

**PRESENT** Mayor Welch, Deputy Mayor Eydt, Trustee Conde, Trustee Coppins, Trustee Gibson, Law Counsel Leone, Superintendent Wills, Clerk Fundis, Treasurer Longwell, Deputy Clerk Vazquez, Historian Piper

**EXCUSED** Superintendent Wills, Engineer Marino, Fire Inspector Beebe, Building Inspector/Zoning Officer Candella

**CALL TO ORDER** Mayor Welch called the meeting to order with the Pledge of Allegiance at 5:39pm

**MOMENT OF**

**SILENCE** Mayor Welch held a moment of silence for former Mayor Marilyn Toohey.

**NEW**

**Appointments**

**BUSINESS**

A motion was made by Trustee Gibson seconded by Trustee Coppins and passed unanimously to approve scheduling a public hearing to change the Mayor's appointment of the Deputy Clerk from a one-year term of office to a four-year term of office in the Village Code.

A motion was made by Trustee Conde seconded by Trustee Gibson and passed unanimously to approve the Mayor's appointment of the following for a one-year term of office:

Deputy Mayor Victor Eydt

A motion was made by Deputy Mayor Eydt seconded by Trustee Conde and passed unanimously to approve the reappointment of Law Counsel Joseph Leone for a one-year term for 2023-2024.

A motion was made by Trustee Conde seconded by Deputy Mayor Eydt and Trustee Gibson in unison to approve the reappointment of Nussbaumer & Clarke, Inc. as the Village of Lewiston Engineering firm for a one-year term for 2023-2024.

A motion was made by Deputy Mayor Eydt seconded by Trustee Conde and passed with the following results to appoint Kenneth Candella as Building Inspector for a one-year term for 2023-2024:

Conde – Yes Gibson – No Coppins – No Eydt – Yes Welch - Yes

A motion was made by Deputy Mayor Eydt seconded by Trustee Conde and passed with the following results to appoint Kenneth Candella as Zoning Officer for a one-year term for 2023-2024:

Conde – Yes Gibson – No Coppins – No Eydt – Yes Welch - Yes

A motion was made by Trustee Gibson seconded by Trustee Conde and passed unanimously to approve the Board of Trustees appointment of Stephanie Longwell as Registrar and Shannon Fundis as Deputy Registrar for Village of Lewiston for a one-year term of office 2023-2024.

A motion was made by Trustee Conde seconded by Trustee Gibson and passed unanimously to approve the appointment of Russ Piper as Historian for the Village of Lewiston for a one-year term for 2023-2024.

A motion was made by Deputy Mayor Eydt seconded by Trustee Conde and Trustee Gibson in unison and passed unanimously to approve the appointment of Barry Beebe as Fire Inspector for the Village of Lewiston for a one-year term for 2023-2024.

A motion was made by Trustee Gibson seconded by Deputy Mayor Eydt and passed unanimously to waive the residency requirements for the following:

- Barry Beebe
- Kenneth Candella
- Robert Crewe
- Shannon Fundis
- Richard Hess
- Anthony Mang
- Nathaniel Meigs
- Wende MacKellar
- Brendan McDermott
- Travis Mis
- Russ Piper
- Everett Buck

A motion was made by Trustee Gibson and seconded by Trustee Conde to adopt the following resolution:

**RESOLVED** to establish the following Committees of the Village Board with assignments as follows for liaison and alternate liaison:

Administration	Mayor/Tr. Eydt
Personnel	Tr. Coppins/Tr. Gibson
LNRR Chamber of Commerce	Mayor/Tr. Eydt
Beautification	Mayor/Tr. Coppins
Artpark	Mayor/Tr. Gibson
Lewiston Council on the Arts	Tr. Conde/Tr. Gibson
Law Enforcement	Tr. Eydt/Tr. Conde
Fire Company	Tr. Eydt/Tr. Gibson
Recreation, Parks & Environment	Tr. Gibson/Tr. Conde
Planning Commission	Mayor/Tr. Eydt
Zoning Commission	Tr. Conde/Tr. Eydt
Dept. of Public Works	Mayor/Tr. Conde
Community Sewer Commission	Tr. Eydt/Tr. Conde
Amer. Legion & VFW	Tr. Gibson/ Tr. Coppins
Lewiston Library	Tr. Coppins/Tr. Gibson
Hist. Preservation Commission	Mayor/Tr. Eydt

Clerk Fundis polled the board and the motion passed with the following results:  
 Gibson – Yes    Coppins – Yes    Conde – Yes    Eydt – Yes    Welch - Yes

A motion was made by Trustee Coppins seconded by Trustee Gibson and passed unanimously to designate Key Bank as the official Village of Lewiston depository for fiscal year 2023-2024.

