

PRESENT

Doreen Albee, Rick Haight, Joe Sorce, Nick Schaefer, Josh Janese, Shannon Fundis, Donna Cassick, Stephanie Longwell

CALL TO ORDER

Doreen Albee called the Planning meeting to order at 6:42pm.

MINUTES

A motion was made by Josh Janese seconded by Doreen Albee and passed unanimously to approve the May 13, 2024 minutes.

A motion was made by Rick Haight and seconded by Josh Janese and passed with four yes votes to approve the June 10, 2024 minutes. Nick Schaeffer abstained, as he did not attend the June meeting.

OLD BUSINESS

820 Center Street – Reid Petroleum/Crosby’s
Fundis informed the Planning Commission that she spoke with Ulrich Signs representative, Chris McCaffrey, who stated that he was waiting to hear back from Crosby’s on how they would like to move forward with the coffee panel on the ground sign. McCaffrey said they may want to submit for the more recently submitted image with the coffee beans, with it only having the word coffee on it. No action was taken.

Lewiston Public Art Project – Art Frames
Fundis informed the Planning Commission that the bike path still has not been paved; the paver was broken down, but they are hoping to have it done by the end of this week. Dan Buttery will stake out the area once this is completed. No action was taken.

470 N. 2nd Street – Proposed Subdivision Application Withdrawal
Fundis informed the board that the property owner of 470 N. 2nd Street, Alisa Talarico, has officially withdrawn her application for the subdivision of this property. Fundis said Talarico is currently working with Building Inspector/Zoning Officer Candella on converting the structure into a single-family home, which she will then reapply for the subdivision. It was recommended to Talarico that the conversion of the two family to a single family residence be complete and approved by the building inspector before reapplying.. It was also discussed that if and when the subdivision is approved, it should be stated in the motion that the property owner agrees the home shall not be converted back into a two-family home.

NEW BUSINESS

520 Center Street – His x Hearse Tattoo Sign Application
A discussion ensued on the sign application for His x Hearse Tattoo at 520 Center Street. Doreen Albee said this is a painted window sign, and it was denied by HPC. Albee referenced the following section of the sign regulations in the code:

The "face area" of a sign shall be the surface devoted to the conveying of the message exclusive of the structure to support it properly, trim and framing device and any appurtenances required by building codes. In the case of open sign structures not having a solid surface or a sign not otherwise inscribed in a definitive area, the area of the sign shall be taken as the area required to circumscribe all letters and devices exclusive of supports using the product of the greatest horizontal dimensions and the greatest vertical dimension required to fully enclose the sign.

Window signs. [Refer to section 13.B.10]
a. The total area of all permanent window signs shall not exceed 25 percent of the window glass area of the affected window. In no event, however, shall any combination of permanent and temporary window signs cover more than 30 percent of any given window, nor exceed 12 square feet.
b. In addition to the proprietary name and address, each sign may not have more than five generic words identifying the type of establishment.

A motion was made by Josh Janese and seconded by Rick Haight to approve the sign application as presented. Clerk Fundis polled the board, and the motion did not pass with the following results:

Sorce – No Schaeffer – No Haight – No Janese – No Albee - No

125 S. 5th Street – Bocce Ball Court

Albee addressed the previously installed bocce ball court at 125 S. 5th Street, stating that the court is not on the lot at all, it is completely in the village right of way. A discussion ensued with Albee and property owner Taylor Crystal on the property lines and set back requirements.

Haight said in my opinion, this cannot be in the right of way. It is a tripping hazard and a liability issue for the village. It is a fairly fixed object. Crystal said I do have a short-term rental here and have the Village on my insurance. Albee stated that the insurance may not cover you in the event of a liability.

Josh Janese asked what would happen if there was a water main break. Crystal said all utilities were marked, there is nothing there.

A motion was made by Doreen Albee and seconded by Josh Janese to approve the application submitted by Taylor Crystal for a bocce ball court at 125 S. 5th Street.

Clerk Fundis polled the board and the motion did not pass with the following results:

Haight – No Schaefer – No Janese – No Sorce – No Albee - No

DISCUSSION Albee asked Building Inspector/Zoning Officer Candella to address the new unapproved signs at a bookstore on Portage Road and the new entity with a window sign on the door where All Dolled Up used to be. Josh Janese addressed the temporary sign at Gather by Gallo. Fundis said she would contact Candella to see if a temporary sign permit was issued.

ADJOURN A motion was made by Rick Haight seconded by Josh Janese and passed unanimously to adjourn the meeting at 7:03pm.

Shannon Fundis, Clerk