

PRESENT	Pete Coppins, Rita Geiben, Chris O’Hara, James Baptiste, Donna Cassick, Shannon Fundis, Historian Russ Piper
EXCUSED	Loretta Frankovitch, Jillian Stokes
CALL TO ORDER	Pete Coppins called the Historical Preservation Commission meeting to order at 6:00pm with the Pledge of Allegiance.
MINUTES	A motion was made by Rita Geiben seconded by Chris O’Hara and passed unanimously to approve the January 13, 2025 minutes as submitted.
OLD BUSINESS	<p><b>442 Plain St – Exterior Update</b></p> <p>Pete Coppins asked Planning Commission secretary, Shannon Fundis to request the Building Inspector/Zoning Officer, Kenny Candella send a violation notice to the owner of 442 Plain St. to paint the exterior of the home that is peeling and repair the deteriorating roof. Rita Geiben stated she will compose a letter on behalf of the HPC to send to the owner as well.</p> <p><b>145 S. 4th St. – Repair Front Porch–Application for Certificate of Appropriateness 2025-01</b></p> <p>Donna Cassick stated the owner of 145 S 4<sup>th</sup> St did not have a chance to meet with the mason contractor and would like to be pushed back to the March 10, 2025 HPC meeting.</p> <p>No action was taken.</p> <p><b>460 Center St. – Frontier House Sign-Application for Certificate of Appropriateness 2025-02</b></p> <p>Jeremy Wassel of Ellicott Development and Chris McCaffrey of Ulrich Signs presented a wall mounted, non- illuminated sign that is very similar to the original Frontier House sign from the 1800’s. The illumination will come from a light bar below with a very low beam angled towards the sign. Included in the submission was an approval letter from SHPO.</p> <p>A motion was made by Rita Geiben seconded by Chris O’Hara and passed unanimously to approve the Application for Certificate of Appropriateness 2025-02 for the Frontier House sign at 460 Center St. as presented.</p>
ADJOURNMENT	A motion was made by Chris O’Hara seconded by Rita Geiben and passed unanimously to adjourn the meeting at 6:12pm.

Donna Cassick