

**VILLAGE OF LEWISTON AGENDA
JULY 5, 2022 – 6PM
ANNUAL ORGANIZATIONAL MEETING**

I. CALL TO ORDER

II. OATH OF OFFICE

1. Anne Welch – Mayor
2. Victor Eydt – Trustee
3. Tina Coppins - Trustee

III. OLD BUSINESS

IV. NEW BUSINESS

1. A motion to approve the request made by Jonathan McGrath of P.U.N.T. Pediatric Cancer Collaborative to host a fishing tournament/fundraising event that would launch from Lewiston Landing on Friday, August 5, 2022 from 7:30am to 12:30pm. The tournament will consist of 12-13 boats that will be chartered by certified coast guards captains and guides.
2. A motion to approve the Mayor’s appointments of the following for a four-year term:

Clerk Fundis Treasurer Longwell

3. A motion to approve the Mayor’s appointments of the following for one-year terms of office:

Deputy Mayor Victor Eydt
Deputy Clerk Donna Vazquez

4. A motion to approve the reappointment of Law Counsel Joseph Leone for a one-year term for 2022-2023.
5. A motion to approve the reappointment of Nussbaumer & Clarke, Inc. as the Village of Lewiston Engineering firm for a one-year term for 2022-2023.
6. A motion to appoint Kenneth Candella as Building Inspector for a one-year term for 2022-2023.
7. A motion to appoint Kenneth Candella as Zoning Officer for a one-year term for 2022-2023.
8. A motion to approve the Board of Trustees appointment of Stephanie Longwell as Registrar and Shannon Fundis as Deputy Registrar for Village of Lewiston for a one-year term of office 2022-2023.
9. A motion to approve the appointment of Russ Piper as Historian for the Village of Lewiston for a one-year term for 2022-2023.
10. A motion to approve the appointment of Barry Beebe as Fire Inspector for the Village of Lewiston for a one-year term 2022-2023.

11. A motion to waive the residency requirements for the following:

Barry Beebe

Kenneth Candella
Robert Crewe
Shannon Fundis
Richard Hess
Anthony Mang
Wende MacKellar
Brendan McDermott
Travis Mis
Russ Piper
Everett Buck

12. A motion to adopt the following resolution:

RESOLVED to establish the following Committees of the Village Board with assignments as follows for liaison and alternate liaison:

Administration	Mayor/Tr. Eydt
Personnel	Tr. Conde/Tr. Gibson
LNNR Chamber of Commerce	Mayor/Tr. Coppins
Beautification	Mayor/Tr. Coppins
Artpark	Mayor/Tr. Conde
Lewiston Council on the Arts	Tr. Conde/Tr. Gibson
Law Enforcement	Tr. Gibson/Tr. Conde
Fire Company	Tr. Eydt/Tr. Gibson
Recreation, Parks & Environment	Tr. Gibson/Tr. Conde
Planning Commission	Mayor/Tr. Eydt
Zoning Commission	Tr. Conde/Tr. Eydt
Dept. of Public Works	Mayor/Tr. Eydt
Community Sewer Commission	Tr. Eydt/Tr. Conde
Amer. Legion & VFW	Tr. Gibson/ Tr. Coppins
Lewiston Library	Tr. Coppins/Tr. Gibson
Hist. Preservation Commission	Mayor/Tr. Eydt

13. A motion to designate Key Bank as the official Village of Lewiston depository for fiscal year 2022-2023.

14. A motion to adopt the following resolution:

RESOLVED to establish the regular meeting dates of the Village Board of Trustees for fiscal year 2022-2023 at 6:00 PM in the Municipal Building, 145 N 4th Street, Lewiston: Official Village Board meetings shall be the first Monday of each month from October – May, except the September 2022 and January 2023 meeting shall be on the first Tuesday; the third Monday of each month from September – August, except the January and February 2023 meetings shall be on the third Tuesday.

BE IT FURTHER RESOLVED, to schedule the Organizational meeting of the Village Board for Wednesday July 5, 2023 at 5:30pm.

15. A motion to adopt the following resolution:

RESOLVED that a Special Meeting of the Village Board may be called by the Mayor or, in the absence of the Mayor, the Deputy Mayor and that the Clerk shall thereupon contact each member of the Board by telephone, and shall contact the news media and public as required by the Open Meetings Law, and such Special Meetings shall be held in the Municipal Building, 145 N 4th Street, Lewiston, NY.

