

Regular Meeting Minutes
Rugby Job Development Authority
March 18, 2026 at 7 AM
JDA office

Members Present: Sara Radomski, Danielle Jacobson, Mathias Follman, Frank LaRocque, Leah Harper, Duane O'Marro

Others Present: Brian Hoffart, Callie Oscarson, Joe Proesch, Jay Reinke, Mitch Baum

Meeting called to order by Harper at 7:01 AM. Roll call.

Consider Agenda: Follman moved to approve. O'Marro seconded. All in favor. M/C

Consider February 20, 2026, minutes: LaRocque motion to approve. Follman seconded. All in favor. M/C.

Youth Entrepreneur Program – Callie Oscarson presented on her Floral Business. Looking to purchase a cooler for business.

- Jacobson motion to approve max amount. O'Marro seconded. Roll call vote. All voting Yes. M/C

Campground/Envision – Jon Proesch presented information pertaining to Envision re-building a campground at the former Oakwood Inn. Cost to rebuild is \$160k. Have half of cost supported by Envision board, looking for grant(s) funding for the remainder. Would add 12 full service pads.

7:32 AM Mitch Baum joined via teams

Flex Pace/Sow Farm – Mitch Baum with Summit Agricultural Group presented information pertaining to the Pierce County Sow Farm to be located in northeastern Pierce County. Will be a \$30 million project and adding 18 new jobs. Mr. Baum indicated looking for Flex Pace buy down, potential of \$40k from JDA.

- Discussion Held among board members. Previously defined Flex Pace coverage to be within 1 mile radius of Rugby. This proposal does not meet our criteria. All in agreement.

Treasurers Report: Bill list presented. Follman motion to approve bill list. O'Marro seconded. Roll call vote, all voting yes. M/C.

- Reviewed Financials. Flex pace list provided, Hoffart to follow up with BND regarding Ethan Brossart balance on Flex Pace since he no longer has the business. Motion by O'Marro to approve financials. Jacobson seconded. Roll call vote. All voting yes.

Old Business:

BDO Zone – In Review

Chalmers – Closed on one lot. Melgaard back out; too expensive to build.

Housing – Parkland project on going. Hoffart has spreadsheet on blighted housing. Looking at grants to rehab owner occupied and rentals.

Copper Creek Flex Pace – still working with BND.

Youth Entrepreneur: Reviewed updates.

Harper asked if we are able to sponsor school DECA/FFA type activities. Hoffart to follow up with Attorney to see if an option.

Reviewed for funding to requiring to provide expenses for payment. Lump not guaranteed. Hoffart to update requirements and have attorney review

Harper suggested scholarship on loan portion if all requirements of program are fulfilled. Hoffart to have attorney review.

ND Economic Development guide – Hoffart was able to get twice the ad for the same money.

Ely: Hoffart provided update that he will be judging at Project Fair.

SBPC: Hoffart provided update that he was elected to Vice Chair on the SBPC board.

New Business:

Flex Pace/Local Match programs: Hoffart provided updates to consider for the Flex Pace program and Matching programs.

- Consensus to table this to the next meeting. Follman suggested a sub-committee to review and made updates.

Jacobson made motion to adjourn the meeting at 9:00 AM. LaRocque seconded.

Next Meeting: April 15, 2026, at 7 AM.