



RELIABLE PET SITTING SERVICES CORP., LLC.
PET SITTING SERVICE CONTRACT

OWNER INFORMATION

Name (Please list all Parents)
Address
City St Zip
Cell Phone Work Alt Cell
Email address
Emergency Contact Name Number

PET INFORMATION

Table with 5 columns: PET NAME, AGE, GENDER, SPECIES, COLOR. Includes three blank rows for data entry.

Any history of biting?

Feeding Instructions:

Three blank lines for feeding instructions.

Medication Instructions:

Two blank lines for medication instructions.

Medications (name, dose, frequency route of administration)

Table with 5 columns: Name, Dose, Frequency, How medication is given (orally, in food), Other Notes. Includes three blank rows for data entry.

Primary Veterinarian: Phone Number:

I authorize Reliable Pet Sitting Services Corp., LLC. to act as my agent in the event of my needing medical attention. I further agree that I will be responsible for any and all cost of any veterinary care deemed necessary by the licensed veterinarian.

Signature:

Date:

PET CARE INFORMATION

Location of Bowls _____ Extra Food _____ Treats _____
Location of leashes _____ Poop bags _____ Toys _____
Location of Litter Box _____ How do you dispose of waste? _____
Cleaning Supplies for accidents: _____ Secured in home/yard: _____
Instructions for hot weather: _____ Rain: _____

PREFERRED PET CARE TIMES – Pet Sitter will perform services within 1 hour before or 1 hour after preferred time.

Time: _____ Time: _____ Time: _____

IMPORTANT PHONE NUMBERS

Vacation number: _____ Relative : _____ Neighbor: _____
Will pet care responsibilities be shared with anyone else not affiliated with our company during your absence?
YES: _____ NO _____
If yes, their contact information:

Name: _____ Address : _____ Phone: _____

ALARMS:

GATE CODE: _____ HOUSE CODE: _____ Alarm Company: _____
Code Name: _____ Phone: _____ :

HOME CARE

Bring in mail
Do you want lights rotated? _____ Draperies: _____ TV/Stereo/Radio: _____
Windows open or closed: _____ Bring in the newspaper? _____
Location of mailbox _____ mailbox _____
Location of Trash can: _____ Trash pickup day/time: _____
House plants you want watered? _____ How often: _____ :

YARD CARE

Pooper Scooper Location: _____ Where to dispose of waste: _____
Location of sprinklers: _____ frequency duration? _____ Time if auto: _____
Location of potted plants to water: _____ frequency: _____

KEYS

House key tested: _____ Gate Key tested: _____ Mailbox key tested: _____

Garage Code: _____ Does anyone else have a key to the house? **YES NO** if yes, who? _____

How will you like your keys returned?

Kept permanently on file with our service: _____ Drop off after final service: _____

SITTER CANNOT LEAVE KEYS INSIDE OF HOUSE IN CASE OWNER DOES NOT RETURN AT DESIGNATED TIME.

Any additional instructions:

PAYMENT OPTIONS

Cash: _____ Check: _____

CREDIT CARD AUTHORIZATION

Visa: _____ MasterCard _____ Card Number: _____

Name as it appears on card: _____

Exp Date _____ Security Code _____ Billing Zip code _____

Signature: _____

TERMS AND CONDITIONS

For the purposes of this contract, RELIABLE PET SITTING SERVICES CORP., LLC. and/or their representatives (Independent Contractor, or employee) will be referred to as PET SITTER and the Pet Owner will be referred to as OWNER. The parties hereby agree to the following terms and conditions.

1. A minimum deposit of 50% of the total cost of Vacation Pet Sit is due at the conclusion of the initial consultation and the remaining 50% is to be paid within 24 hours of the final pet sitting service. **Holidays – require a full payment of service at time of consultation.** A finance charge of 20% per month will be added to unpaid balances after (30) thirty days. A handling fee of \$50 or ½ of total amount of the check (whichever is greater) will be added to all returned checks.
2. Charges for all subsequent Pet Sits will be collect on the 15th and 28th day of each month.
3. **Refund & Cancellation Policy-** If Owner plans to shorten their trip, they must give Pet Sitter a minimum of 12 hours' notice in order to receive a refund. If owner cancels their trip entirely a \$20 fee will apply for all notifications less than (21) twenty-one days prior to the scheduled sits. **Holidays –** If Owner cancels, 50% of entire booking fee will apply for all notifications 72 hours prior to scheduled sit. **No refund for Holiday visits cancelled within 48 hours or less before the scheduled sits are to begin.**
4. If Owner plans to lengthen their trip, they must telephone Pet Sitter a minimum of 12 hours in advance of last Pet Sit in order to be put back on Pet Sitters schedule. Owner agrees to pay all additional fees promptly upon their return.
5. Owner must telephone Pet Sitter PROMPTLY upon their returning home and leave a message in order not to incur another Pet Sitter charge.
6. Owner will inform their Veterinarian that Reliable Pet Sitting Services Corp., LLC. will be caring for their pet(s) in their absence. If possible, Owner will make arrangements to have Veterinarian reimbursed for any services necessary during their absence by leaving their credit card information on file with their Veterinarian.
7. If a medical emergency arises for pet, Pet Sitter will make every effort to contact the Owner but if time is of the essence, Owner authorizes Pet Sitter to seek medical services at the closest Veterinarian Hospital. Owner agrees to reimburse Pet Sitter for all services rendered by Veterinarian in accordance with Owners wishes as stated and signed in the "Veterinarian Treatment Authorization" form.
8. In the unlikely event of illness or personal emergency to Pet Sitter, Owner will authorize Pet Sitter to arrange for another qualified person to fulfill responsibilities as set forth in this contract. Owner will be notified in such a case.
9. It is the Owners responsibility to make sure all of their pet(s) are current on their vaccinations. Should Pet Sitter be bitten or otherwise injured by Owners pet(s), Owner agrees to pay all medical cost and lost wages incurred by Pet Sitter due to such injury.
10. Owner is responsible for any injury caused to Pet Sitter or the general public by Owner's pet(s) or condition of owners premises.
11. Owner is responsible for pet-proofing house and yard and security fences/gates/latches/doors. Pet Sitter will not be responsible for the safety of the pet(s) and will not be liable for the death, injury, disappearance, or legal consequences of any pet(s) with unsupervised access to the outdoors.
12. In the event of inclement weather or natural disaster Pet Sitter will use their best judgment in caring for Owner's pet(s) and home but cannot be held responsible for any damage to home or injury to pet arising from such.
13. If a problem arises such as pipe rupture, flooding, hurricane, fire, break in, animal destroying fence, or any other major problem to Owner's residence, Pet Sitter will make every effort to contact Owner and follow their instructions. If Owner cannot be contacted or immediate action is necessary for the health, safety and welfare of the pet(s), Owner authorizes Pet Sitter to make any repairs deemed necessary by the Pet Sitter. The Owner agrees to reimburse Pet Sitter for all expenses incurred for repair of property and will hold Pet Sitter blameless for work done by other.
14. Owner is to notify Pet Sitter if anyone else has keys or access to Owner's property other than Pet Sitter during the time Pet Sitter is caring for Owner's home and pet(s). Pet Sitter can not be held liable for damages done to

