

NON-STANDARDIZED



JOB DESCRIPTION **CONTRACTUAL POSITION**

JOB TITLE: RESEARCH OFFICER

JOB SUMMARY:

The Research Officer performs professional work in the field of social, technical, economic and policy research particularly as it relates to squatting and shelter. The task entails material and research support in the field of social, technical, economic and policy, particularly as it relates to squatting, informal housing and related shelter issues, including research into green housing.

REPORTS TO:

- Reports directly to the Chief Executive Officer/Senior Research Specialist.
- Required to interface with other LSA professional and non-professional staff in all Units.

DUTIES AND RESPONSIBILITIES:

- Collection of basic statistical data related to squatting, informal housing and related shelter issues.
- Assist in the preparation of technical papers on squatting and related housing issues for publication at international conferences, journals etc.
- Conducts surveys and in-depth investigations into particular areas of squatting to establish trends, changes in trends or as a means of problem solving and develops reports which provide sound conclusions based on analysis of data.
- Collate information relating to squatting, informal housing and shelter issues.
- Collate information on living and urban conditions on squatter sites, informal and low income housing areas.
- Collate information on climate change issues that affect housing, especially low income housing.
- Collate information on social issues that affect housing, especially low income housing.
- Collate information related to site standards, infrastructure, utilities and services relating to squatter sites, informal housing and shelter issues.
- Collaborates with Communication Officer to assist in feedback and obtain information.
- Liaises with Physical Planning professionals to collate information on site layout and design for regularization of squatter sites and land settlement areas.
- Liaises with other professionals in collating information for the preparation of Cumulative Environmental and Social Impacts Assessments / Statements and similar reports.
- Liaises with other professionals in collating information for the preparation of mitigation plans including Resettlement Action Plans in squatter regularization, resettlement, informal and low income housing.
- Visits land settlement/squatting areas and designated sites in the course of research.
- Collate research on renewable and alternative energy suitable for low income housing.
- Collate research on green technologies for housing.

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• Collate research data on waste treatment • Collate research data for the support of the outreach programmes in obtaining affordable and sustainable housing. • Collate data on projects on an ex-post basis to determine attainment of development and social, economic and environmental objectives. • Assist in ex-ante evaluations of implementation methodologies and makes recommendations. Executes other related duties that may arise from time to time.	
KNOWLEDGE, SKILLS AND ABILITIES	
KNOWLEDGE:	• Knowledge of Government Policy
SKILLS AND ABILITIES:	• Ability to effectively collate and analyse data
MINIMUM EXPERIENCE AND TRAINING:	
• A first degree in Economics, Statistics, Sociology, Urban Planning, Management, or the Social Sciences. • Postgraduate qualifications in Social Sciences will be an asset • 2 years' experience in conducting research.	