

PRESENT Mayor Welch, Trustee Conde, Trustee Coppins, Trustee Fittante, Law Counsel Leone, Superintendent Wills, Engineer Marino, Clerk Fundis, Treasurer Longwell, Deputy Clerk Cassick, Police Captain Salada, Recreation Director McDermott, Historian Piper,

EXCUSED Deputy Mayor Eydt, Building Inspector/Zoning Officer Candella, Fire Inspector Beebe

CALL TO ORDER Mayor Welch called the meeting to order with the Pledge of Allegiance at 5:30pm

OATH OF OFFICE Honorable Judge Hugh Gee administered the oath of office to Trustee Nicholas Conde for a four-year term to July 3, 2028.

Honorable Judge Hugh Gee administered the oath of office to Trustee James Fittante for a four-year term to July 3, 2028.

NEW Appointments

BUSINESS A motion was made by Trustee Conde seconded by Trustee Coppins and passed unanimously to approve the Mayor's appointments of the following for one-year terms of office:

Deputy Mayor Victor Eydt

A motion was made by Trustee Fittante seconded by Trustee Conde and passed unanimously to approve the reappointment of Law Counsel Joseph Leone for a one-year term for 2024-2025.

A motion was made by Trustee Conde seconded by Trustee Coppins and passed unanimously to approve the reappointment of Nussbaumer & Clarke, Inc. as the Village of Lewiston Engineering firm for a one-year term for 2024-2025.

A motion was made by Trustee Conde seconded by Trustee Fittante and passed with the following results to appoint Kenneth Candella as Building Inspector for a one-year term for 2024-2025.

Fittante – Yes Conde – Yes Coppins – No Welch – Yes

A motion Trustee Conde seconded by Trustee Fittante and passed with the following results to appoint Kenneth Candella as Zoning Officer for a one-year term for 2024-2025.

Fittante – Yes Conde – Yes Coppins – No Welch – Yes

A motion was made by Trustee Fittante seconded by Trustee Coppins and passed unanimously to approve the Board of Trustees appointment of Stephanie Longwell as Registrar and Shannon Fundis as Deputy Registrar for Village of Lewiston for a one-year term of office 2024-2025.

A motion was made by Trustee Conde seconded by Trustee Fittante and passed unanimously to approve the appointment of Russ Piper as Historian for the Village of Lewiston for a one-year term for 2024-2025.

A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to approve the appointment of Barry Beebe as Fire Inspector for the Village of Lewiston for a one-year term 2024-2025.

Residence Requirement Waiver

A motion was made by Trustee Conde seconded by Trustee Coppins and passed unanimously to waive the residency requirements for the following:

Barry Beebe
Kenneth Candella

Robert Crewe
 Jeffrey Gruarin
 Richard Haight
 Richard Hess
 Anthony Mang
 Nathaniel Meigs
 Wende MacKellar
 Brendan McDermott
 Travis Mis
 Russ Piper
 Everett Buck

Village Board Committee Assignments

A motion was made by Trustee Conde and seconded by Trustee Coppins was made by to adopt the following resolution:

RESOLVED to establish the following Committees of the Village Board with assignments as follows for liaison and alternate liaison:

Administration	Mayor/Tr. Eydt
Personnel	Tr. Conde/Tr. Eydt
LNRR Chamber of Commerce	Mayor/Tr. Fittante
Beautification	Mayor/Tr. Coppins
Artpark	Mayor/Tr. Coppins
Lewiston Council on the Arts	Tr. Coppins/Tr. Fittante
Law Enforcement	Tr. Coppins/Tr. Conde
Fire Company	Tr. Eydt/Tr. Fittante
Recreation, Parks & Environment	Tr. Fittante/Tr. Conde
Planning Commission	Mayor/Tr. Fittante
Zoning Commission	Tr. Conde/Tr. Eydt
Dept. of Public Works	Tr. Conde/Tr. Eydt
Community Sewer Commission	Tr. Eydt/Tr. Conde
Amer. Legion & VFW	Tr. Eydt/ Tr. Coppins
Lewiston Library	Tr. Coppins/Tr. Fittante
Hist. Preservation Commission	Mayor/Tr. Fittante

Clerk Fundis polled the board and the motion passed with the following results:
Fittante – Yes Coppins – Yes Conde – Yes Welch - Yes

A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to designate Key Bank as the official Village of Lewiston depository for fiscal year 2024-2025.

A motion was made by Trustee Conde and seconded by Trustee Fittante to adopt the following resolution:

RESOLVED to establish the regular meeting dates of the Village Board of Trustees for fiscal year 2024-2025 at 6:00 PM in the Municipal Building, 145 N 4th Street, Lewiston: Official Village Board meetings shall be the first Monday of each month from October – May, except the September 2024 meeting shall be on the first Tuesday; the third Monday of each month from September – August, except the January and February 2025 meetings shall be on the third Tuesday.

