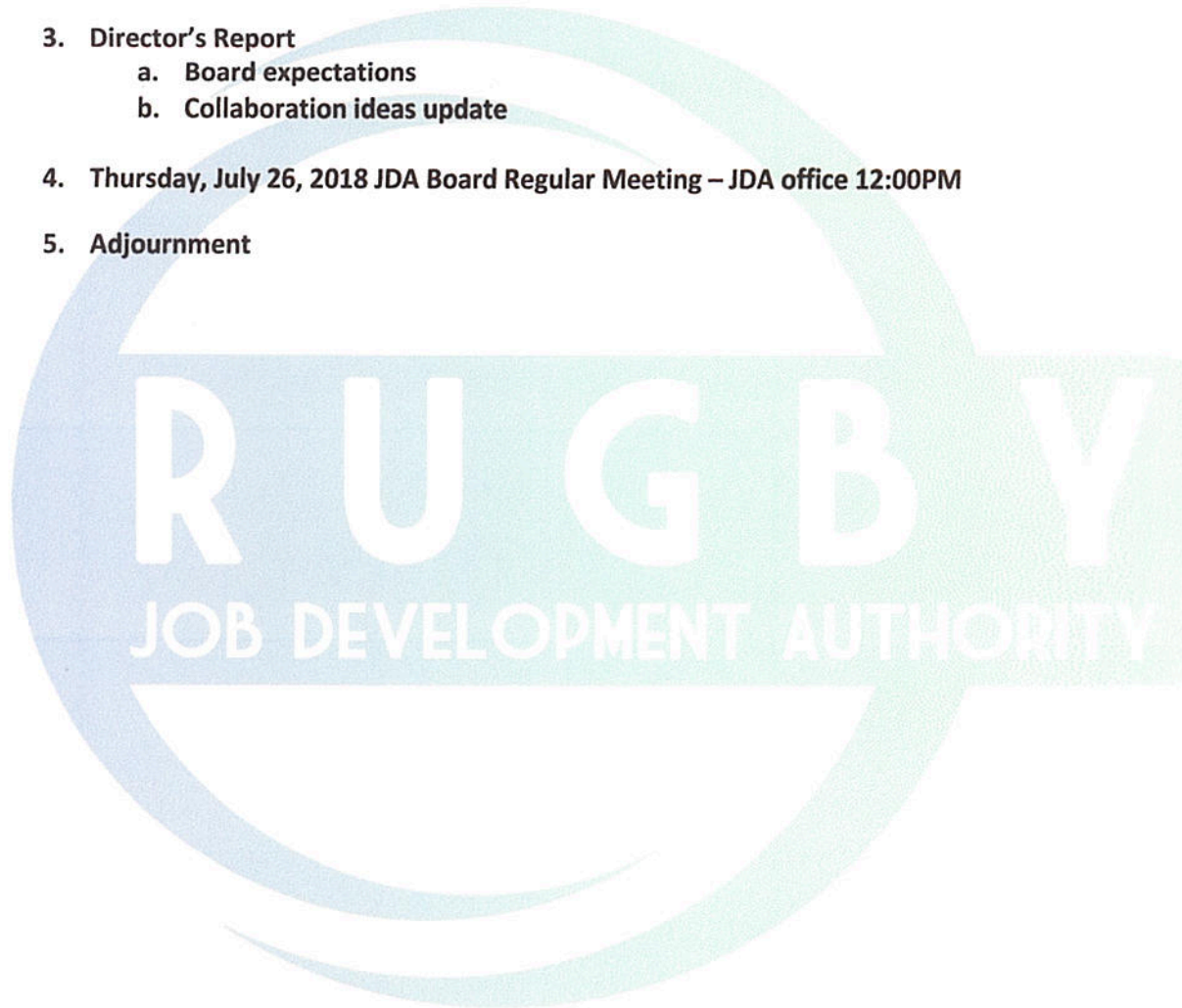


**AGENDA
RUGBY JOB DEVELOPMENT AUTHORITY
SPECIAL MEETING
Monday, July 16, 2018 - 12:00PM
JDA OFFICE**

Conference Call Dial-in Number: (515) 604-9996 Access Code: 696016

- 1. Call to Order/Roll Call**
- 2. Consideration of Pizza Oven Bids**
- 3. Director's Report**
 - a. Board expectations**
 - b. Collaboration ideas update**
- 4. Thursday, July 26, 2018 JDA Board Regular Meeting – JDA office 12:00PM**
- 5. Adjournment**



Rugby Job Development Authority

July 16, 2018 – 12:00 PM

Board Minutes

Special Meeting

JDA Office

Members present: Gary Kraft, Terry Hoffert, Michael McNeff, Susan Selensky, Amber Feickert, Pete Burgard, Blair Brattvet, Jodi Schaan, Rob St.Michel

Members by telephone: Karin Fursather, Daunne Heilman

Members absent: Tanner Johnson, Susan Steinke, Jennifer Stewart, Sandra Wolf

Guests present: Shyanne Belzer (Pierce County Tribune)

JDA Executive Director: Jessica Brossart

Gary Kraft called the meeting to order at 12:02PM.

Pizza oven was on bids for 2 weeks in Tribune. One bid was received from Roughrider Pizza for \$1750. Motion to accept bid by St.Michel, seconded by McNeff, motion carried.

Director's report included expectations of the board members, including coming to the executive director with concerns, opinions, comments, & questions.

Also highlighted were 2 JDA meeting rules to help us all move forward in a positive way...

1. You are responsible for the energy that you bring to JDA meetings, please have a positive attitude & an open mind.
2. You are responsible for the voice that you bring to the JDA meetings, please speak your opinion, for or against, or any concerns at the appropriate time.

Further discussion was made about how the Chamber, CVB, & JDA could collaborate in marketing, in sharing resources & saving tax payer money, & consider the possibility of sharing a work space. Further research is needed. We will conduct a poll which will be shared on our website, Facebook, & emailed to our Rugby business email list. **ALL board members received homework to research this topic & bring ideas to our regular meeting on Thurs, July 26, 2018 at 12:00PM.**

Motion to adjourn by Hoffert at 12:35PM, second by McNeff.

Respectfully submitted,

Jessica Brossart, Executive Director