

## Child Care Loan Program



Thinking of starting a child care facility or enhancing a current operation? The Child Care Loan Fund may provide you funding to grow or start your business.

The North Dakota Development Fund is authorized to provide financial assistance to childcare providers through the Child Care Loan Program.

**Eligible Organizations:** Licensed profit, non-profit and public child care facilities. Faith based organizations are eligible but must follow all appropriate federal guidelines if receiving federal subsidies.

**Eligible Uses:** Maximum of \$100,000 or availability of funds for the acquiring, leasing, or remodeling of real estate facilities, purchasing equipment or working capital.

For more information about this program, contact:

### North Dakota Development Fund

PO Box 2057

Bismarck ND 58502-2057

(701) 328-5300

Email: [commerce@nd.gov](mailto:commerce@nd.gov)

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## To Apply for the Child Care Loan Program

### North Dakota Child Care Loan Program Application

File Size: 398 kb

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## Qualifying Requirements

### Local Participation

Participation of the child care provider financial institution will be encouraged.

### Funding Process

North Dakota Development Fund staff will review all applications under the childcare loan program and complete their due diligence. The funds staff can approve all requests up to the \$100,000 award maximum. Those loans are then taken to a following board of directors meeting for review. (Dollar limits though are cumulative and include existing advances in determining the approval process. Any daycare that aggregates funding greater than \$150,000 will require Development Fund Board of Directors approval.) If the request is acceptable to the staff, the request will be presented to the North Dakota Development Fund Board of Directors for approval. If approved, a commitment letter will be generated. If the commitment letter is accepted by the child care provider, the funding documentation will be completed. The funding process generally takes 30 to 45 days.

### Other Conditions

The enabling legislation that provided the funds for this program requires an equitable distribution of funds to the three eligible organizations: for-profit, non-profit and public child care facilities. Therefore, the Development Fund might have to allocate dollars to the three organizational areas to ensure that the funds are being distributed equitably. Initially, the funds will be provided on a first-come, first-serve basis.

- The business must be a licensed child care provider (Provide copies of license to operate in the State of North Dakota).
- Facilities will be required to provide a letter from either County Child Care Licensors or from the Department of Human Services Early Childhood Services Regional Supervisor that the facility does not have a history of violations and/or corrective actions.
- If there is a history of violations and or corrective actions facilities will need to provide:
  - A three year "Early Childhood Service History" from either County Child Care Licensors or from the Department of Human Services Early Childhood Services Regional Supervisor; and

- Provide an explanation of changes that have been made to correct the violations and a letter from County Child Care Licensors or from the Department of Human Services Early Childhood Services Regional Supervisor that corrective action has taken place.
- The acceptability of the documentation will be at the sole discretion of the North Dakota Department of Commerce/North Dakota Development Fund in consultation with County Child Care Licensors or Department of Human Services Early Childhood Services Regional Supervisor for that county.