**UNAPPROVED MINUTES**

**RUGBY JOB DEVELOPMENT AUTHORITY**

**Wednesday October 16th 2024 -7AM**

**JDA OFFICE**

**Members Present:** Leah Harper, Mayor Frank LaRocque, Duane O’Marro, Mathias Follman, Neil Lotvedt, Sara Radomski

**Absent:** Danielle Jacobson

**Other’s Present:** Executive Director Zachary Broadwell

* President Harper called the meeting to order at 7:00 AM

**Approval of Agenda:** O’Marro moved to approve, seconded by Follman. All voting in favor, **M/C.**

**Approval of Minutes from September 18th Meeting:** Follman moved to approve, O’Marro seconded. All voting in favor, **M/C.**

**Treasures Report:** Mayor LaRocque moved to approve the bills and financials, seconded by Radomski. Roll call vote with all voting in favor, **M/C**.

**Old Business**

**Housing:**

Broadwell gave an update about the meeting him, Mayor LaRocque, and Neil Lotvedt held with the board of directors of Affordable Housing Developers. Affordable Housing Developers shared the biggest obstacle to them developing in Rugby is past experience with the city. It appeared as if the meeting went well and that we showed them how much we want to work with them. We are waiting for them to let us know if they are ready to take action steps.

**Eye Doctor:**

Broadwell shared how Dr. Kourajian stopped in his office and told him he made a trip to Langdon to look at used optometry equipment for sale. The cost of equipment would be $27,400. It was a pretty general consensus that we would not buy equipment unless we have a eye doctor willing to come that would like that equipment.

**High School:**

* Youth Entrepreneur

Broadwell shared he spoke with 25 high school students about the program at a school meeting. There are currently no applications but we still have a few weeks until they are due. The board discussed allowing applications after the deadline.

**New Business**

**Flex Pace:**

* Issac Volk

Issac Volk is wanting to buy a shop for his business in the extraterritorial area of Rugby. The board had many questions but due to not having enough information the board desires to table this. Mayor LaRocque moved to table this until we get more information, seconded by Radomski. All in Favor, **M/C**.

**Daycare Grants:**

* Ronja Corum

There was an application for facility improvements. Lotvedt moved to accept, seconded by Radomski, Roll Call vote with all voting in favor, **M/C.**

* Little House Montessori Haven

There was an application for facility improvements. Lotvedt moved to accept, seconded by Radomski, Roll Call vote with all voting in favor, **M/C.**

**Office Updates:**

The board was in consensus to ask Broadwell to bring a list of materials and quotes for office updates to the next meeting.

**Follman moved to adjourn at 8:26AM, Seconded by Radomski. All in favor, M/C.**