by Joseph Sorce seconded by Doreen Albee and passed unanimously to adjourn the meeting at 8:44pm.