

**DEKALB COUNTY SOIL AND WATER
CONSERVATION DISTRICT
AGENDA**

**March 12, 2025
Monthly Board Meeting Time 12:30 p.m.
DeKalb County Farm Bureau
1350 West Prairie Dr., Sycamore, IL
Light lunch at Noon**

Call to Order: 12:30 p.m.

Approval:

1. March 12, 2025 Agenda
2. February 12, 2025 Meeting Minutes
3. Treasurers Report

Reports:

1. NRCS
2. Natural Resources Education (U of I Extension)
3. Resource Conservationist
4. Executive Director

Operations:

1. Correspondence
2. Time Sheets

Unfinished Business:

New Business:

1. Election of Officers
2. Special Recognition
3. NRI 743 Solar Project- Town of Cortland
4. Local Work Group

Next Meeting: The next scheduled Board Meeting is April 9, 2025, meeting at 7:00 p.m. at the DeKalb County Farm Bureau 1350 West Prairie Dr., Sycamore Illinois.

*Our mission is to responsibly conserve healthy soil and clean water for all generations
Celebrating 78 years of Service to DeKalb County*



Meeting Minutes DeKalb County Soil and Water Conservation District

Call to order

The monthly Board meeting of the DeKalb County SWCD was held on 2/12/2025. The meeting was called to order by Chairman Paul Kuhn at 12:30 p.m.

Attendees

Attendees included: Directors, Paul Kuhn, Lynn Martz and John Begun

Associate Directors: Jim Arndt, Peggy Anesi, Rick Bend.

Staff: Dean Johnson

NRCS: Aaron Seim

IDOA:

Guests:

Directors not in attendance

Members not in attendance included: Anita Zurbrugg and Dan Kenney

Approval of the agenda

Motion to approve agenda made by: Director Martz and Director Begun, approved.

Approval of minutes

Motion to approve minutes of the January 8, 2025 meetings made by: Director Martz, seconded by Director Begun, approved.

Approval of Treasurers Report

Motion to approve the Treasures Report made by: Director Begun and seconded by Director Kuhn, approved.

Reports

NRCS Report: District Conservationist Aaron Seim provided a written report on the activities of the NRCS office for the month of January and the outlook for February. Aaron reported that many changes are occurring regarding freezing of funds and staff terminations. No staff in DeKalb have been affected as of this date.

SWCD Resource Conservationist: Jeff Woodyatt is on parental leave.

SWCD Executive Director: Dean Johnson provided a written report on the activities of the Executive Director for the month of January and the outlook for February.

University of Illinois Natural Resources Educator: Peggy Anesi reported that Johnna Jennings will be retiring at the end of April. Boone County is undertaking an analysis of their groundwater with the Illinois Geological Survey, a demonstration will be held in early March at the Poplar Airport from 10-2. Peggy is working with the local NPR station to provide 90 second segments on water quality.

IDOA: No Report

Correspondence

No news on IEPA watershed Planning Grants

The DeKalb County SWCD will host a local work group meeting on March 4 from 10-noon at the Farm Bureau.

The election of Directors will take place on February 12, 2025

There are some new bills being introduced into the state legislature to provide funding for districts, a campaign is underway to leverage support.

The new Department of Agriculture I-Cover program is accepting applications. This is a 3-year commitment for the farmer to grow cover crops on an identified field.

Time Sheet Approval

Employee time sheets were reviewed and approved by: Director Martz.

Unfinished business

New business

PFC Ranking of projects- Director Begun moved to approve the 3 projects that were ranked for the FY25 signup. Director Martz seconded the motion, motion carried.

PFC Contract Approvals- Director Martz moved to approve contracts for Paul Idlas (grassed waterway) \$3646.28, Dawn Ness (grassed waterway) \$9583.81 and Austin Sanderson (grassed waterway) \$5000.25. Director Begun seconded the motion, motion carried.

DeKalb County Community Foundation Proposals- Director Martz moved to approve the acceptance of the Samardzija- Gutesha Educational Seminars fund for \$6000.00 and the Watershed Initiative funding for \$60,000.00, payments will be made to the SWCD annually for 3 years. Director Begun seconded the motion, motion carried.

Northeastern Illinois Envirothon Support- Director Martz moved to donate \$200.00 to the Northeastern Illinois Envirothon. Director Begun seconded the motion, motion carried.

Transfer of Funds- It was the consensus of the board to transfer \$20,000.00 from the DeKalb County Farm Bureau Foundation to the local checking account.

Adjournment

Motion to Adjourn: Director Begun and seconded by Director Martz, approved.

The meeting was adjourned at 1:50 p.m.

