

**VILLAGE OF LEWISTON  
AGENDA  
MONDAY, JULY 1, 2019  
ANNUAL ORGANIZATIONAL MEETING  
6:00 PM**

**I. CALL TO ORDER**

**II. OLD BUSINESS**

**III. BUSINESS**

1. Motion to approve the Mayor's appointments of the following for one-year terms of office:

Deputy Mayor	Victor Eydt
Deputy Clerk	Shannon Fundis
Deputy Treasurer	Stephanie Myers

2. Motion to approve the reappointment of Law Counsel Joseph Leone for a one-year term 2019-2020.
3. Motion to approve the appointment of Nussbaumer & Clarke, Inc. as the Village of Lewiston Engineering firm for the 2019-2020 year.
4. Motion to appoint Kenneth Candella as Zoning Officer for a one- year term 2019-2020 and waive the residency requirement.
5. Motion to approve the Board of Trustees appointment of Amy Salada as Registrar and Stephanie Myers as Deputy Registrar for the Village of Lewiston for a one-year term of office 2019-2020.
6. Motion to waive the residency requirement for Dept. of Public Works Laborer Robert Crewe, Laborer Richard Hess, Laborer Anthony Mang, and Laborer Nathaniel Meigs. for the year 2019-2020.
7. Motion to approve the appointment of Russ Piper as Historian for the Village of Lewiston for a one-year term 2019-2020 and waive the residency requirement.
8. Motion to approve the reappointment of Barry Beebe as Fire Inspector for the Village of Lewiston for a one-year term 2019-2020.
9. Motion to adopt the following resolution:

**RESOLVED** to establish the following Committees of the Village Board with assignments as follows for liaison and alternate liaison:

Administration	Mayor/Tr. Eydt
Personnel	Tr. Conde/Tr. Gibson
LNRR Chamber of Commerce	Mayor/Tr. Marasco
Beautification	Mayor/Tr. Marasco
Artpark	Mayor/Tr. Conde
Lewiston Council on the Arts	Tr. Conde/Tr. Gibson
Law Enforcement	Tr. Marasco/Tr. Conde
Fire Company	Tr. Eydt/Tr. Gibson
Recreation, Parks & Environment	Tr. Gibson/Tr. Conde
Planning Commission	Mayor/Tr. Eydt

Zoning Commission	Tr. Conde/Tr. Eydt
Dept. of Public Works	Mayor/Tr. Eydt
Community Sewer Commission	Tr. Eydt/Tr. Marasco
Amer. Legion & VFW	Tr. Marasco / Tr. Eydt
Lewiston Library	Tr. Marasco /Tr. Gibson
Hist. Preservation Commission	Mayor/Tr. Eydt

10. Motion to designate Key Bank as the official Village of Lewiston depository for fiscal year 2019-2020.

11. Motion to adopt the following resolution:

**RESOLVED** to establish the regular meeting dates of the Village Board of Trustees for fiscal year 2019-2020 at 6:00 PM in the Municipal Building, 145 N 4<sup>th</sup> Street, Lewiston: Official Village Board meetings shall be the first Monday of each month October – May, the third Monday of each month September – August except the January and February 2020 meeting shall be on the third Tuesday. **BE IT FURTHER RESOLVED**, to schedule the Organizational meeting of the Village Board for Monday, July 6, 2020 at 6:00 PM.

12. Motion to adopt the following resolution:

**RESOLVED** that a Special Meeting of the Village Board may be called by the Mayor or, in the absence of the Mayor, the Deputy Mayor and that the Clerk Treasurer shall thereupon contact each member of the Board by telephone, and shall contact the news media and public as required by the Open Meetings Law, and such Special Meetings shall be held in the Municipal Building, 145 N Fourth Street, Lewiston, NY.

13. Motion to adopt the following resolution:

**RESOLVED** pursuant to Section 77-6 of the General Municipal Law, to authorize officials and employees to attend schools and conferences during fiscal year 2019-2020 with expenses borne by the Village as follows:

- The Annual meeting conducted by the NYS Conference of Mayors and Municipal Officials – Board of Trustees, Attorney and Clerk Treasurer.
- Municipal Officials workshops conducted by the NYS Conference of Mayors and Municipal Officials – Board of Trustees.
- The training School for Fiscal Officers and Municipal Clerks conducted by the NYS Conference of Mayors, Municipal Officials - Clerk Treasurer and Deputy Clerk.
- NYCOM Winter Legislative meeting – Board of Trustees, Attorney and Clerk Treasurer.
- Northwestern Frontier Association of Village Officials and Western New York Association of Village Officials – Board of Trustees, Attorney, and Clerk Treasurer.
- Historic Preservation Commission members to attend training and approved SHIPPO training.

