

- CALL TO ORDER** Mayor Welch called the Village Board Meeting to order with the Pledge of Allegiance at 6:02pm.
- PRESENT** Mayor Welch, Trustee Eydt, Trustee Conde, Trustee Gibson, Trustee Marasco, Chief Previte, Engineer Marino, Superintendent Wills, Law Counselor Leone, Fire Inspector Beebe, Clerk Fundis, Treasurer Myers, Deputy Clerk Vazquez
- OATH OF OFFICE** Clerk Fundis administered the oath of office to Trustee Conde for a four-year term to June 30, 2024.
- Clerk Fundis administered the oath of office to Trustee Gibson for a four-year term to June 30, 2024.
- MINUTES** A motion was made by Trustee Eydt seconded by Trustee Conde and passed unanimously to approve the August 17, 2020 Village Board Meeting and September 8, 2020 Work Session minutes.
- BILLS** A motion was made by Trustee Marasco seconded by Trustee Gibson and passed unanimously to approve the August 2020 bills as presented by Treasurer Myers in the following amounts:
- General Fund - \$260,172.53**
Trust & Agency - \$2,836.19
Capital Fund - \$11,009.14
- REPORTS** **Police Chief Previte** stated that they have hired two new officers, and that they are keeping up to speed with schools reopening.
- Recreation Leader McDermott** stated that the Red Brick weight room and fitness center has been cleared by the NYS Department of Health to operate. McDermott also discussed his potential Halloween plans to adhere with social distancing guidelines; proposing outdoor events during the day, with possible story hours and crafts.
- Historian Piper** mentioned potential grant opportunities and discussed additional historic pieces he has acquired for the museum.
- NEW BUSINESS** **Lewiston Fire Co #1 Conditional Membership**
A motion was made by Trustee Conde seconded by Trustee Gibson and passed unanimously to approve the request made by Lewiston Fire Co. #1 to add the following for a Conditional Membership:
- Kevin Patrick Krueger**
- Boy Scout Troop 855 – Annual Christmas Tree Sale**
A motion was made by Trustee Marasco seconded by Trustee Conde and passed unanimously to approve the facilities contract request made by Boy Scout Troop 855 for use of Academy Park, at the corner of Cayuga St. and S. 9th St., to host the Annual Christmas Tree Sale. The time span starts at setup on the afternoon of November 21, 2020 through approximately December 19, 2020. Proper Covid-19 safety guidelines will be implemented.
- Be OK Yoga Studio – Yoga in Academy Park for Summer 2021**
A motion was made by Trustee Conde seconded by Trustee Eydt and passed unanimously to approve the facilities contract request made by Bobbi Stokes from Be OK Studio and Riverview Fitness for use of Academy Park to hold weekly outdoor yoga/fitness classes. Classes would be held Wednesdays at 6pm and Saturdays at 10am, beginning in the month of May, 2021 through November, 2021; excluding the weekends the park will be utilized by Kiwanis for The Peach Festival. All Covid-19 safety, health and social distance guidelines will be implemented.

Lewiston Garden Club – Garden Fest 2021

A motion was made by Trustee Eydt seconded by Trustee Marasco and passed unanimously to approve the facilities contract request made by the Lewiston Garden Club for use of Center Street from Fourth Street to Seventh Street and Hennepin Park to hold the annual Garden Fest. The festival will run from June 19, 2021 to June 20, 2021, from 6am to 7pm. Expected attendance is approximately 5,000, and the Garden Club will need assistance from the Department of Public Works for set up and clean up.

Lewiston Garden Club – Annual Perennial Sale May 2021

A motion was made by Trustee Marasco seconded by Trustee Gibson and passed unanimously to approve the facilities contract request made by the Lewiston Garden Club to hold the annual perennial sale at the Red Brick gym on May 21, 2021 and May 22, 2021 from 9am to 2pm. Expected attendance is approximately 200, and The Lewiston Garden Club will set up and clean up the event.

Lewiston Garden Club – Use of Red Brick Gym & Sewing Room

A motion was made by Trustee Gibson seconded by Trustee Conde and passed unanimously to approve the facilities contract request made by the Lewiston Garden Club to hold a meeting in the Red Brick gym and sewing room on Monday, November 16, 2020 from 10am to 1pm. Expected attendance is 25-30 people, and The Lewiston Garden Club will set up and clean up the event.

Historic Association of Lewiston – Use of Red Brick Gym

A motion was made by Trustee Eydt seconded by Trustee Gibson and passed unanimously to approve the request made by Ken Slaughenhoupt to hold a meeting for the Historic Association of Lewiston in the Red Brick gym on Thursday, September 24, 2020 at 7pm.

DPW –Full-Time Employment Vacancy – Travis Mis

A motion was made by Trustee Marasco seconded by Trustee Conde and passed unanimously to approve the request made by Superintendent Wills to fill the Department of Public Works full-time employment vacancy with a current seasonal employee, Travis Mis.

DPW Equipment Purchase – 2020 Case CX37c Mini Excavator

A motion was made by Trustee Gibson seconded by Trustee Marasco and passed unanimously to approve the request from Superintendent Wills to purchase a 2020 Case CX37c mini excavator with a trailer.