Announcements

The next meeting of the DeKalb County SWCD will be March 12, 2025 at 12:30 p.m. The meeting will be held at the DeKalb County Farm Bureau, 1350 West Prairie Dr. in Sycamore, IL

Chairman

Date

3:47 PM

03/04/25

Accrual Basis

DeKalb County SWCD

Profit & Loss

February 2025

	Feb 25
Ordinary Income/Expense	
Income	
4300 · Other Public Support	20,120.00
4350 · DCCF Samardzija Grant	6,000.00
4400 · Sales	3,090.50
4400.10 · Seed Oats	142.56
4615 · Contract Labor	1,070.70
4901 · Reimbursements	3,925.94
4980 · Gain(Loss) on Assets at DCCF Fo	4,226.65
Total Income	38,576.35
Gross Profit	38,576.35
Expense	
5100 · PAYROLL EXPENSES	12,619.60
5300 · INSURANCE	845.00
5350 · Director Expense	276.03
6000 · OFFICE EXPENSE	247.91
6020 · TELEPHONE	190.62
6030 · DUES/PUBLICATIONS/SUBSCRIPTIONS	50.00
6050 · TRAVEL	0.00
6150 · VEHICLES EXPENSE	72.97
6500 · Reimbursed Expenses	1,184.00
Total Expense	15,486.13
Net Ordinary Income	23,090.22
Net Income	23,090.22

DeKalb County SWCD
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100 · State Government Support	246.93	41,000.00	-40,753.07	0.6%
4125 · NRCS Contribution Agreement	11,429.20	10,000.00	1,429.20	114.3%
4175 · State Government Support CREP	220.00	200.00	20.00	110.0%
4200 · Local Government Support	31,000.00	31,000.00	0.00	100.0%
4250 · Township support	750.00	3,000.00	-2,250.00	25.0%
4300 · Other Public Support	20,370.00	35,000.00	-14,630.00	58.2%
4350 · DCCF Samardzija Grant	6,000.00	0.00	6,000.00	100.0%
4355 · DCCF Watershed Coordinator Gran	60,000.00	50,000.00	10,000.00	120.0%
4400 · Sales	20,944.52	52,700.00	-31,755.48	39.7%
4400.10 · Seed Oats	312.84	1,600.00	-1,287.16	19.6%
4450 · Awards Banquet Income	0.00	0.00	0.00	0.0%
4610 · Advertising	400.00			
4615 · Contract Labor	5,033.90	15,000.00	-9,966.10	33.6%
4800 · Interest	2,654.51	4,500.00	-1,845.49	59.0%
4900 · Other	990.00			
4901 · Reimbursements	31,236.88	3,970.00	27,266.88	786.8%
4950 · Refunds/Discounts/Allowances	1,172.42			
4975 · Gain/(Loss) on Assets DCFBFound	6,620.19	5,000.00	1,620.19	132.4%
4980 · Gain(Loss) on Assets at DCCF Fo	10,565.57	7,000.00	3,565.57	150.9%
Total Income	209,946.96	259,970.00	-50,023.04	80.8%
Cost of Goods Sold				
5000 · COST OF GOODS SOLD	5,347.35	28,200.00	-22,852.65	19.0%
5018 · Seed Oats Purchased	893.20	1,500.00	-606.80	59.5%
Total COGS	6,240.55	29,700.00	-23,459.45	21.0%
Gross Profit	203,706.41	230,270.00	-26,563.59	88.5%
Expense				
5100 · PAYROLL EXPENSES	123,725.62	176,612.00	-52,886.38	70.1%
5250 · EDUCATION AND PROMOTION	4,077.81	20,750.00	-16,672.19	19.7%
5300 · INSURANCE	845.00			
5350 · Director Expense	3,219.57	4,445.00	-1,225.43	72.4%
5400 · PROFESSIONAL SERVICES	4,265.00	4,300.00	-35.00	99.2%
5410 · Licenses/Fees	70.00	85.50	-15.50	81.9%
6000 · OFFICE EXPENSE	2,100.05	4,300.00	-2,199.95	48.8%
6010 · DELIVERY	532.89	600.00	-67.11	88.8%
6020 · TELEPHONE	1,531.77	2,350.00	-818.23	65.2%
6021 · INTERNET/WEBSITE	987.66	1,400.00	-412.34	70.5%
6030 · DUES/PUBLICATIONS/SUBSCRIPTIONS	1,195.38	3,310.00	-2,114.62	36.1%
6050 · TRAVEL	906.58	800.00	106.58	113.3%
6051 · MEALS AND ENTERTAINMENT	100.24			
6060 · CONFERENCES/TRAINING	2,468.47	3,000.00	-531.53	82.3%
6100 · REPAIRS & MAINTENANCE	116.54	2,220.00	-2,103.46	5.2%
6150 · VEHICLES EXPENSE	2,895.77	5,350.00	-2,454.23	54.1%
6500 · Reimbursed Expenses	42,273.02			
7000 · Balance Adjustments	-41.68			
8999 · Other Expense	236.38			

DeKalb County SWCD
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Total Expense	191,506.07	229,522.50	-38,016.43	83.4%
Net Ordinary Income	12,200.34	747.50	11,452.84	1,632.2%
Net Income	12,200.34	747.50	11,452.84	1,632.2%

