

Minutes
Rugby Job Development Authority
May 20, 2026 at 7 AM
JDA Office

Members Present: Leah Harper, Danielle Jacobson, Mathias Follman, Neil Lotvedt, Frank LaRocque, Sara Radomski, Duane O'Marro

Others Present: Brian Hoffart

Meeting called to order by Harper at 7:00 AM. Roll Call, O'Marro, Jacobson, Lotvedt, LaRocque, Radomski, Follman and Harper present.

Agenda: LaRocque motioned to approve, Jacobson seconded. All voting in favor. M/C.

Consider April 15, 2026, Minutes: Lotvedt made motion to approve. Jacobson seconded. All voting in favor. M/C.

Treasurers Report:

- a. Bill List: Follman motion to approve. O'Marro seconded. Roll call vote. All indicating yes. M/C.
- b. Financials: Ethan Brossart & Ashley Berg #2 are off the Flex Pace program report. Received a \$600+ check from BND for Annette Harmel. Jacobson moved to approve. Follman seconded. Roll call vote. All indicating yes. M/C.

Old Business:

- A. BDO Zone: Funding opportunity opened last week. Grant will be submitted by Friday.
- B. Chalmers: 2 Lots have been sold and closed. RCC waiting for FIBT commitment letter. Had Legal review operational agreement. GFY, another builder, opportunity for the future. They would build off site and move in.
- C. Housing: Parkland will be approaching us for Flexpace. SPBC has a program to help fix up homes – grant opportunity.
 - a. JDA to donate 2 lots to the RCC – for them to chose which two. Lotvedt made motion to approve donation of 2 lots to RCC. Radomski seconded. Roll call vote. All indicating yes. M/C.
 - b. Lotvedt motioned to update prior motion to allow for twinhome or single family house. Jacobson seconded. Roll call vote. All indicating yes. M/C.
- D. Copper Creek: Loan finalized at 7 years, with 2% buydown. JDA portion will be \$85714, with \$13325 being the first year. Motion by O'Marro to approve. LaRocque

seconded. Jacobson recused herself from voting. Roll Call vote – LaRocque, O'Marro, Radomski, Lotvedt, Follman all indicating yes. M/C.

Discussion held on repayment ideas for future flex pace loans.

- E. RV Park: Hoffart trying to find grants to assist with the project.
- F. LMF: Reviewed program. Lotvedt moved to accept LMF as a tool. Follman seconded. LaRocque, Follman, Lotvedt, Jacobson all yes. Radomski and O'Marro were no's.
- G. Prairie Village Museum Sign: The museum resubmitted an application for the sign program with updated info. The JDA board has previously approved the application. Cost share will be \$3177.25. LaRocque motion to approve. Lotvedt seconded. Roll call vote. All indicating yes. M/C.
- H. Chalmers Mowing: Hoffart confirmed with legal that we don't need a new contract with Zachmeier's. Zachmeier's will continue at \$275 per mow.
- I. EDND: Hoffart recently attended the EDND conference in Bismarck. He was able to network and make new contacts.

New Business:

- a. Business Incentive: O'Marro discussed business ideas for attracting employees. Discussion if JDA is willing to match business for down payment/closing costs, etc. Follman motion to . Lotvedt seconded. All in favor. M/C.
- b. SBPC: Hoffart working with SBPC on programs for Blighted homes. Reviewed information in board packet. Lotvedt motioned to continue moving forward with blighted homes program. Radomski seconded. All in favor. M/C.

Motion to adjourn by Jacobson at 9:12 AM. Follman seconded.

Next meeting June 17 at 7 AM.