14. Motion to adopt the following resolution:

**BE IT RESOLVED**, that the Village of Lewiston hereby establishes the following days for its employees and will report days worked to the NYS and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

DEPT. OF PUBLIC WORKS	8.00 hrs. / day
RECREATION EMPLOYEES	7.00 hrs. / day

15. Motion to adopt the following resolution:

**BE IT RESOLVED**, that the Village of Lewiston hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the NYS and Local Employees' Retirement System based on the time keeping system records or the record of Activities maintained and submitted by these officials to the clerk of this body:

CLERK TREASURER	7.00 hrs. / day
DEPUTY CLERK	7.00 hrs. / day
DEPUTY TREASURER	7.00 hrs. / day
SUPT. Of PUBLIC WORKS	8.00 hrs. / day
DEPUTY SUPT PUBLIC WORKS	8.00 hrs. / day
RECREATION EMPLOYEES	7.00 hrs. / day
VILLAGE BOARD OF TRUSTEES	6.00 hrs. / day
HPC / PLANNING MEMBERS	6.00 hrs. / day
ZONING BOARD MEMBERS	6.00 hrs. / day

16. Motion to approve the same benefits for the non-union employees as the full time union employees as referenced in the Collective Bargaining Agreement.

17. Motion to adopt the following resolution:

**RESOLVED**, pursuant to Section 5-524 of the Village Law, which authorizes the Treasurer or in the absence of the Treasurer, the Deputy Treasurer, to pay claims in advance of an audit; claims for the following recurring charges during fiscal year 2019-2020: public utility services, postage, freight, express charges, M & T credit card, financed vehicle lease payments and health insurance.

18. Motion to designate the Lewiston Porter Sentinel as the official newspaper of the Village of Lewiston for fiscal year 2019-2020.

19. Motion to adopt the following resolution:

**RESOLVED**, pursuant to the Uniform Notice of Claim Act, which became effective on June 15, 2013, amendment to the NY General Municipal Law to allow notices of claim against villages to be served on the New York Secretary of State as agent for New York's public corporations, and pursuant to the Act, the New York Department of State will forward any notice of claim served on it to the Village of Lewiston designee, and

**BE IT RESOLVED**, that the Village of Lewiston Board of Trustees designates the Clerk Treasurer as the individual to whom the Secretary of State must mail notices of claim.

20. A motion to adopt the rate of .58 cents per mile as set by the NYS Comptroller office for the fiscal year 2019-2020.

21. A motion to approve the reappointments of Doreen Albee and Tasia Fitzpatrick to the Planning Commission with a two-year term to 2021.

22. A motion to approve the reappointment of Norman Machelor as Chairman to the Planning Commission to 2020.

23. A motion to approve the reappointment of James Fittante to the Historic Preservation Commission with a five-year term to 2024.

24. A motion to approve the reappointments of Richard Portale and Michael Swanson to the Zoning Board of Appeals with five year terms to 2024.

25. A motion to approve the reappointments of Denise Mess, Colleen Swavy, Joseph Marra, and Alternate Stephanie Gruarin with two year terms to 2021.

26. A motion to appoint Neal P. Pignatora to the Zoning Board of Appeals replacing Glen Clark with a term to 2024.

27. A motion to direct Clerk Treasurer Salada to send a letter to the Town of Lewiston expressing the Village Boards support of a Kayak Launch on the Town of Lewiston's property on the Lower Niagara River at Pletcher Road.

28. A motion to approve the request from Niagara Falls Country Club to have a fireworks display on July 6, 2019 at 10:00 PM using the Village Plateau property.

29. Other

#### **DISCUSSION**

1. Lewiston Landing lease holders; refund.
2. Water Meter charge for those who have not installed their new meter head.
3. Other

#### **ANNOUNCEMENTS**

-The annual July 4<sup>th</sup>, fireworks display will be at dark in the Village of Lewiston on July 4, 2019 with a rain date of July 5, 2019.

- The next Village Board meeting will be held on Monday, July 15, 2019 at 6:00 PM in the Village Boardroom.

- The Planning Commission will be meeting on Monday, July 8, 2019 at 6:30PM in the Morgan Lewis Village Boardroom.

-The Historic Preservation Commission will meet Monday, July 22, 2019 at 6:00 PM in the Morgan Lewis Village Boardroom.

-The Zoning Board of Appeals has a scheduled meeting on Tuesday, July 23 2019 at 6:30 PM in the Morgan Lewis Village Boardroom.

#### **ADJOURNMENT**