

# Team-Solve® Privacy Policy

*Last Updated: August 20, 2023*

CoScientific LLC ("Company," "We," "Us," or "Our") is committed to protecting the privacy and security of your personal information. This Privacy Policy ("Policy") explains how we collect, use, and safeguard the information collected through your use of the Software as a Service ("SaaS") Team-Solve® product ("Product").

## 1. INFORMATION WE COLLECT

**1.1 Personal Information:** When you register for the Product or interact with it, we may collect certain personal information, such as your name, email address, organization name, and other relevant contact details.

**1.2 Usage Information:** We may collect information about how you use the Product, including your interactions, preferences, and settings. This information may include IP addresses, device information, browser type, and operating system.

**1.3 User Content:** Any content you upload, share, or transmit through the Product may be collected and stored by us.

## 2. HOW WE USE YOUR INFORMATION

**2.1 Providing the Product:** We use your information to operate, maintain, and improve the Product, as well as to communicate with you regarding updates, features, and support.

**2.2 Personalization:** We may use your information to personalize your experience within the Product and tailor content to your preferences.

**2.3 Analytics:** We may analyze usage patterns and trends to improve the Product's functionality and user experience.

**2.4 Communication:** We may send you administrative messages, technical notices, updates, and promotional materials related to the Product.

## 3. DATA SHARING AND DISCLOSURE

**3.1 Third Parties:** We do not sell, rent, or trade your personal information to third parties. However, we may share your information with trusted third-party service providers that assist us in operating the Product and providing related services.

**3.2 Legal Compliance:** We may disclose your information if required by law, regulation, or legal process, or to protect our rights, privacy, safety, or property, as well as those of our users or the public.

#### **4. DATA SECURITY**

We implement reasonable security measures to safeguard your personal information. However, please be aware that no data transmission over the internet or electronic storage method is completely secure.

#### **5. COOKIES AND TRACKING TECHNOLOGIES**

The Product may use cookies and similar technologies to enhance your user experience and collect usage information. You can manage your cookie preferences through your browser settings.

#### **6. YOUR RIGHTS**

You have the right to access, update, correct, or delete your personal information. You can exercise these rights by contacting us at [support@team-solve.com](mailto:support@team-solve.com). We will respond to your requests within a reasonable timeframe.

#### **7. CHILDREN'S PRIVACY**

The Product is not intended for children under the age of 13. We do not knowingly collect personal information from children under 13. If you believe we have collected information from a child under 13, please contact us to have the data removed.

#### **8. CHANGES TO THIS POLICY**

We may update this Privacy Policy periodically to reflect changes to our practices or for other operational, legal, or regulatory reasons. We will notify you of any material changes through the Product or other means.

#### **9. CONTACT US**

If you have questions, concerns, or requests related to this Privacy Policy, please contact us at [info@team-solve.com](mailto:info@team-solve.com).

By using the Team-Solve® product, you acknowledge that you have read, understood, and agreed to the terms outlined in this Privacy Policy.