

PRESENT Chairman Machelor, Doreen Albee, Tasia Fitzpatrick, Nick Schaeffer, Clerk Fundis, Deputy Clerk Vazquez, Treasurer Myers, Mayor Welch

CALL TO ORDER Chairman Machelor called the Planning meeting to order at 6:17pm.

MINUTES A motion was made by Doreen Albee seconded by Nick Schaeffer and passed unanimously to approve the April 11, 2022 meeting minutes.

OLD BUSINESS **550 Center – Coppins**
A motion was made by Tasia Fitzpatrick seconded by Doreen Albee and passed unanimously to approve the sign application as presented.

781 Cayuga – Lewiston Dance

Rachel Novelli, owner of Lewiston Dance, presented vinyl window clings to cover the entire surface of both windows to the board. Novelli explained that full coverage is necessary for the safety of the children. She also expressed her concerns with placing up a curtain instead of the window clings, as small children could pull on it, it may not be as sanitary or look as professional, and doesn't want to lose the natural light.

The Planning Commission discussed that as stated in the Village Code, only one window sign is permitted, and the coverage is only allowable up to 30% of the window. Tasia Fitzpatrick suggested that it be referred to the Zoning Board of Appeals for a variance request, because the request does not meet the code guidelines. Chairman Machelor suggested that samples of the opaqueness be provided so that the commission could determine if it was clear enough to fit in with the guidelines. Doreen Albee inquired about the hanging sign above the door; Novelli stated that she did not even know that was there and would have no problem with taking it down.

A motion was made by Tasia Fitzpatrick and seconded by Nick Schaeffer to deny the sign application as submitted, and refer to the Zoning Board of Appeals to grant a variance to allow two vinyl window clings, to cover the entire window and exceed the allowable 30% coverage permitted in the Village Code.

Clerk Fundis polled the board and the motion passed with the following results:
Tasia Fitzpatrick – YES Doreen Albee – YES

Nick Schaeffer – YES Norman Machelor - NO

779 Cayuga – Paul Game

A motion was made by Doreen Albee seconded by Tasia Fitzpatrick and passed unanimously to approve the sign application for a vinyl window sign as presented.

779 Cayuga - EG Tax

Clerk Fundis informed the board that EG Tax currently does not have a sign up, and has not heard from the owner regarding a request for a new sign. The Planning Commission agreed to remove this from the agenda, until a new sign application is submitted.

CVS Plaza Suspended Signs

Clerk Fundis informed the Planning Commission that the owner of the plaza is waiting to hear back from the sign company regarding the suspended signs; the owner has also expressed that he would like to apply for a variance because the suspended signs do not meet the minimum height requirement of eight feet.

A motion was made by Doreen Albee seconded by Tasia Fitzpatrick and passed unanimously to table this until a sign application is submitted and received by the Planning Board.

NEW BUSINESS **767 Cayuga – Janet Dunstan Dance Academy**
Courtney Dunstan, owner of Janet Dunstan Dance Studio, presented her request for two wall signs, one to be placed near each entrance of the building, and the replacement of an existing freestanding ground sign. Up lighting would be used on all signs.

A discussion ensued on what the primary entrance of the building would be, and that only two signs are permitted. Dunstan would have to apply for a variance with the Zoning Board of Appeals for approval of a third sign.

A motion was made by Doreen Albee seconded by Tasia Fitzpatrick and passed unanimously to approve the request for one wall sign at the primary entrance on the East side of the building and the replacement of the existing Bank of America ground sign as presented.

775 Cayuga - Tin Pan Alley

A motion was made by Tasia Fitzpatrick seconded by Nick Schaeffer and passed unanimously to approve the plans for an outdoor bar and covered patio as presented.

411 Center – The Rose Hanger

A motion was made by Doreen Albee seconded by Tasia Fitzpatrick and passed unanimously to approve the plans for the updated exterior staircase as presented.

DEPUTY CHAIR REPORT Doreen Albee mentioned that a public information meeting would be held to discuss the proposed digital sign at Academy Park at the Village Board meeting on Monday, May 16, 2022 at 6pm.

Mayor Welch added that just a few hours earlier, she was informed that the state no longer permits signs in the right of way, which is where the sign would be placed. Welch planned to review the area to see if an alternate location would be possible.

ZONING OFFICER REPORT Tasia Fitzpatrick asked Zoning Officer/Building Inspector Candella about the Steven Lee Chiropractic sign in disrepair, located at 515 Center Street Suite #3, and the Sgt. Pepper’s suspended sign, located at 444 Center Street that has not been submitted for final approval. Candella said both owners would be contacted and requested to attend the next meeting.

DISCUSSION

Roof Sign at 810 Center

Chairman Machelor addressed his concerns regarding the roof sign at 810 Center Street. The metal framed sign from the Clarkson House remained there and it should have been taken down. When the most recent tenant moved in, The Griffon, a sign was put on the roof where the prior sign was without approval. I would like to know who to contact to have that removed. Mayor Welch stated that Candella could send a letter to the building owner to request the removal of the sign and brackets.

A motion was made by Tasia Fitzpatrick seconded by Doreen Albee and passed unanimously to send a letter the building owner to request the removal of the existing sign and brackets at 810 Center Street.

ADJOURN A motion was made by Tasia Fitzpatrick seconded by Doreen Albee and passed unanimously to adjourn the meeting at 7:09pm.