

PRESENT Chairman Machelor, Doreen Albee, Tasia Fitzpatrick, Joseph Sorce, Nick Schaefer

EXCUSED Savana Bevacqua, Building Inspector/Zoning Officer Candella

CALL TO ORDER Chairman Machelor called the Planning meeting to order at 6:20pm.

MINUTES A motion was made by Tasia Fitzpatrick seconded by Doreen Albee and passed unanimously to approve the September 13, 2021 meeting minutes as presented.

NEW **621A Center Street – Amherst Insurance Sign Application**

BUSINESS A motion was made by Tasia Fitzpatrick seconded by Doreen Albee and passed unanimously to approve the sign application as presented, with the stipulation that a prior variance was granted for the placement of the sign, as it is only 6ft. 6in. from the right of way. If no variance has been granted, the Planning Board recommend to the Zoning Board of Appeals to apply for a variance.

795 Center Street – Meraki Salon Sign Application

A motion was made by Tasia Fitzpatrick seconded by Nick Schaefer and passed unanimously to approve the sign application, and gave a recommendation to apply for a variance with the Zoning Board of Appeals; to accommodate the 27.5 sq. ft. sign requested, 9.5sq. ft. above the permitted 18sq. ft.

444 Center Street – Sign Application

A motion was made by Doreen Albee seconded by Joseph Sorce and passed four yes votes to approve four 18 x 48 (6sq. ft.) projecting signs to be centered under the existing goose neck lamps on the building with gold on black standard lettering. Tasia Fitzpatrick voted no.

ZONING OFFICER REPORT Building Inspector/Zoning Officer Candella was not present.

DISCUSSION

Planning Commission Request for Zoning Officer

Tasia Fitzpatrick inquired about an update from Zoning Officer Candella on the status of the Village Mini Plaza businesses not in compliance with the window sign guidelines. Clerk Fundis replied that Building Inspector/Zoning Officer Candella stated that he had not heard back from any of the businesses yet. After a brief discussion, it was decided that the motion for this request made in September be made again.

A motion was made by Tasia Fitzpatrick seconded by Doreen Albee and passed unanimously to have Zoning Officer Candella issue violation notice letters to all non-compliant businesses in the Village Mini Plaza regarding window signs exceeding the allowable coverage. This motion also includes a report to be submitted with a list of which businesses this was sent to, and responses to the letters.

Tourist Homes and Bed Tax

A discussion ensued regarding the regulations on Tourist Homes, and that in the Village Code it stipulates that a special use permit is required for this type of use. Upon further discussion, it was decided that it would be difficult to regulate and locate existing tourist homes.

After a brief discussion regarding a possible bed tax, it was determined that the Village is not able to charge this type of tax.

Village Code Amendment Recommendation - Temporary Signs

A motion was made by Tasia Fitzpatrick seconded by Doreen Albee and passed unanimously to recommend that the section of the Village Code regarding temporary signs need be approved by the Historic Preservation Commission, be amended to approval granted by the Zoning Officer.

A motion was made by Tasia Fitzpatrick seconded by Joseph Sorce and passed unanimously to request the Zoning Officer note in the monthly Zoning Officer Report if a business has requested a thirty day extension for an approved temporary sign.

Village Code Amendment Recommendation – Hanging Sign Definition

A motion was made by Tasia Fitzpatrick seconded by Joseph Sorcee and passed unanimously to recommend an amendment be made to the sign regulations section of the Village Code; that a definition be added for a hanging wall sign, and to work on the definition of a projecting sign.

ADJOURNMENT

A motion was made by Joseph Sorce seconded by Doreen Albee to adjourn the meeting at 7:31pm.

Shannon Fundis, Clerk