

RUGBY JOB DEVELOPMENT AUTHORITY  
MINUTES REGULAR MEETING  
TUESDAY OCTOBER 19, 2021 – 12:00PM

**Members Present:** Blair Brattvet, Susan Selensky, Gary Kraft, Sue Steinke, Director Karl Frigaad, Jodi Schaan

**Members Absent:** Rob St. Michel

**Also Present:** Linda from Job Service

**Call to Order/Roll Call:** Brattvet called the meeting to order at 12:10pm

**Consideration of Agenda - amendments, additions, deletions to the agenda:** Motion by Kraft to approve the agenda as written. Seconded by Schaan, no further discussion was held, vote was unanimous to approve, motion carried.

**Consider Approval of Minutes for September 14th JDA regular meeting:** Motion by Kraft to approve the minutes for the September 14th, 2021, JDA regular meeting. Seconded by Steinke, vote was unanimous to approve, motion carried.

**Treasurer's Report:**

- a. Consider Approval of JDA Bills/Financials – Bills and financial reports were reviewed by the board. Motion by Selensky to approve the bills and financials. Seconded by Kraft, vote was unanimous to approve, motion carried.

**Job Service North Dakota presenting workforce training assistance and dollars available:**

Linda from Job Service presented the programs she has available for both adults and youths. The Workforce Innovation and Opportunity Act (WIOA) is a federally funded program that provides training to eligible individuals for On-The-Job training. The program can also provide funding for a 2-year school program in many work fields. The program is income based and helps individuals overcome barriers of finding and training for a job. Linda had materials about the program she shared with the board, and she is available to visit with any HR departments of companies to make them aware of the programs available.

**President's Report:** no report

**Directors Report:** Frigaard discussed the below topics

- a. Main Street Summit Report
  1. location strategies/good and bad
  2. Cash flow of new development and residential areas
  3. Mixed use buildings in West Fargo and Downtown Grand Forks
  4. AARP Scores on live-able Communities
  5. Commerce wants Rugby to develop a regional training

center using talent from Devils Lake College and Minot

State University

b. EDND Conference Report

1. Workforce development using people with legal charges and jail time on their records. {28.5 % of North Dakota Residents have some type of record that prevents them from getting a job or advancing in a job. F5.org is a nonprofit set up to help place and retain inmates for jobs on the outside. They have group homes for these workers in Fargo, Grand Forks, Bismarck and are looking at Minot.

2. Employee Housing Development

The department of Commerce and Governor's office are looking to get \$21 million dollars to help with workforce housing in North Dakota and Rugby is at the top of the list

**Old Business:**

- a. Marketing money through commerce to follow up with promotion from comprehensive plan – Marketing Grant should be available at the start of the new year.

**New Business:**

- a. Developer from Devils Lake to come look at the Chalmers Addition lots will be scheduled soon.
- b. Hospital planning meeting for public input on October 20<sup>th</sup> at the Cobblestone. The meeting will include the build plan for the new hospital and discussion on the old building as well.

**Correspondence Received, Special Meetings and Reminders**

- a. 2021 Regular Meeting – November 10<sup>th</sup>, 2021, at 12:00PM

**Adjournment:** 1:40pm