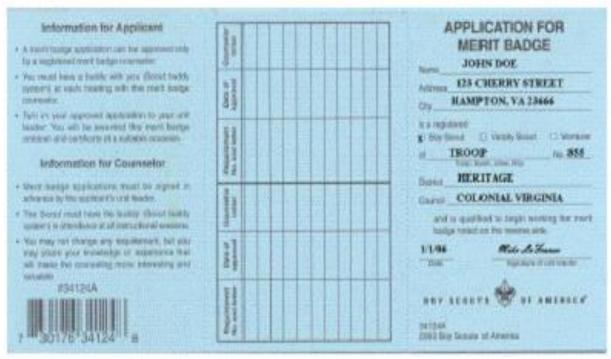
Merit Badge Blue Cards

Pre-Merit Badge Session (Scouts)

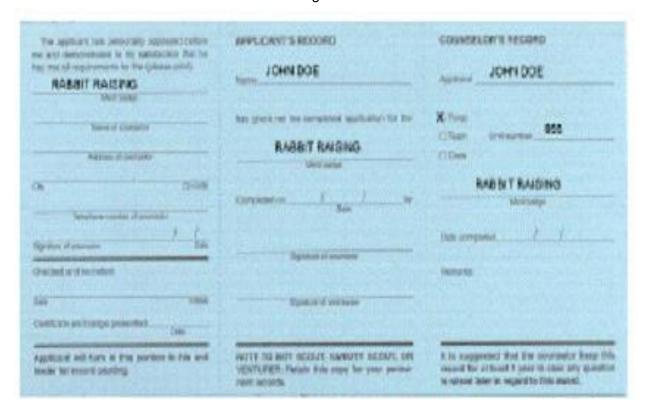
- 1. Buy a stack at the BSA Scout shop
- 2. Complete FRONT SIDE
 - a. Troop 279 b. Council Orange c. District- Pacifica e. Fill out complete address

 Make sure you get a signature from Truong (Scoutmaster or Unit Leader)



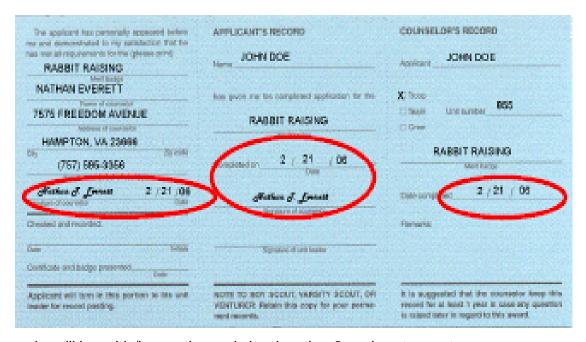
3. BACK SIDE

a. Write name of scout b. Write merit badge

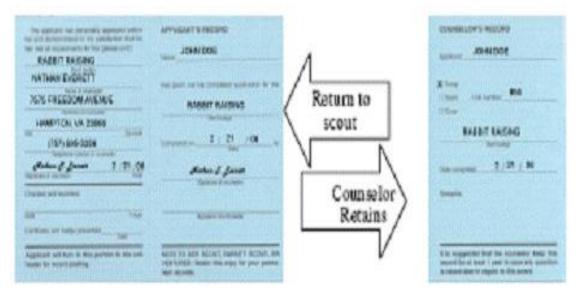


Merit Badge Session (Scouts)

- 1. Give MB counselor your blue card
- 2. Counselor will complete counselor section
 - a. Make sure you get it signed by counselor
 - b. Make sure you have counselor's address
 - c. Make sure counselor sign both sections as highlighted in red circle



3. Counselor will keep his/her portion and give the other 2 portions to scout



- 4. Not every Scout finishes the merit badge. This condition is known as a partially completed merit badge, also known as a PARTIAL. Whatever is not completed will be left blank. There are many reasons for this situation:
 - a. The merit badge may require projects that cannot be reasonably accomplished in the time allowed at camp or other opportunity.
 - b. The Scout may have recently moved into the area with Partials.
 - c. The Scout may have not completed the required homework.

Post Merit Badge Session (Scouts / MB Administrator)

- 1. Take a picture of both sides of the blue cards.
- 2. Put both sides inside an envelope and write the merit badges on the outside of envelope.
- 3. Put \$3 per merit badge inside of envelope
- 4. Give envelope to Truong
- 5. Truong will sign applicant record portion and return this portion back to scout
- 6. Truong will give the MB record and money to Trang Sinh (MB Admin)

Merit Badge Keeping (Scouts)

1. Store merit badge certificate in a scout binder in baseball cards holder.





2. Sew merit badge onto green sash

Merit Badge Processing (MB Administrator)

- 1. Record merit badge online
- 2. Print out record and buy merit badge(s) at BSA store
- 3. Keep the blue card for record keeping
- 4. Create merit badge certificate and put merit badge back in envelope
- 5. Notify Truong (Scoutmaster) before meeting
- 6. Truong (Scoutmaster) will call scouts up during opening ceremony to receive merit badge

