

RUGBY JOB DEVELOPMENT AUTHORITY  
MINUTES REGULAR MEETING  
TUESDAY JULY 20TH, 2021 – 12:00PM

**Members Present:** Blair Brattvet, Susan Selensky, Gary Kraft, Sue Steinke, Director Karl Frigaad

**Members Absent:** Rob St. Michel, Jodi Schaan

**Also Present:** Sue Sitter, Pierce County Tribune

**Call to Order/Roll Call:** Brattvet called the meeting to order at 12:10pm

**Consideration of Agenda - amendments, additions, deletions to the agenda:** Motion by Kraft to approve the agenda as written. Seconded by Selensky, no further discussion was held, vote was unanimous to approve, motion carried.

**Consider Approval of Minutes for June 9th JDA regular meeting:** Motion by Kraft to approve the minutes for the June 9th, 2021, JDA regular meeting. Seconded by Selensky, vote was unanimous to approve, motion carried.

**Consider Approval of Minutes for June 24th JDA special meeting:** Motion by Selensky to approve the minutes for the June 24th, 2021, JDA special meeting. Seconded by Kraft, vote was unanimous to approve, motion carried.

**Treasurer's Report:**

- a. Consider Approval of JDA Bills/Financials – Bills and financial reports were reviewed by the board. Motion by Kraft to approve the bills and financials. Seconded by Selensky, vote was unanimous to approve, motion carried.

**President's Report:** Brattvet attended a BND webinar for the newly launched ND Growth Fund, there will be a website set up for businesses to apply for funds for many different projects

**Directors Report:** Frigaard discussed the below topics

- a. Custom training dollars available for manufacturing companies
- b. Working on proposal to BND, North Dakota and Independent Banker's Association regarding affordable housing
- c. Oakes, ND has rehabbed an old building for a regional training center.
- d. Meeting in Beulah, a regional meeting on housing needs
- e. Frigaard and Mayor Steinke toured the hospital with an outside developer

**Old Business:**

- a. **Chalmer's Addition Lot Sale**  
Two lots are sold

**New Business:**

- a. **Mortgage satisfaction for Rugby Broadcasters Inc**  
A mortgage satisfaction is required on the Rugby Broadcasters Inc forgivable loan. Frigaad has drafted the satisfaction and he will have the city attorney review it.

**b. Preliminary Budget**

Discussion was held on the preliminary budget presented to the board. Motion by Kraft to approve the budget as presented. Seconded by Selensky, vote was unanimous to approve, motion carried

**Correspondence Received, Special Meetings and Reminders**

**a. 2021 Regular Meeting – August 11, 2021, at 12:00PM**

**Adjournment: 12:40pm**