



SUNSET PARK CAMPGROUND

P.O. BOX 16 (104 EMERSON AVENUE)
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SEASONAL INFORMATION AND REGULATIONS

A. REGISTRATION AND OFFICE INFORMATION

1. Summer office hours are approximately 9:00 AM to 9:00 PM during the week, and approximately 9:00 AM to 10:00 PM on the weekends. Hours may vary slightly prior to Father's Day and after Labor Day.
2. Everyone entering the park must be registered at the office. Anyone reentering the park must pause at the office until recognized and waved on by a member of the office staff.
3. The office will not extend credit for guest fees or purchases, so guests in general will be charged appropriate fees upon arrival. However, campers may prepay for guests or leave extra money at the office on a credit account from which future purchases or guest fees may be deducted.

B. CONDUCT

1. The only acceptable way to enter or exit the park is through the main entrance.
2. Campers and guest must not trespass onto neighboring properties.
3. Quiet hours are from 10:00 PM to 8:00 AM during the week and 11:00 PM to 7:00 AM on the weekends.
4. No littering. This includes cigarette butts, which are garbage, and must be disposed of properly.
5. Loud music and profanity will not be tolerated at any time.
6. Carving or writing on campground property is prohibited.
7. Fireworks and firecrackers are not permitted within the park. Sparklers are allowed, when used under adult supervision, but wires must be picked up and disposed of properly.
8. After 10:00 PM, all persons must be on a site where an adult is present and responsible. Exceptions to this rule are made only when campers are attending a campground-sponsored function.
9. Children under 18 must be on their own site by 11:00 PM.
10. The minimum age for registered site members to stay overnight without parents is 21, and only as agreed upon by the camper and management. Overnight visitors to this situation would also need to be at least 21.
11. The minimum age for registered site members to be present in the park without parents during the day is 16. Day visitors to this situation would also need to be at least 16 and would require specific permission from parents and management. Any site members under the age of 16 may be present only under the supervision of a responsible adult age 21 or over.
12. Underage smoking and drinking will not be tolerated.

C. GUESTS

1. All guests must register at the office upon arrival.
2. Guests are welcome to check in between the hours of 9:00 AM and 9:00 PM.
3. Guests with day passes must leave the park by 10:00 PM.
4. All guests must stop at the office each time they enter the park, even if they are in a vehicle with a seasonal camper.
5. Campers are responsible for the conduct of their guests, and for making sure that they are registered at the office. Again, seasonals entering the park with a guest in their vehicle are reminded that they must stop at the office and register.
6. Only two vehicles may register as guests of a camper on any given day. Arrangements must be made ahead of time if you are planning on having more than two vehicles in one day.
7. Only two adults, or one family (of up to 2 adults and their minor children), will be permitted to stay overnight as guests at one site on any given night, unless prior special occasion permission is granted by the office.
8. On-site parking is limited, so guests may have to park in other designated areas, and should consult with the office.
9. Guests will not be permitted to visit a site when no one from the site is present in the campground unless they are over the age of 21 and special arrangements have been made prior to arrival.

D. TRAFFIC AND PARKING

1. The speed limit is 5 MPH throughout the park. This pertains to cars, motorcycles, mopeds, scooters, and bicycles.
2. Cars must be parked off the road, either on a site or in a designated parking area. Only two cars are allowed per site, but a third may be parked temporarily if there is room off of the road at the site. Cars may not be parked on other campers' sites without specific permission.
3. No one is permitted to ride on the tailgate of, on top of, or on the outside of any vehicle.

