

RUGBY JOB DEVELOPMENT AUTHORITY
MINUTES REGULAR MEETING
WEDNESDAY, MARCH 9, 2022 – 12:00PM

Members Present: Blair Brattvet, Jodi Schaan, Sue Steinke, Gary Kraft

Members Absent: Director Karl Frigaard, Rob St. Michel

Call to Order/Roll Call: Brattvet called the meeting to order at 12:01pm

Consideration of Agenda – amendments, addition, deletions to the agenda: Added Daycare to New Business on agenda.

Motion made by Steinke to approve agenda as amended. Seconded by Kraft, no further discussion was held, vote was unanimous to approve, motion carried.

Old Business:

- a. Mowing and spraying of Chalmers Addition – Ad had conflicting dates for submission deadline. Brattvet will correct the ad and run it again.

New Business:

- a. Aimee Lehman/Real Estate 7 –
 - a. Has a buyer interested in Chalmers but asked if Lot 2 in Block 3 could be split in half as they would want Block 3 Lot 2 (1/2) & Lot 3. She feels buyer would probably pay to have it resurveyed. Motion made by Steinke to consider splitting Lot 2 in Block 3 in half. Seconded by Kraft, no further discussion was held, vote was unanimous to approve, motion carried.
 - b. Also wanted to see how JDA could help with marketing the north Envision building. Need to update our website and inform prospective companies of the space available.
- b. Lots for sale in Chalmer's Addition – Covered in previous agenda item.
- c. Daycare –
 - a. Steinke has been contacted by Dr. Mike McNeff, School Superintendent, regarding use of the Armory for daycare. Rugby Public Schools has leased the Armory and is free to use that space for their needs.
 - b. Steinke also received an email from Erik Christenson, HAMC CEO, asking the city to work towards creating a community daycare which would not only help employers with daycare needs but help create a solid base for bringing young families into town.
- d. Bookwork during Frigaard's medical leave – Motion made by Schaan to ask Liz Heisey to pay bills and maintain Quickbooks during Karl's absence. Ask how much she would charge to maintain the JDA website too. Seconded by Kraft, no further discussion was held, vote was unanimous to approve, motion carried.

Correspondence Received, Special Meetings and Reminders

- a. Next Regular Meeting – April 13, 2022 at 12:00pm

Adjournment: Motion made to adjourn at 1:01pm by Steinke. Seconded by Kraft. Motion carried.