



**DIANE'S HELPING HANDS
OVARIAN CANCER WALK
SEPTEMBER 24, 2022**

Volunteer Job Descriptions

Pre-Walk Day Set-up: Work with Dunkin Donut Park staff to arrange stations (vendor area, picture station, kids' station, check in area etc...) and display signage. (4 people)

Volunteer Check-in: This involves assisting Staff Lead with checking in all other volunteers at the Volunteer Tent. This also includes directing them to their stations and helping hand out volunteer t-shirts. Please keep in mind that this volunteer position must be there before all other volunteers, so we're looking for those who don't mind being early risers. (2 people)

Greeters: This position is the first face most walkers see. As soon as walkers enter the walk site greeters will need to welcome them and generally be a source of information. They will also need to be in communication with participants to obtain contact details/ signed waivers. This includes identifying if they are a volunteer or a part of a team and pointing them to the appropriate area. Each greeter will have a map of the walk site. (4 people)

Walker Check In: Check in walkers and distribute bags/ t-shirts to walkers. Collect any additional money raised by walkers (6 people)

Water/Snack Table: Hand out drinks and food to walkers. (4 people)

Youth Area: Work with the kids, paint faces, and general arts and crafts. (4 people)

Photographers: Take cameos throughout the day and add to shared google drive. (2 people)
this is in addition to professional photographer

Floaters: Visit various areas and assist cover as needed.

To volunteer please contact Crystal at (860) 209-5078 or Tunisia at (860) 922-5808.

All volunteers should be available to meet in person September 21st 6PM for dinner and "run of show" meeting.