Rugby Job Development Authority

Special Meeting

Tuesday, December 19, 2017 – 12 p.m.

JDA Office

Conference Call Dial-in Number: (515) 604-9996 Access Code 696016

Attending – Members-in-person: Jennifer Stewart, Nate Kunde, Pete Burgard, Tom Graner, Tanner Johnson, Gary Kraft, Blair Brattvet, Bonnie Kuehnemund, Terry Hoffert

Members-by-conference call: Amber Feickert, Karin Fursather

Non-members: Bonnie Remmich, Pierce County Tribune

Chairman Graner called the meeting to order without a quorum at 12:05 pm.

Discussion was held regarding the resignation of Executive Director Liz Heisey including a report from the Executive Committee meeting held 12/15 with L. Heisey present.

K. Fursather, B. Kuehnemund, and T. Hoffert arrive during the discussion. A quorum is now present.

Motion was made by G. Kraft, seconded by P. Burgard to accept L. Heisey’s resignation. Motion carried.

Motion to form a 3-person Executive Director Search Committee was made by N. Kunde, seconded by T. Johnson. Committee members will be appointed by the Executive Committee of the Board. In discussion of the motion several outlets for posting the position were mentioned. G. Kraft agreed to join the committee. T. Graner will inform all Board Members of the opportunity to serve on the Search Committee seeking interested board members to fill out the other 2 seats. Motion carried.

Motion to authorize the Executive Director Search Committee to begin posting the opening as soon as possible with a beginning annual salary of $40,000 - $60,000 depending upon experience was made by N. Kunde, seconded by G. Kraft. Motion carried.

Motion to adjourn by N. Kunde, seconded by T. Hoffert. Motion carried.

Meeting adjourned at 12:45 pm.

Respectfully submitted

Tom Graner, President