4. Only "street legal" vehicles are permitted to be operated within the park, and only those persons with a valid driver's license and any required insurance coverage will be allowed to operate vehicles within the park.
5. Golf carts and off-road vehicles are not permitted except as needed by the campground staff.
6. Driving while intoxicated is against the law and will not be tolerated here any more than it would be on the highway.
7. Traffic going in and out after 11:00 PM and before 6:00 AM should be avoided. Please let a member of the office staff know ahead of time if you plan on driving in or out during that time.
8. Campers who drive their vehicles to another site to visit in the evening should have their vehicles back on their own site by midnight.
9. Moped and scooter use should be restricted to practical purposes only and must adhere to all traffic regulations outlined here and obey all traffic signs within the park, including one-way signs.
10. Watch for speed bumps throughout the park.
11. Two-way traffic is permitted only from the entrance of the park to the beach. Beyond the beach is one-way (out) only. This applies to moped and scooter traffic as well.
12. Do not use the Ridge road simply as a way to cut through the park while driving. The majority of traffic should be following the main road around the campground.
13. Riding bicycles is not permitted after dark.
14. Children riding bicycles must wear helmets (if under the age of 14) and must not ride in a manner which could endanger themselves or others. Speed limits must be adhered to.
15. Motorized children's scooters are not permitted.
16. Delivery vehicles from local restaurants will not be permitted to go past the office area. Campers placing take-out food orders should do so during office hours only (delivery no later than 9 PM) and will need to meet the delivery person at the office upon arrival (campers should not wait at their site until the delivery person calls to say they have arrived).

E. CAMPSITES

Any and all construction must have management approval. To obtain approval, a description showing the size and location of any proposed construction, including decks or any additions thereto, must be submitted to the office and signed by a member of the office staff before construction begins.

1. A declarations page showing current liability insurance coverage on the campsite must be provided to the office.
2. Vertical structures are not permitted, but permission may be granted to build safety railings as appropriate.
3. Maximum square footage of decking, IN TOTAL, is 400 square feet.
4. Awning rooms and roofs must be of camping style (soft awning rooms, Patio-mate styles, or Dura-bilt/SilverTop hard top styles).
5. In consideration of others, it is asked that construction during the months of July and August be limited to weekdays between 10:00 AM and 4:00 PM when possible and be completed efficiently.
6. Maximum square footage of hanging tarps, which should be green, brown, or gray in color (or camouflage of these colors), IN TOTAL, is 1200 square feet.
7. All structures and tarps must be kept neat and in good repair.
8. Maximum allowable trailer length is 36 feet (including bumper and tongue) in the field and 34 feet (including bumper and tongue) in the woods. Acceptable length may be less for some sites, as determined by management. Please consult the office **before** purchasing a new trailer.
9. Park staff will move trailers within the park for a fee. This fee covers only the movement of the trailer from one site to another or the replacement of one trailer with another on the same site. If additional work is required of the park staff (such as winching a trailer into place), an additional fee may be assessed. Leveling the trailer is the responsibility of the camper. Exception to this policy will be made for the initial placements of new seasonals as well as for any moves directed by the management.
10. In addition to a trailer or tent trailer, each site may have up to two of the following: a screened-in awning, a separate screen room, a reasonably sized tent, or a stored motor boat.
11. Rubbermaid-style portable storage units are allowed with the following restrictions: only one of these units that is over 36 cubic feet and under 144 cubic feet is permitted per site. No sheds may be constructed on the site.
12. Nothing should be tied to or attached to any utility pole in any way.
13. The park is not responsible for your possessions or damage to your equipment unless there is negligence on our part. The camper is responsible for insuring their equipment and belongings.
14. Sites must be kept clean and free of trash and debris.
15. Upon closing for the season, seasonals must complete and submit an EXIT FORM which provides details as to how the site should be stored for the winter (such as all toys, lawn chairs, etc., being put away; all ropes, cables, and hooks being removed from trees; all items left outside being left in ONE pile and covered securely with a tarp, etc.).

F. ELECTRICITY

1. The electrical service at each site is limited to 30 AMPS, so the number and types of electrical appliances being used should be limited. We recommend running only one outside refrigerator on electricity and the inside refrigerator on propane, limiting the use of air conditioning, and not using electrical stoves or hot water heaters.
2. Outside lighting is limited to 60 watts total. Most patio lights have 7.5 watt bulbs, which means that you may use a maximum of eight patio lights or one 60 watt bulb.
3. Bug lights and other unnecessary lighting must be turned off when going to bed. Outdoor lighting should be turned off during the daytime.
4. Only grounded extension cords, in good condition, may be used in the outlets. Do not overload the cords.
5. Nothing should be tied to or attached to any electric pole in any way.
6. Surge protectors are recommended for use with valuable equipment. The park is not responsible for damage caused to electrical equipment unless there is negligence on our part.