Budget Amendment Request by Superintendent Wills

A motion was made by Trustee Conde seconded by Trustee Eydt and passed unanimously to approve the budget amendment request made by Superintendent Wills as follows:

From: A00-1940-4000 – Grants Village Share - \$64,164.00

To: A00-5112-2000 – Permanent Improvements -\$64,164.00

Retention and Disposition Schedule Resolution

A motion was made to adopt a resolution regarding the updated Retention and Disposition Schedule for New York Local Government Records:

RESOLVED, By the Village Board of Trustees of the Village of Lewiston that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Clerk Fundis polled the board and the motion passed with five yes votes:

Trustee Conde – YES Trustee Eydt – YES
Trustee Gibson – YES Trustee Marasco – YES
Mayor Welch - YES

DISCUSSION

New Law Requiring Development of Pandemic Operations Plan

Law Counselor Leone discussed the requirement by the Governor for the Village Board of Trustees to develop and adopt a plan for operations in the event of a declared public health emergency involving a communicable disease. This plan must be completed and adopted by April 1, 2021. Leone suggested that each department head submit a proposal and to work together to have these protocols put in place. This will need to be voted on by the Village Board of Trustees. This plan must be posted, with emphasis on who is an essential worker and who is not.

It was decided this will be deliberated at the next work session.

Lewiston Landing – Railing at South End

The need for railings at the south end of Lewiston Landing for safety purposed was discussed. Engineer Marino stated that he will sketch this up and start working on.

Superintendent Wills suggested his preference for removable metal railings to be used.

A discussion ensued on the status of the ice boom, cameras, and final floating docks to be placed.

Town of Lewiston Fire Contract – One-Year Extension

A discussion ensued regarding the request made by Lewiston Fire Co. #1 to extend the existing fire contract for one year.

Law Counsel Leone stated that the Town of Lewiston is supposed to have a public hearing on this matter; I would like something in writing regards to this.

A motion was made by Trustee Marasco seconded by Trustee Conde and Trustee Gibson in unison, and passed unanimously to approve the one-year extension of the Town of Lewiston Fire Contract.

Signage

Trustee Eydt addressed the existing Village Board members plan to remove excessive and unnecessary signage throughout the village.

Mayor Welch addressed the ‘De-Sign’ Committee and their proposed ideas, stating that their plan is very similar to the village board’s plan. Welch asked Superintendent Wills to start working on the removal of these signs once he is caught up on work.

REPORTS

Superintendent Wills thanked the Village Board members for working with him on the improvement on equipment status, as this helps with efficiency and performance. Wills also stated that with the CHIPS money, they have paved almost 4,000 feet of road and 4,500 square feet of sidewalks.

Mayor Welch mentioned a plan to extend the garage to store the updated equipment that has been purchased to keep out of the elements.

Lawn Counselor Leone discussed the ongoing issue with Sesac, and stated he will update the board when they come to a resolution.

Engineer Marino mentioned that he has submitted for the first reimbursement with REDI, and is currently working on the second application. Marino stated the the Marilyn Toohey All-Inclusive Playground equipment would be shipping next week.

BOARD REPORTS

Trustee Eydt thanked Superintendent Wills for the great job he and the Department of Public Works employees for cleaning up by the waterfront; we received a letter from Harry Buckholtz thanking the village and stating how wonderful it looks.

Trustee Conde thanked the office staff for overseeing the Village Board of Trustees September 2020 election and residents for coming out to vote; I am grateful to serve you.

Mayor Welch added that Trustee Conde helped redesign proposed work on the Silo; owner Alan Hastings was very grateful for his suggestions.

Trustee Gibson thanked the Clerk's office staff for overseeing the election and for the residents who came to vote; I am looking forward to serving these next four years.

Trustee Marasco discussed an event to commemorate the landing of Louis Thomas Chabert de Joncaire in 1720. The Historical Association of Lewiston, the Niagara Falls National Heritage Area, Artpark and Old Fort Niagara put on the reenactment; Marasco stated that it was a real life history lesson.

Mayor Welch congratulated Trustee Conde and Trustee Gibson for being nominating as Village Trustees.

ANNOUNCEMENTS

A FREE electronic waste drop off event will be held on Saturday, November 7, 2020 from 8:30-noon at the Niagara Fashion Outlets by the Saks 5th Avenue parking lot. Due to ongoing public health concerns, you are required to pre-register online for the event.

There will be a public information meeting on the proposed bike path on Center Street on Monday, September 28, 2020.

The Zoning Board of Appeals meeting for the month of September is canceled.

The Historic Preservation Commission meeting will be held at 6:00pm, followed by the Planning Board meeting at 6:30pm on Tuesday, October 13, 2020.

The Village Board of Trustees Board work session will be held at 6pm on Monday, October 5, 2020.

The Village Clerk's Office and Department of Public Works will be closed on Monday, October 12, 2020.

ADJOURN

A motion was made by Trustee Marasco seconded by Trustee Gibson and passed unanimously to adjourn the Village Board Meeting at 6:53pm.

Shannon Fundis
Village Clerk