A motion was made by Deputy Mayor Eydt and seconded by Trustee Coppins to adopt the following resolution:

**RESOLVED** to establish the regular meeting dates of the Village Board of Trustees for fiscal year 2023-2024 at 6:00 PM in the Municipal Building, 145 N 4<sup>th</sup> Street, Lewiston: Official Village Board meetings shall be the first Monday of each month from October – May, except the September 2023 and January 2024 meeting shall be on the first Tuesday; the third Monday of each month from September – August, except the January and February 2024 meetings shall be on the third Tuesday.

**BE IT FURTHER RESOLVED**, to schedule the Organizational meeting of the Village Board for Monday, July 8, 2024 at 5:30pm.

Clerk Fundis polled the board and the motion passed with the following results:  
 Gibson – Yes    Coppins – Yes    Conde – Yes    Eydt – Yes    Welch – Yes

A motion was made by Deputy Mayor Eydt and seconded by Trustee Conde to adopt the following resolution:

**RESOLVED** that a Special Meeting of the Village Board may be called by the Mayor or, in the absence of the Mayor, the Deputy Mayor and that the Clerk shall thereupon contact each member of the Board by telephone, and shall contact the news media and public as required by the Open Meetings Law, and such Special Meetings shall be held in the Municipal Building, 145 N 4<sup>th</sup> Street, Lewiston, NY.

Clerk Fundis polled the board and the motion passed with the following results:  
Gibson – Yes Coppins – Yes Conde – Yes Eydt – Yes Welch - Yes

A motion was made by Trustee Conde and seconded by Trustee Coppins to adopt the following resolution:

**RESOLVED** pursuant to Section 77-6 of General Municipal Law, to authorize officials and employees to attend school and conferences during fiscal year 2023-2024 with expenses borne by the Village as follows:

- The Annual meeting conducted by the NYS Conference of Mayors and Municipal Officials – Board of Trustees, Attorney, Clerk and Treasurer.
- Municipal Officials workshops conducted by the NYS Conference of Mayors and Municipal Officials – Board of Trustees.
- The Training School for Fiscal Officers and Municipal Clerks conducted by the NYS Conference of Mayors, Municipal Officials – Clerk, Treasurer and Deputy Clerk.
- NYCOM Winter Legislative meeting – Board of Trustees, Attorney, Clerk and Treasurer.
- Northwestern Frontier Association of Village Officials and Western New York Association of Village Officials – Board of Trustees, Attorney, Clerk and Treasurer.
- Historic Preservation Commission members to attend training and approved SHIPPO training.

Clerk Fundis polled the board and the motion passed with the following results:  
Gibson – Yes Coppins – Yes Conde – Yes Eydt – Yes Welch - Yes

A motion was made by Trustee Gibson seconded by Trustee Coppins to adopt the following resolution:

**BE IT RESOLVED**, that the Village of Lewiston hereby establishes the following days for its employees and will report days worked to the NYS and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the Clerk of this body:

DEPT. OF PUBLIC WORKS	8.00 hrs./day
RECREATION EMPLOYEES	7.00 hrs./day

Clerk Fundis polled the board and the motion passed with the following results:  
Gibson – Yes Coppins – Yes Conde – Yes Eydt – Yes Welch - Yes

A motion was made by Trustee Gibson and seconded by Deputy Mayor Eydt to adopt the following resolution:

**BE IT RESOLVED**, that the Village of Lewiston hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the NYS Local Employees’ Retirement System based on the time keeping system records or the record of Activities maintained and submitted by these officials to the clerk of this body:

CLERK	7.00 hrs./day
TREASURER	7.00 hrs./day
DEPUTY CLERK	7.00 hrs./day
SUPT. OF PUBLIC WORKS	8.00 hrs./day
DEPUTY SUPT. OF PUBLIC WORKS	8.00 hrs./day
RECREATION DIRECTOR	7.00 hrs./day
VILLAGE BOARD OF TRUSTEES	6.00 hrs./day
HPC/PLANNING MEMBERS	6.00 hrs./day
ZONING BOARD MEMBERS	6.00 hrs./day

Clerk Fundis polled the board and the motion passed with the following results:  
Gibson – Yes Coppins – Yes Conde – Yes Eydt – Yes Welch - Yes

A motion was made by Deputy Mayor Eydt seconded by Trustee Gibson to approve the same benefits for the non-union employees as the full-time union employees as referenced in the Collective Bargaining Agreement.

