

Regular Meeting Minutes
Rugby Job Development Authority
April 15, 2026, at 7 AM
JDA office

Members Present: Neil Lotvedt, Sara Radomski, Danielle Jacobson, Mathias Follman, Frank LaRocque, Leah Harper, Duane O'Marro

Others Present: Brian Hoffart

Meeting called to order by Harper at 7:00 AM. Roll call.

Consider Agenda: Lotvedt moved to approve. Follman seconded. All in favor. M/C

Consider March 18, 2026, minutes: Follman motion to approve. O'Marro seconded. All in favor. M/C.

Consider Special Meeting March 27, 2026, minutes: Lotvedt motion to approve. Follman seconded. All in favor. M/C.

7:02 AM. Lisa Rotvold with Red River Community Housing joined via Teams.

Lisa provided information pertaining to her agency and the opportunity to work with them to develop in Chalmers. They would serve as the developers and take care of financing and contractors and would like to build in pairs. Started in Lakota in May 2024 and have since build in Larimore, Park River, and Grafton. Looking to expand outside their region. They are able to apply for the Housing Incentive Grant of \$120k per unit and would look for lot donation. Would hope to start by August if approved.

7:21 AM Lisa left meeting.

- LaRocque motioned to move forward with lot commitment to RRCH. Lotvedt seconded. Noted to let builder pick lot based on house size. Roll call vote. All voting yes.

Hometown Liquor submitted request for billboard sign. Consensus of board was that program is intended to be for primary business sign, and not for advertising purposes.

- Lotvedt made motion to deny application. LaRocque seconded. All voting yes.

Treasurers Report:

Bill List: Motion by Follman to approve. O'Marro seconded. Roll call. All voting yes.

Hoffart to follow up with BND regarding Ashley Berg's second Flex Pace as it is being used as a residence and no longer commercial.

Financials: O'Marro made motion to approve treasurers report. Radomski seconded. Roll call vote, all voting yes. M/C.

Old Business:

BDO Zone – All items submitted. Document to Rachel for legal review.

Chalmers – Will close on lot April 21.

Housing – on going project

Youth Entrepreneur: Making amendments to program, out to legal for review. Met with J&K yesterday, will plan to meet quarterly. Provided them a to-do list and goals. Meeting with Braden today. Callie Oscarson recently won FCCLA for her business plan relating to floral business.

RV Park: checked on Grants.

Local Match program: questions out to SBPC. Need to determine how much “seed money”, time commitment and guidelines.

New Business:

OZ 2.0: Will open investment opportunities and attract outside potential

Museum: Sign application questions. Hoffart will have them resubmit their application.

ND LOIS: State website to list assets. Allows developers to view.

Brad Wangler: still in process

Copper Creek: Still in motion but delayed. Appraisals not done with state approved vendor.

Grant: Reviewing opportunities and options. Potential to update housing study.

Chalmers Mowing: Hoffart to talk to Rachel if rebid is necessary since. With the sale of lots, there is less mowing to be completed.

Monday.com: This is a platform that Hoffart will be using for project management.

Lotvedt made motion to adjourn the meeting at 8:57 AM. Jacobson seconded.

Next Meeting: May 20, 2026, at 7 AM.