BE IT FURTHER RESOLVED, to schedule the Organizational meeting of the Village Board for Monday, July 7, 2025 at 5:00pm.

Clerk Fundis polled the board and the motion passed with the following results:
Fittante – Yes Coppins – Yes Conde – Yes Welch - Yes

A motion was made by Trustee Conde and seconded by Trustee Fittante to adopt the following resolution:

RESOLVED that a Special Meeting of the Village Board may be called by the Mayor or, in the absence of the Mayor, the Deputy Mayor and that the Clerk shall thereupon contact each member of the Board by telephone, and shall contact the news media and public as required by the Open Meetings Law, and such Special Meetings shall be held in the Municipal Building, 145 N 4th Street, Lewiston, NY.

Clerk Fundis polled the board and the motion passed with the following results:
Fittante – Yes Coppins – Yes Conde – Yes Welch - Yes

A motion was made by Trustee Conde and seconded by Trustee Fittante to adopt the following resolution:

RESOLVED pursuant to Section 77-6 of General Municipal Law, to authorize officials and employees to attend school and conferences during fiscal year 2024-2025 with expenses borne by the Village as follows:

- The Annual meeting conducted by the NYS Conference of Mayors and Municipal Officials – Board of Trustees, Attorney, Clerk and Treasurer.
- Municipal Officials workshops conducted by the NYS Conference of Mayors and Municipal Officials – Board of Trustees.
- The Training School for Fiscal Officers and Municipal Clerks conducted by the NYS Conference of Mayors, Municipal Officials – Clerk, Treasurer and Deputy Clerk.
- NYCOM Winter Legislative meeting – Board of Trustees, Attorney, Clerk and Treasurer.
- Northwestern Frontier Association of Village Officials and Western New York Association of Village Officials – Board of Trustees, Attorney, Clerk and Treasurer.

Clerk Fundis polled the board and the motion passed with the following results:
Fittante – Yes Coppins – Yes Conde – Yes Welch - Yes

A motion was made by Trustee Conde and seconded by Trustee Coppins to adopt the following resolution:

BE IT RESOLVED, that the Village of Lewiston hereby establishes the following days for its employees and will report days worked to the NYS and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

DEPT. OF PUBLIC WORKS	8.00 hrs./day
RECREATION EMPLOYEES	7.00 hrs./day

Clerk Fundis polled the board and the motion passed with the following results:
Fittante – Yes Coppins – Yes Conde – Yes Welch - Yes

A motion was made by Trustee Fittante and seconded by Trustee Conde to adopt the following resolution:

BE IT RESOLVED, that the Village of Lewiston hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the NYS Local Employees’ Retirement System based on the time keeping system records or the record of Activities maintained and submitted by these officials to the clerk of this body:

CLERK	7.00 hrs./day
TREASURER	7.00 hrs./day
DEPUTY CLERK	7.00 hrs./day
SUPT. OF PUBLIC WORKS	8.00 hrs./day
DEPUTY SUPT. OF PUBLIC WORKS	8.00 hrs./day
RECREATION DIRECTOR	7.00 hrs./day
VILLAGE BOARD OF TRUSTEES	6.00 hrs./day

HPC/PLANNING MEMBERS	6.00 hrs./day
ZONING BOARD MEMBERS	6.00 hrs./day

Clerk Fundis polled the board and the motion passed with the following results:

Fittante – Yes Coppins – Yes Conde – Yes Welch - Yes

A motion was made by Trustee Conde seconded by Trustee Fittante and passed unanimously to approve the same benefits for the non-union employees as the full-time union employees as referenced in the Collective Bargaining Agreement.

A motion was made by Trustee Conde and seconded by Trustee Coppins to adopt the following resolution:

RESOLVED, pursuant to Section 5-524 of the Village Law, which authorizes the Treasurer or in the absence of the Treasurer, the Deputy Clerk, to pay claims in advance of an audit; claims for the following recurring charges during fiscal year 2024-2025: public utility services, postage, freight, express charges, Ricoh lease, financed vehicle leased payments and health insurance payments.

Clerk Fundis polled the board and the motion passed with the following results:

Fittante – Yes Coppins – Yes Conde – Yes Welch - Yes

A motion was made by Trustee Conde and seconded by Trustee Fittante to adopt the following resolution:

RESOLVED, pursuant to the Uniform Notice of Claim Act, which became effective on June 15, 2013, amendment to the NY General Municipal Law to allow notices of claim against villages to be served on the New York Secretary of State as agent for New York's public corporations, and pursuant to the Act, the New York Department of State will forward any notice of claim served on it to the Village of Lewiston designee, and

BE IT RESOLVED, that the Village of Lewiston Board of Trustees designates the Clerk as the individual to whom the Secretary of State must mail notices of claim.

