

RUGBY JOB DEVELOPMENT AUTHORITY  
MINUTES REGULAR MEETING  
Wednesday January 13<sup>th</sup>, 2021

**Members Present:** Blair Brattvet, Susan Selensky, Gary Kraft, Jodi Schaan, Susan Steinke

**Members Absent:** Rob St. Michel

**Also Present:** Administrative Assistant-Matty Koenig

**Call to Order/Roll Call:** Brattvet called the meeting to order at 12:04

**Consideration of Agenda - amendments, additions, deletions to the agenda:** Steinke added the Mowing of the Chalmers Addition to the agenda under new business. Motion by Kraft to approve the agenda. Seconded by Selensky, no further discussion was held, vote was unanimous to approve, motion carried.

**Consider Approval of Minutes for December 9<sup>th</sup>, 2020 JDA regular meeting:** Motion by Schaan to approve the minutes for the December 9<sup>th</sup>, 2021, JDA regular meeting. Seconded by Kraft, vote was unanimous to approve, motion carried.

**Treasurer's Report:** Bills/finances were reviewed by the board. Selensky stated she has entered all of the new student loan program assistance recipients, so their first payments will go out in January. Motion by Kraft to approve the bills and financials. Second by Schaan, vote was unanimous to approve, motion carried.

**Director's Report**

Steinke reported that all office duties have been maintained. The new computers, equipment, and software have arrived and been hooked up. She stated that there has not been anything else out of the ordinary.

**Old Business**

**A. Director Position**

Steinke explained that all of the board members, other than St. Michel, had the opportunity to speak with the applicant, but she had spoken with St. Michel and he did not have issues with the individual. Steinke asked if the board would like to make an offer to the applicant. This individual is from out of town, so there would be a transition period until they are able to