**RUGBY JOB DEVELOPMENT AUTHORITY**

**WEDNESDAY FEBRUARY 12TH, 2020 -12:00PM**

**Unapproved Board Meeting Minutes**

**REGULAR MEETING**

**JDA OFFICE**

**Members Present:** Chairmen Blair Brattvewt, Rob St. Michel, Susan Selensky, Terry Hoffert, Gary Kraft, Jodi Schaan, Susan Steinke via Call-in

**Also Present:** Executive Director Liz Heisey, Administrative Assistant Matty Koenig, and Sue Sitter from the Pierce County Tribune

**Call to Order/Roll Call:** Brattvet called the meeting to order at 12:07 PM.

**Consideration of Agenda - amendments, additions, deletions to the agenda:** There were no amendments, additions, or deletions to the agenda. Motion by Hoffert to approve the agenda. Seconded by Kraft, no further discussion was held, vote was unanimous to approve, motion carried.

**Consider Approval of Minutes for January 8th JDA regular meeting:** Motion by Kraft to approve the minutes for the January 8th, 2020, JDA regular meeting. Seconded by Schaan, vote was unanimous to approve, motion carried.

1. **Treasurer’s Report**
	1. **Consider Approval of JDA Bills/Financials**
	2. **2020 Budget YTD**
2. **Director’s Report**
	1. **Grants, Grants, Grants**
	2. **Census**
	3. **Planning for the Future**
3. **Old Business:**
	1. **Tabled Board Policies**
	2. **Tabled Self – employed - Student Loan Program Application**
4. **New Business:**
	1. **USDA Rural Development Rural Business Development Grant**
	2. **Main Street Initiative Grants**
		1. **Partners in Planning Grant**
			1. **Economic Development/Diversification Strategic Plan**
		2. **Community Main Street Vibrancy grant**
	3. **Director Availability**
5. **Correspondence Received, Special Meetings and Reminders**
	1. **2020 Regular Meeting – March 11th 2020**
6. **Adjournment**