

**VILLAGE OF LEWISTON
WORK SESSION AGENDA
MONDAY, NOVEMBER 3, 2025 – 6:00 PM**

I. CALL TO ORDER

II. BEAUTIFICATION UPDATES

III. RESIDENTS

IV. OLD BUSINESS

1. Other

V. NEW BUSINESS

- 1.** A motion to approve the month to month tenant lease agreement with Vera Chapman for room #6 at the Red Brick Municipal Building.
- 2.** A motion to approve the appointment of Karla DallaToree to an alternate member of the Planning Commission.
- 3.** A motion to approve the facilities use request made by Lewiston Assembly of God for use of the bandshell at Academy Park for Christmas Caroling on December 12, 2025 from 4:30pm to 8:30pm.
- 4.** A motion to approve the prepared Full Environmental Assessment Form for the development plans for the Niagara Scenic Parkway Viewshed Creation by NYS Parks, Recreation and Historic Preservation. The proposed action will not result in any adverse effect or environmental impact, and a Negative Declaration will be filed.
- 5.** A motion to approve the updated Facilities Use Agreement as presented by Clerk Fundis.
- 6.** A motion to approve the updated Boat Slip Rental Agreement as presented by Clerk Fundis.
- 7.** A motion to schedule a public hearing on Monday, November 17, 2025 at 6:00pm on the adoption of the following laws:
 - Local Law #1-2025 – Amend Sec. 8 – Zoning Schedule, to add Sec. 8-1 – Setback Illustration
 - Local Law #2-2025 – Amend Sec. 7 – Definitions
- 8.** A motion to approve the budget amendment request from Superintendent Mang as follows:
 - From: A00-1620-4140 – Splash Pad – \$750.00
 - To: A00-1620-4130– Supplies - \$750.00

 - From: G00-8120-4052 – Sanitary Sewer – Outside Contractor – \$1,000.00
 - To: G00-8140-4080 – Small Parts - \$1,000.00
- 9.** A motion to approve the following resolution:

RESOLUTION TO ESTABLISH A CAPITAL WATER LINE PROJECT RESERVE FUND
RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the “Capital Water Line Project Reserve Fund” (hereinafter “Reserve Fund”). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of capital improvement. The type of capital improvement to be financed from the Reserve Fund is the construction/reconstruction of a new water line underneath the Niagara Scenic Parkway.

The chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Village of Lewiston Board of Trustees may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Lewiston. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The

chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

10. Other

VI. DISCUSSION

1. Other

VII. ANNOUNCEMENTS

The Historic Preservation Commission meeting will be held at 6:00pm followed by the Planning Commission meeting at 6:30pm on Monday, November 10, 2025

The Village Board of Trustees meeting will be held at 6:00pm on Monday, November 17, 2025

The Zoning Board of Appeals meeting will be held at 6:30pm on Tuesday, November 18, 2025

The Clerk's office and DPW will be closed on Tuesday, November 11, 2025 in observance of Veterans Day.

VIII. ADJOURN