A motion was made by Trustee Gibson and seconded by Deputy Mayor Eydt to adopt the following resolution:

**RESOLVED**, pursuant to Section 5-524 of the Village Law, which authorizes the Treasurer or in the absence of the Treasurer, the Deputy Clerk, to pay claims in advance of an audit; claims for the following recurring charges during fiscal year 2023-2024: public utility services, postage, freight, express charges, Ricoh lease, and financed vehicle leased payments and health payments.

Clerk Fundis polled the board and the motion passed with the following results:  
Gibson – Yes Coppins – Yes Conde – Yes Eydt – Yes Welch - Yes

A motion was made by Trustee Conde and seconded by Deputy Mayor Eydt to adopt the following resolution:

**RESOLVED**, pursuant to the Uniform Notice of Claim Act, which became effective on June 15, 2013, amendment to the NY General Municipal Law to allow notices of claim against villages to be served on the New York Secretary of State as agent for New York's public corporations, and pursuant to the Act, the New York Department of State will forward any notice of claim served on it to the Village of Lewiston designee, and

**BE IT RESOLVED**, that the Village of Lewiston Board of Trustees designates the Clerk as the individual to whom the Secretary of State must mail notices of claim.

Clerk Fundis polled the board and the motion passed with the following results:  
Gibson – Yes Coppins – Yes Conde – Yes Eydt – Yes Welch - Yes

A motion was made by Trustee Gibson seconded by Deputy Mayor Eydt and passed unanimously to designate the Lewiston-Porter Sentinel as the official newspaper of the Village of Lewiston for fiscal year 2023-2024.

A motion was made by Trustee Conde seconded by Trustee Coppins and passed unanimously to adopt the rate of .655 cents per mile as set by the NYS Comptroller office for the fiscal year 2023-2024.

A motion was made by Trustee Gibson seconded by Trustee Conde and passed unanimously to approve the reappointment of Rita Geiben to the Historic Preservation Commission with a five-year term to 2028.

A motion was made by Trustee Gibson seconded by Trustee Conde and Deputy Mayor Eydt in unison to approve the following reappointments to the Planning Commission with a two-year term to 2025:

Doreen Albee  
Joshua Janese

A motion was made by Deputy Mayor Eydt seconded by Trustee Conde and passed unanimously to approve the following reappointments to the Parks, Recreation, Conservation Board with a two-year term to 2025:

Denise Mess  
Colleen Swavey  
Joseph Marra

A motion was made by Trustee Conde seconded by Deputy Mayor Eydt and passed unanimously to enter into Executive Session immediately following the close of this meeting to discuss personnel.

**ADJOURN** A motion was made by Trustee Gibson seconded by Trustee Coppins and passed unanimously to adjourn the meeting and enter into executive session at 5:49pm.

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Shannon Fundis, Clerk

### EXECUTIVE SESSION

**PRESENT** Mayor Welch, Deputy Mayor Eydt, Trustee Coppins, Trustee Conde, Trustee Gibson, Clerk Fundis, Treasurer Longwell, Law Counsel Leone

**CALL TO ORDER** Mayor Welch called the Executive Session to order at 5:52pm.

A discussion ensued on personnel. No action was taken.

**ADJOURN** A motion was made by Trustee Gibson seconded by Trustee Conde and passed unanimously to come out of Executive Session at 6:01pm.

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Shannon Fundis, Clerk

### PUBLIC MEETING

**PRESENT** Mayor Welch, Deputy Mayor Eydt, Trustee Coppins, Trustee Conde, Trustee Gibson, Clerk Fundis, Treasurer Longwell, Law Counsel Leone

**CALL TO ORDER** Mayor Welch called the meeting to order at 6:01pm.

**BUSINESS** A motion was made by Trustee Gibson seconded by Trustee Coppins and passed unanimously to approve the budget amendment request from Treasurer Longwell as follows:

From: A00-1990-4000 – Contingent – \$5,000.00  
To: A00-8110-1000 – STR Personal Services - \$5,000.00

A motion was made by Deputy Mayor Eydt seconded by Trustee Conde and passed to approve a pay incentive effective immediately to Anthony Mang, in the amount, of \$5,000.00. This will come out of A00-8110-1000 - STR Personal Services.

Clerk Fundis polled the board and the motion passed with the following results:  
Coppins – Yes Conde – Yes Eydt – Yes Gibson – Yes Welch – Yes

**ADJOURN** A motion was made by Trustee Conde seconded by Trustee Coppins and passed unanimously to adjourn the meeting at 6:04pm.

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Shannon Fundis, Clerk