home and pet(s) by others with such access. In addition, Pet Sitter shall not be held liable for damages done by pet to either the interior or exterior of home when Pet Sitter is not there.

15. Pet Sitter is not liable for pet(s) that are left outside or may escape when Pet Sitter is not in attendance.
16. Owner shall, at Owner's sole expense, defend Pet Sitter against any claim or demand, whether or not well founded arising from any act(s) of Owner's pet(s) or relation to Owner's property. Owner shall indemnify and hold Pet Sitter free and harmless from all cost, expenses, and liabilities in connection with such claims or demands. These costs, expenses and liabilities include amount paid in settlement before or after suit is commenced, attorney fees and cost incurred by Pet Sitter in defending against such claims or demands.
17. Pet Sitter will provide the services stated herein in a reliable, caring, and trustworthy manner. In consideration of these services and as an express condition thereof, Owner expressly waives and relinquishes any and all claims against Pet Sitter except those arising from gross negligence or willful misconduct on the part of Pet Sitter. Pet Sitter will attempt to administer medications as directed but cannot be held responsible for complications that arise as a result. Excessively shy cats and dogs with medical conditions can be a serious risk. If you have such a pet(s), this must be thoroughly discussed. Under no circumstances will Pet Sitter service any pet that has any form of contagious illness. Client is obligated to disclose all health and temperament issues with Pet Sitter and disclose on service contract.
18. Should any section, provision or portion of the contract be held to be invalid, illegal, void, or unenforceable, then such section, provision or portion shall be deleted from this contract. The remainder of this contract shall continue in full force and effect.
19. Any controversy or claim arising out of or in relation to this contract shall be brought to Small Claims Court before any other action is taken. If the matter cannot be resolved in Small Claims Court, then the parties agree to binding Arbitration in accordance with the State of Florida. The arbitrator shall be based on the rules of the American Bar Association.
20. This contract shall be interpreted and governed by the laws of the State of Florida, in which it was signed. Each party will perform its obligations in accordance with all applicable laws, rules, regulations of said State.
21. No term or provision of this contract shall be waived, and no breach excused verbally. To be effective, each waiver or excuse shall be in writing and signed by the party who waived or excused.
22. Each waiver or excuse shall be independent of all other. Therefore, if a term or provision is waived or breach is excused, that waiver or excuse shall not wave any other term or provision or excuse any other breach.
23. In no event will Pet Sitter be liable to Owner for any damages, including, but not limited to any lost profits, lost savings, or other incidental or consequential damages arising out of Owner's use of Reliable Pet Sitter Services Corp., LLC, nor will Pet Sitter be liable for any claim by any third party, unless gross negligence or willful misconduct is proven on the part of the Pet Sitter.
24. Reliable Pet Sitting Services Corp., LLC. and Pet Sitter reserves the right to terminate this contract at any time before or during its term if Pet Sitter, in their sole discretion, likewise, Owner may terminate this contract at any time. There is no term of contract for daily service.
25. Owner authorizes this signed contract to be valid approval for future services of any purposes provided by this contract permitting Reliable Pet Sitting Services Corp., LLC. and assigned Pet Sitter to accept telephone reservations for service and to enter the premises without additional signed contracts or written authorization.
26. _____ By placing my initials here and signing this contract I am promising to read the Terms and Conditions in their entirety. If I have any questions about the above, I will telephone Reliable Pet Sitting Services Corp., LLC. before the Pet Sit is to begin.

Pet Owner Print Name

Date

Pet Sitter Print Name

Date

Pet Owner Signature

Date

Pet Sitter Signature

Date

