

Rugby Job Development Authority
March 27, 2018 – 12:10 PM
Unapproved Board Minutes
Regular Meeting
JDA Office

Members present: Tanner Johnson-President, Susan Selensky, Amber Feickert, Terry Hoffert, Karin Fursather, Michael McNeff, Blair Brattve, Gary Kraft, Bonnie Kuehnemund, Jennifer Stewart, Daunne Heilman, Peter Burgard and Sandra Wolf.

Joining by telephone were: None

Absent were: Jodi Schaan, Dwayne Brossart, Arland Geiszler and Rob StMichel

Tanner Johnson called the meeting to order at 12:10PM

Added under new business to the agenda were the BND/Pace Fund, and an update on the Dairy Queen sale.

Motioned by McNeff to approve the agenda, seconded by Heilman, motion carried.

Motioned by Burgard to approve the February 22nd minutes, seconded by Brattvet, motion carried. Motioned by Fursather to approve the March 5th minutes, seconded by Hoffert, motion carried.

Bills and financials were reviewed, with a motion to approve by McNeff, seconded by Burgard, motion carried. In addition, a motion was made by Fursather for President Johnson, and Treasurer Selensky to be assigned the right/responsibility to have signature authority for the JDA's financial accounts. Seconded by Hoffert, motion carried.

Liz Heisey, filling in for the open Director's position, reminded the members to review and observe open meetings rules.

Old Business – The search committee for the Director's position will meet at 9AM at the High School on March 28th, to review the 8 applicants for the position, select who will be interviewed, and pick a date for those interviews.

Discussion was held on the HAMC Kids Next Door Daycare subsidy request. They have a capacity of 49 children, with a current number of 43 children receiving daycare, and they have a staff of 10 providers. With very little supporting documentation provided by HAMC, McNeff moved to table the request, seconded by Hoffert, motion carried.

Concerning staffing the JDA office until a Director is hired, Liz Heisey will continue to fill in as needed.

Concerning the Big Pauly's pizza oven loan, the JDA's exact ownership interest in the oven is being determined by Attorney, Galen Mack.

New Business – Concerning Souris Basins request for a Platinum Partnership for growing north central ND communities and providing needed services for an additional \$2,000. JDA has already committed \$5,000 for housing projects for 2018 and the County has also committed \$5,000. After discussion, McNeff made a motion to approve the \$2000 request, seconded by Heilman, motion carried.

Liz has been working on the current student loan recipients, and making sure their payments are being distributed as agreed to. A new request for Jenna Thompson was reviewed, with Kuehnemund making a motion to approve, seconded by Hoffert, motion carried.

Daunne Heilman gave an update on the Main Street Summit she attended, and informed the members that she had applied for the ND Move Project for the city, and Rugby was approved as one of the communities selected for the project. Basically the state will provide professional planners to identify possible transportation demonstration projects for the city, at no cost to the city. An April 11th meeting is planned with NDMove.

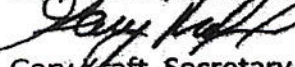
Discussion was held concerning the need for clarification of exactly what are the powers of the Executive Board, and how the membership as a whole could operate more efficiently. McNeff added that he would like to see a smaller board, and that he believes there is a lot of consensus on this.

An explanation was given on the Partnership Assisting Community Expansion (PACE) Program through the Bank of North Dakota (BND), where the BND reimburses the JDA/city at 75% on interest buy downs. A PACE application is currently submitted for the Dairy Queen purchase, with a decision expected by the next regular meeting.

Upcoming meetings are the Economic Development Association of North Dakota (EDND) conference in Jamestown, June 19-21, 2018 @ Gladstone Inn & Suites, rooms reserved under EDND, 701-252-0700. The JDA will pay for Board Members to attend and registration opens in April. Also, the North Dakota Housing Finance Agency's (NDHFA) Statewide Housing Conference is set for April 25-26 in Bismarck.

Motion to adjourn by Hoffert at 1:30PM, second by Burgard.

Respectfully submitted,


Gary Kraft, Secretary