

RUGBY JOB DEVELOPMENT AUTHORITY  
MINUTES REGULAR MEETING  
Wednesday JUNE 9TH, 2021 – 12:00PM

**Members Present:** Blair Brattvet, Jodi Schaan, Susan Selensky, Gary Kraft, Sue Steinke, Director Karl Frigaad

**Members Absent:** Rob St. Michel

**Also Present:** Sue Sitter, Pierce County Tribune

**Call to Order/Roll Call:** Brattvet called the meeting to order at 12:03pm

**Consideration of Agenda - amendments, additions, deletions to the agenda:** Motion by Kraft to approve the agenda as written. Seconded by Schaan, no further discussion was held, vote was unanimous to approve, motion carried.

**Consider Approval of Minutes for May 12th JDA regular meeting:** Motion by Kraft to approve the minutes for the May 12th, 2021 JDA regular meeting. Seconded by Selensky, vote was unanimous to approve, motion carried.

**Consider Approval of Minutes for May 17th JDA special meeting:** Motion by Schaan to approve the minutes for the May 17th, 2021 JDA special meeting. Seconded by Kraft, vote was unanimous to approve, motion carried.

**Consider Approval of Minutes for June 2nd JDA special meeting:** Motion by Schaan to approve the minutes for the June 2nd, 2021 JDA special meeting. Seconded by Kraft, vote was unanimous to approve, motion carried.

**Treasurer's Report:**

- a. Bills/finances were reviewed by the board. Motion by Kraft to approve the bills and financials. Seconded by Selensky, vote was unanimous to approve, motion carried.
- b. Renewal of Merchants Bank CD on 6/21/2021. Discussion was held on the CD. Motion by Schaan to let the CD renew. Seconded by Kraft, vote was unanimous to approve, motion carried.

**President's Report:** no report

**Directors Report:** (see attached)

**Old Business:**

- a. **Mowing of Chalmer's Addition**  
Mowing began June 2<sup>nd</sup> and was finished by 11am on June 3<sup>rd</sup>. The spraying will be done as soon as weeds grow back from the mowing.

**New Business:**

- a. **Pace Loan Application**  
A request was received on a flex pace loan from Bank of North Dakota for Main Street Boutique to remodel the second floor of the Main Street Boutique building. Discussion was

held on the request and the board looked over the request packet provided. The request was determined to be within the JDA budget for pace loan requests. Motion by Selensky to accept the BND pace loan request for Main Street Boutique. Seconded by Steinke, vote was unanimous to approve, motion carried.

**b. Notice of Increase in real Estate Assessment**

The JDA received an updated real estate assessment on the HAMC Johnson Clinic building. The board viewed the letter received and the higher assessment was noted.

**c. Century 21 contract extension request.**

The JDA received a realtor contract extension request from Jamie Wald from Century 21. The request is to extend the contract with Century 21 to 6/4/2022. Motion by Schaan to accept the contract extension. Seconded by Kraft, vote was unanimous to approve, motion carried.

**Correspondence Received, Special Meetings and Reminders**

**a. 2021 Regular Meeting – July 14th, 2021 12:00PM**

**Adjournment: 12:25pm**