G. WATER USE

1. At the beginning of each camping season, chlorine is used within the water lines for cleaning purposes and therefore campers should temporarily avoid using the water for drinking purposes until noted.
2. Drinking water must not be wasted. Please report any water leaks that you notice.
3. Washing vehicles is not permitted unless it is done during non-peak hours (during the week) with buckets of soapy water and brushes or sponges (not with a hose left running).
4. The use of pools for children is not encouraged. If a pool is used, it must be under adult supervision, temporary, very small, and the amount of water used should not exceed 10 gallons.
5. Water to the trailers should be shut off at the spigot when leaving the site for more than the day.
6. A backflow preventer is installed on the spigot on each site and should absolutely not be removed. Please inform the office if you do not see a backflow preventer at your site prior to attaching a hose.

H. SEPTIC USE

1. All gray and black water waste must be properly disposed of through our septic system.
2. Hydroflush-style sewer connectors with hose attachments **MUST NOT BE USED**, as they can easily contaminate a drinking water system. **NO EXCEPTIONS.**
3. Black water valves must not be left open.
4. "Flushable" wipes and other personal sanitary products should **NOT** be flushed. Toilet paper only.
5. A cap or plug is provided to properly cover the connection on each site when not in use. Use these covers when closing up for the season and notify the office if you no longer have one. Do not discard these caps or plugs.
6. Further information and suggestions regarding the use of the campground septic system may be obtained at the office.

I. PROPANE SERVICES

1. Items which run on propane, including heaters, ovens, and refrigerators, should be properly maintained and securely attached to the trailer or deck. If a 100 lb propane tank is being used and is not attached to the trailer, it must be secured with a drive post and chain.
2. Currently, only Palmer Gas Company is allowed to make propane deliveries to the park. If a camper wishes to make arrangements for propane tanks to be filled on-site, they may contact Palmer Gas Company directly to set up an account. The office must be notified, the camper must plan to be present for installation and inspection (appointments may only be made between 9:00 AM and 5:00 PM between May 15th and October 15th), and the tank being installed may be no larger than a 57 gallon tank. Do not request a fill from Palmer before we open for the season.

J. FIRES

1. Fireplaces may not be moved without first consulting the office.
2. Leaves should be raked from the fireplace before it is used.
3. Fires are permitted between the hours of 5:00 PM and midnight, and only as necessary for cooking purposes during the day. Cooking fires must be extinguished immediately afterward.
4. Fires must be kept at a reasonable size (up to approximately 2 feet from the base of the fireplace, or about knee high) and be attended at all times.
5. Avoid generating sparks that travel away from the fireplace.
6. Do not burn any plastic or chemically treated wood.
7. Firewood may not be transported to the campground from out of state unless it is kiln-dried and free of pests.
8. Firewood should be stacked neatly at least six feet from the fireplace, be free of nails/screws, and left uncovered.
9. We ask that no more than approximately a half cord of firewood be stacked at your site at any one time, and that you try to plan appropriately to have none left at the end of the season.
10. Torches and candles must not be left unattended.
11. Fires, torches, and candles must be completely extinguished before going to bed. Fires should be extinguished with water. Make sure a water source is readily available for this purpose prior to starting any campfire.
12. In extremely dry weather, check with the office in case of any further restrictions.

K. GARBAGE

1. Separate recyclables from other "household" garbage and use the appropriate receptacles. Two dumpsters are available for the bagged garbage, and a third is designated for recyclables only. Please follow all directions on signage.
2. Aluminum, glass, paper (cardboard, newspaper, magazines), and plastic containers must be placed in the "Zero-sort" dumpster, which is located on the outroad near the barn. Recyclable items should be dumped into the bin loosely and **NOT** bagged. Cardboard boxes should be broken down as much as possible. A list of acceptable items is available at the office, and if you have any questions, please ask. Our environment is very important to us – please do your part to help recycle.
3. Permission from the office is required for disposal of anything other than household garbage such as old tarps or carpets. Scrap wood, lawn chairs, grills, appliances, televisions, mattresses or any other furniture, propane tanks, or any other large items are **NOT PERMITTED IN OR NEAR THE DUMPSTERS** at any time.
4. Never dispose of any hazardous waste materials (paint, oil, fluorescent bulbs, televisions, etc.) or liquids in the dumpsters.
5. Do not use the garbage cans in the park for bags of campsite garbage. Bring them to the appropriate dumpsters.