Clerk Fundis polled the board and the motion passed with the following results:

Fittante – Yes Coppins – Yes Conde – Yes Welch - Yes

A motion was made by Trustee Conde seconded by Trustee Fittante and passed unanimously to designate the Lewiston-Porter Sentinel as the official newspaper of the Village of Lewiston for fiscal year 2024-2025.

A motion was made by Trustee Fittante seconded Trustee Coppins and passed unanimously to adopt the rate of .67 cents per mile as set by the NYS Comptroller office for the fiscal year 2024-2025.

Commission Appointments

Mayor Welch called a motion to approve the appointment of David Giusiana to the Historic Preservation Commission with a five-year term to 2029. David Giusiana interjected the motion, and said I want to thank the board for considering me for this position, but the Mayor and I discussed last week about me remaining on the Planning Commission and serving on both boards. Mayor Welch said when we spoke, I said we needed an architect on HPC. Clerk Fundis said she checked with NYCOM, unfortunately you cannot hold a seat on both boards because one board refers to the other, it is a conflict of interest. David Giusiana said I choose not to serve in any capacity.

Mayor Welch called a motion to approve the appointment of Jillian Stokes to the Historic Preservation Commission, originally as an alternate, but now as a permanent member with a five-year term to 2029.

Historic Preservation Commission member, Peter Coppins, said we did not recommend Jillian Stokes, all of us on our board sent it to you and you are the only one that recommended her. Mayor Welch said I talked to my other board members, and this is my appointment. It is not up to the Historic Preservation Commission.

A discussion ensued on the appointment for Stokes changing from an alternate to a permanent position due to the opening caused by Giusiana's declination. It was clarified that HPC will still have to look for an alternate position to fill. Trustee Coppins said there are two other applicants that were recommended, Zach Collister and Leandra Collesano.

Peter Coppins asked Mayor Welch if her entire board was aware of the recommendation from HPC. Welch said yes, it went to all the board members. Stokes is a board member of the Historic Association of Lewiston. Peter Coppins said so are the other two that were recommended; the other two are more qualified. Mayor Welch said I don't see that. Coppins said I don't think the Historic Preservation Commission would have written those letters if we didn't believe that. Unfortunately, there is some confusion up there on what we wrote. Welch said that is your recommendation, it is my recommendation to have Stokes on there.

A motion was made by Trustee Conde seconded by Trustee Fittante and passed with the following results to approve the appointment of Jillian Stokes to the Historic Preservation Commission for a five-year term to 2029.

Fittante – Yes Conde – Yes Coppins – No Welch - Yes

A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to approve the reappointment of Nicholas Schaefer to the Planning Commission with a two-year term to 2026.

Trustee Coppins said should we go back to #23 on the agenda for the HPC alternate. Mayor Welch said no.

A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to approve the reappointment of Joseph Sorce to the Planning Commission with a two-year term to 2026.

A motion was made by Trustee Fittante seconded by Trustee Conde and passed unanimously to approve the permanent appointment of Richard Haight to the Planning Commission with a two-year term to 2026.

A motion was made by Trustee Conde seconded by Trustee Coppins and passed unanimously to approve the reappointment of Michael Swanson to the Zoning Board of Appeals with a five-year term to 2029.

A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to approve the reappointment of Bart Klettke to the Zoning Board of Appeals with a five-year term to 2029.

A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to approve the reappointment of James Spanbauer to the Zoning Board of Appeals with a five-year term to 2029.

A motion was made by Trustee Conde seconded by Trustee Fittante and passed unanimously to approve the reappointment of Micheal Hibbard to the Parks, Recreation, Conservation Board with a two-year term to 2026.

A motion was made by Trustee Fittante seconded by Trustee Conde and passed unanimously to approve the reappointment of Deham Wilson to the Parks, Recreation, Conservation Board with a two-year term to 2026.

Trustee Coppins said I need to understand how come we aren't going back to do the alternate. Mayor Welch said no. Coppins said so you don't want Zack and you don't want Leandra. Mayor Welch said I did not say that it is not on the agenda, and we will take it up at the next meeting. Trustee Conde inquired about the applications for the alternate position. Welch said you have all the applications. Trustee Fittante said will they even be interested in an alternate position.

ADJOURN A motion was made by Trustee Fittante seconded by Trustee Conde and passed unanimously to adjourn the meeting at 5:48pm.

Shannon Fundis, Clerk