16. A motion to adopt the following resolution:

RESOLVED pursuant to Section 77-6 of General Municipal Law, to authorize officials and employees to attend school and conferences during fiscal year 2022-2023 with expenses borne by the Village as follows:

- The Annual meeting conducted by the NYS Conference of Mayors and Municipal Officials – Board of Trustees, Attorney, Clerk and Treasurer.
- Municipal Officials workshops conducted by the NYS Conference of Mayors and Municipal Officials – Board of Trustees.
- The Training School for Fiscal Officers and Municipal Clerks conducted by the NYS Conference of Mayors, Municipal Officials – Clerk, Treasurer and Deputy Clerk.
- NYCOM Winter Legislative meeting – Board of Trustees, Attorney, Clerk and Treasurer.
- Northwestern Frontier Association of Village Officials and Western New York Association of Village Officials – Board of Trustees, Attorney, Clerk and Treasurer.
- Historic Preservation Commission members to attend training and approved SHIPPO training.

17. A motion to adopt the following resolution:

BE IT RESOLVED, that the Village of Lewiston hereby establishes the following days for its employees and will report days worked to the NYS and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

DEPT. OF PUBLIC WORKS	8.00 hrs./day
RECREATION EMPLOYEES	7.00 hrs./day

18. A motion to adopt the following resolution:

BE IT RESOLVED, that the Village of Lewiston hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the NYS Local Employees’ Retirement System based on the time keeping system records or the record of Activities maintained and submitted by these officials to the clerk of this body:

CLERK	7.00 hrs./day
TREASURER	7.00 hrs./day
DEPUTY CLERK	7.00 hrs./day
SUPT. OF PUBLIC WORKS	8.00 hrs./day
DEPUTY SUPT. OF PUBLIC WORKS	8.00 hrs./day
RECREATION DIRECTOR	7.00 hrs./day
VILLAGE BOARD OF TRUSTEES	6.00 hrs./day
HPC/PLANNING MEMBERS	6.00 hrs./day
ZONING BOARD MEMBERS	6.00 hrs./day

19. A motion to approve the same benefits for the non-union employees as the full-time union employees as referenced in the Collective Bargaining Agreement.

20. A motion to adopt the following resolution:

RESOLVED, pursuant to Section 5-524 of the Village Law, which authorizes the Treasurer or in the absence of the Treasurer, the Deputy Clerk, to pay claims in advance of an audit; claims for the following recurring charges during fiscal year 2022-2023: public utility services, postage, freight, express charges, financed vehicle leased payments and health payments.

21. A motion to adopt the following resolution:

RESOLVED, pursuant to the Uniform Notice of Claim Act, which became effective on June 15, 2013, amendment to the NY General Municipal Law to allow notices of claim against villages to be served on the New York Secretary of State as agent for New York’s public corporations, and pursuant to the Act, the

New York Department of State will forward any notice of claim served on it to the Village of Lewiston designee, and

BE IT RESOLVED, that the Village of Lewiston Board of Trustees designates the Clerk as the individual to whom the Secretary of State must mail notices of claim.

22. A motion to designate the Lewiston-Porter Sentinel as the official newspaper of the Village of Lewiston for fiscal year 2022-2023.
23. A motion to adopt the rate of .585 cents per mile as set by the NYS Comptroller office for the fiscal year 2022-2023.
24. A motion to approve the reappointment of Susan Hofert to the Historic Preservation Commission with a five-year term to 2027.
25. A motion to approve the reappointment of Peter Coppins to the Historic Preservation Commission with a five-year term to 2027.
26. A motion to approve the reappointment of Norman Machelor to the Planning Commission with a two-year term to 2024.
27. A motion to approve the reappointment of Savana Bevacqua to the Planning Commission with a two-year term to 2024.
28. A motion to approve the reappointment of Michael Hibbard to the Parks, Recreation, Conservation Board with a two-year term to 2024.
29. A motion to approve the reappointment of Maureen Castiglione to the Parks, Recreation, Conservation Board with a two-year term to 2024.
30. A motion to approve the reappointment of Richard Ries to the Parks, Recreation, Conservation Board with a two-year term to 2024.
31. A motion to approve the reappointment of Denham Wilson to the Parks, Recreation, Conservation Board with a two-year term to 2024.
32. A motion to approve the appointment John Daigneau as a Lewiston Library Trustee, to fill the unexpired term of Bruce Sutherland to December 2025.
33. A motion to enter into executive session immediately following the close of the meeting to discuss workplace environment matters.
34. Other

V. DISCUSSION

1. Cameras for Marilyn Toohey All-Inclusive Playground
2. Other

VI. ANNOUNCEMENTS

1. The next Village Board meeting will be on Monday, July 18, 2022 at 6:00 PM.
2. The Historic Preservation Commission meeting will be on Monday, July 11, 2022 at 6PM, followed immediately by the Planning Commission meeting at 6:30 PM.
3. The Zoning Board of Appeals meeting will be on Tuesday, July 26, 2022 at 6:30PM.

VII. ADJOURNMENT