L. PETS

1. All pets must be registered with the office and campers must provide a copy of a current rabies vaccination.
2. Although it is strongly preferred that each site have only one pet, there is a maximum of two pets per site, and some dog breed restrictions will apply.
3. In general, guests of campers are not allowed to bring pets. In a situation where it becomes necessary, prior approval from the office is needed and a copy of the current rabies vaccination must be provided prior to the visit.
4. Pets must be on a leash at all times and remain tied on a strong durable rope or chain that does not allow the pets off the site in any direction. Pets may not be tied out anywhere other than on a campsite.
5. Excessive barking must be curbed. Dogs should not be allowed to bark for extended periods.
6. If a pet is left at the site, it must be within the camper and only for short periods of time, and NOT if barking persists.
7. Pets may not leave their campsite unless they are being walked with an adult 18 years of age or older.
8. It is the responsibility of the pet owner to pick up and properly dispose of all pet droppings.
9. Pets are not permitted on the beach or in the water.

M. BEACH

1. Children under 14 must be accompanied by an adult who is also on the beach or in the swimming area when the child is on the beach or in the swimming area.
2. Swimming is only permitted from 8:00 AM until dusk.
3. Swimmers, including those using any type of flotation device, are to stay within the designated roped off swimming area.
4. No smoking, no food or drinks, no bottles, cans, or coolers are permitted on the beach at any time.
5. No pets are allowed on the beach or in the lake at any time.
6. No mopeds, scooters, or bicycles are permitted on the beach at any time.
7. The dock is to be used for boating purposes only as necessary. No fishing from the dock.
8. Do not feed the ducks.
9. There is no life guard on duty at the beach. Swim at your own risk.
10. Beach chairs, flotation devices, toys, etc., cannot be left at the beach overnight.
11. Vehicles may not pass the designated parking area unless transporting a boat during appropriate times (see section N) or as required by staff and residents of the cottage.

N. BOATS

1. All boats, whether kept at the beach or at the site, must be registered with the office and are subject to fees.
2. Putting any boat in the lake requires prior approval from the office, and occasionally may not be an option if there are too many boats on any given day or if the boat and trailer have not been cleaned. Please plan ahead. **ANY BOAT THAT HAS RECENTLY BEEN IN ANOTHER BODY OF WATER MUST BE COMPLETELY CLEANED BEFORE ENTERING THE LAKE.**
3. The use of power boats is permitted from 7:00 AM to 10:00 PM, and only after dark with use of approved lighting.
4. All persons operating a boat on Sunset Lake must know the rules of boating, which include age minimums and life jacket requirements, and must stay well clear of the swimming area. Operators of power boats must be certified as necessary and provide a copy of certification to the office.
5. Owners of power boats must carry liability insurance coverage on their boat and provide a copy of the corresponding current declarations page to the office.
6. Due to the relatively small size of the lake and the limited amount of frontage for the campground, it is necessary to limit the number and size of power boats. No boats over 20 feet in length or with a motor greater than 150 HP outboard or 200 HP inboard will be permitted.
7. Occasionally a camper or a guest may be allowed to bring in a boat for the day if permission from the office is obtained in advance. A daily boat fee will be charged.
8. Campers should be aware that there is no boat launching ramp, that putting a boat in requires use of a portion of the beach and launching is therefore subject to certain time constraints. In general, boats with approval may go in or out between 7 AM and 10 AM or 4:00 PM and 9:00 PM.
9. Boat trailers must not be left in the parking lot at the beach. They may be stored in the area behind the parking lot, brought back to the site, or temporarily parked in the field across from the office as agreed upon.
10. Oars, paddles, life vests, and fishing equipment should not be left in boats on the beach or on the rack.
11. The power boat dock is to be used to get to and from those power boats only. Any other use is not permitted.
12. Jet skis and personal water craft are not permitted.

O. PLAYGROUND

1. Playground hours are from 8:00 AM to dusk. Children under 12 must be accompanied by and supervised by a responsible person at least 14 years of age.
2. Pets, smoking, and drinking of alcohol are not permitted within the fenced-in play yard.