

PRESENT Doreen Albee, Tasia Fitzpatrick, Joseph Sorce, Building Inspector/Zoning Officer Candella, Clerk Fundis

EXCUSED Norman Machelor, Diana Lewandowski, Savana Bevacqua

CALL TO ORDER Doreen Albee called the Planning Commission meeting to order at 6:58pm.

MINUTES A motion was made by Tasia Fitzpatrick seconded by Joseph Sorce and passed unanimously to approve the November 9, 2020 Planning Meeting minutes.

ZONING OFFICER REPORT The November 2020 Zoning Office Report was submitted and reviewed by the and Planning Commission. Follow up will continue with Building Inspector Candella and Mayor Welch regarding the retaining wall and directional signs for the main entry at the Eighth & Center Street Plaza.

OLD BUSINESS **415 Ridge Street**
David Guisiana reviewed plans for alterations to the original approved design; the ramp would be moving 20 feet to the west to be in line where the new front door will be, which will service the apartment on the second floor, and will be separate from the lower level.

A motion was made by Tasia Fitzpatrick seconded by Joseph Sorce and passed unanimously to approve the drawings as presented.

155 Portage – Fastract Real Estate Sign

Business owner, James Fasciano, submitted an updated approval letter from the property owner for his current sign.

A motion was made by Joseph Sorce seconded by Tasia Fitzpatrick and passed unanimously to approve the sign as it stands.

NEW BUSINESS **744 Center - The Vintage Barber Sign**
A motion was made by Tasia Fitzpatrick seconded by Joseph Sorce and passed unanimously to approve an aluminum wall sign, measuring 11.5' x 6' as presented.

Doreen Albee reminded the business owner that current neon open sign in the window needs to be a steady sign with no flashing, as it is stated in the Village Code.

732 Center – The Opera House

Property owners of 732 Center attended the meeting to inquire about requirements for changes that are made to their multi-listing sign. A discussion ensued with the Planning Commission members and Building Inspector/Zoning Officer Candella. Candella stated that a sign cannot be changed or altered without prior approval from the Planning Board. It was determined that the tenant who wants a place on this sign will need to submit an application to the Clerk's office, along with an approval letter from the property owner.

OTHER **New Municipal Sign Discussion – Corner of S. 8th Street & Center**
A discussion ensued regarding the re-installation of an updated municipal sign for directional purposes located at the corner of S. 8th & Center Street.

Doreen Albee stated that municipal signs are normally not reviewed by Planning.

Mayor Welch stated that the decision for placement of municipal signs is a decision made by the Village Board of Trustees.

Tasia Fitzpatrick and Doreen Albee asked that going forward, the Planning Commission be consulted regarding new municipal signs.

VILLAGE OF LEWISTON
ADJOURNMENT

PLANNING

DECEMBER 15, 2020

A motion was made by Joseph Sorce seconded by Tasia Fitzpatrick to adjourn the Planning Commission meeting at 7:21pm.

Shannon Fundis, Village Clerk