DeKalb County SWCD

3/4/2025 3:54 PM

Register: 2050 · CREDIT CARDS

From 02/01/2025 through 02/28/2025

Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Charge	C	Payment	Balance
02/05/2025		Adobe	6000 · OFFICE EXPE...	Adobe Acrobat...	21.24	X		735.02
02/07/2025		Intuit	6000 · OFFICE EXPE...	QuickBooks pa...	15.12			750.14
02/08/2025		Zoom Video Commu...	5350 · Director Expens...	Board Meeting ...	15.99			766.13
02/12/2025		Rosati's	5350 · Director Expens...	SWCD Board ...	137.90			904.03
02/18/2025	2792	PNC Bank	1000 · UNRESTRICT...	Account 2562			193.96	710.07
02/18/2025		PNC Bank	1000 · UNRESTRICT...	Account 0548			541.06	169.01

DeKalb County SWCD

3/4/2025 3:52 PM

Register: 1000 · UNRESTRICTED CASH:1002 · SWCD OPERATIONS ACCOUNT

From 02/01/2025 through 02/28/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/05/2025	2785	Kishwaukee River Ec...	6030 · DUES/PUBLIC...	KREP Dues	50.00		23,336.11
02/05/2025	2786	LePrint Express	6000 · OFFICE EXPE...	Checks	211.55		23,124.56
02/05/2025	2783	Dean H Johnson	-split-		2,644.99		20,479.57
02/05/2025	2784	Jeffery P. Woodyatt	-split-		1,976.50		18,503.07
02/05/2025	To Print	FirStar	-split-	36-2438424	3,500.14		15,002.93
02/05/2025	To Print	Illinois Dept. of Reve...	2100 · PAYROLL LIA...	36-2438424 000	729.45		14,273.48
02/06/2025			4901 · Reimbursements	Deposit		3,925.94	18,199.42
02/06/2025	2787	Shaw Media	5350 · Director Expens...	Notice of Electi...	122.14		18,077.28
02/12/2025	2788	Conserv FS	6150 · VEHICLES EX...	Vehicle Gas 1...	72.97		18,004.31
02/12/2025	2789	Troxell	5300 · INSURANCE:5...	Drone Insuranc...	845.00		17,159.31
02/12/2025	2790	Verizon Wireless	6020 · TELEPHONE:6...	Cell Phone Act...	130.62		17,028.69
02/12/2025	2791	Jeff Woodyatt	6020 · TELEPHONE:6...	Phone Stipend	60.00		16,968.69
02/18/2025		PNC Bank	2050 · CREDIT CARDS	Account 0548	541.06		16,427.63
02/18/2025	2792	PNC Bank	2050 · CREDIT CARDS	Account 2562	193.96		16,233.67
02/19/2025		Bradley Wald	1200 · Accounts Recie...			556.64	16,790.31
02/19/2025	2793	Dean H Johnson	-split-		2,644.99		14,145.32
02/19/2025	2794	Jeffery P. Woodyatt	-split-		1,976.50		12,168.82
02/20/2025			4300 · Other Public Su...	Deposit		20,000.00	32,168.82
02/21/2025			4350 · DCCF Samardzi...	Deposit		6,000.00	38,168.82
02/21/2025			4400 · Sales:4400.4 · ...	Deposit		1,050.00	39,218.82
02/24/2025			4400 · Sales:4400.7 · ...	Deposit		120.00	39,338.82
02/24/2025		Linda Brinkman	1200 · Accounts Recie...			923.26	40,262.08
02/24/2025	2795	LePrint Express	6500 · Reimbursed Ex...	Envirothon Pla...	1,184.00		39,078.08
02/25/2025			4300 · Other Public Su...	Deposit		120.00	39,198.08
02/26/2025			4400 · Sales:4400.4 · ...	Deposit		650.00	39,848.08
02/26/2025			4400 · Sales:4400.4 · ...	Deposit		175.00	40,023.08
02/28/2025			-split-	Deposit		1,095.50	41,118.58

DeKalb County SWCD

Balance Sheet

As of February 28, 2025

	Feb 28, 25
ASSETS	
Current Assets	
Checking/Savings	
1000 · UNRESTRICTED CASH	41,152.18
1001 · Unrestricted Waterman Bank	11,533.43
1100 · RESTRICTED CASH Waterman Bank	28,866.59
Total Checking/Savings	81,552.20
Accounts Receivable	
1200 · Accounts Recievable	2,182.44
Total Accounts Receivable	2,182.44
Other Current Assets	
1350 · Assets Held by DCFB Foundation	125,851.98
1355 · Accounts Held by DCCF	148,224.13
Total Other Current Assets	274,076.11
Total Current Assets	357,810.75
Fixed Assets	
1510 · OFFICE FURN, FIX, & EQUIPMENT	441.95
1520 · EQUIPMENT	4,720.99
1530 · VEHICLES	0.00
Total Fixed Assets	5,162.94
TOTAL ASSETS	362,973.69
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2050 · CREDIT CARDS	169.01
Total Credit Cards	169.01
Other Current Liabilities	
2100 · PAYROLL LIABILITIES	3,976.43
2155 · Accured Wages	814.86
2160 · Accured Vacation	6,812.80
Total Other Current Liabilities	11,604.09
Total Current Liabilities	11,773.10
Total Liabilities	11,773.10
Equity	
3900 · Retained Earnings	423,434.60
Net Income	-72,234.01
Total Equity	351,200.59
TOTAL LIABILITIES & EQUITY	362,973.69