**Rugby Job Development Authority**

**July 19st, 2017 – 7:00 AM**

**UNAPPROVED Board Minutes**

**Regular Meeting**

**JDA Office**

**Members Present:** Chairman Fr. Tom Graner, Nate Kunde, Pete Burgard, Jacob Nelson, Tanner Johnson, Dave Cichos, Terry Hoffert, Bonnie Kuehnemund, Gary Kraft, Jodi Schaan, Terry Hoffert, and Karin Fursather (non-voting). **Members Absent:** Sandra Wolf,Dr. Mike McNeff, Keith Gault, Arland Geiszler, Daunne Heilman, and Jennifer Stewart (non-voting). **Also Present:** Executive Director Liz Heisey.

**Call to Order:** Fr. T. Graner called the meeting to order at 7:00AM

**Consideration of Agenda - amendments, additions, deletions to the agenda:** Motion by Cichos to approve the agenda. Second by Johnson, no further discussion was held, vote was unanimous to approve, motion carried.

**Consider Approval of Minutes for June 21st, 2017 JDA regular meeting:** Motion by Johnson to approve the minutes of the June 21st, 2017 regular meeting. Second by Kunde, vote was unanimous to approve, motion carried.

**Consider Approval of Treasurer’s Report**: The Board reviewed the revenues and expenses presented. Motion by Kraft approve the Treasurer’s report. Second by Cichos, no further discussion was held, vote was unanimous.

**Old Business:**

**Consideration of North Dakota Small Business Center (NDSBC) request for funding assistance:** Executive Director Heisey reported that she had spoken to both the local regional local representatives from the North Dakota Small Business Center and also to the Small Business Administration regional manager regarding the funding request and the services provided. An argument made by one of the representatives was "how much value does each business that is successful because of the services provided by their representatives worth to your community?" The NDSBC requested $7,000 this year because of funding cuts at the state level. Discussion was held on the services provided to our community. Motion by Cichos to give $5,000 to the center. Second by Johnson, no further discussion was held, vote was unanimous to approve.

**New Business:**

**Chalmers Addition Updates**: Johnson reported that no new updates were available, marketing efforts are on-going. **Web-hosting/Partners in Marketing –** Heisey and board discussed the webhosting situation and the rugbyjda.com email accounts, motion by Burgard to approve moving the webhosting and email services to NDTC.Second by Kraft, vote was unanimous to approve this change**. Main Street Initiative:** Director Heisey stated that there may be economic development grant funding available to update the website.

**Souris Basin Housing Rehab Updates/Consider Request for matching funds for 2017-2018 USDA grant for Pierce County housing rehab projects.** Souris Basin has requested $10,000 commitment for matching funds for the application for USDA funding for 2017-2018 housing rehab projects in Pierce County. Motion by Cichos to contribute $5,000 of matching funds towards the 2017-2018 Pierce County housing rehab projects pending approval of the grant and also requested that the $5,000 be requested from Pierce County for the additional matching funds. Second by Kunde, no further discussion was held, vote was unanimous to approve.

**Directors report:** Heisey reported on the Economic Development Association of North Dakota 2017 Summer Conference in Wahpeton. Encouraging entrepreneurs and creating an environment that will encourage our young people and their families to stay or come back to our community was part of the conference as was retaining and expanding local business. Heisey briefly discussed the renaissance zone revitalizing our downtown. Retaining talent and building relationships was also highlighted. Heisey briefly discussed the “Partners in Marketing” grant available through the department of commerce for up to $25,000 for economic development. Heisey also provided a list of SBA workshops that could benefit our community.

**Adjournment: 8:25am**