



Meeting Minutes DeKalb County Soil and Water Conservation District

Call to order Monthly Board Meeting

The Monthly Board meeting of the DeKalb County SWCD was held on 10/8/2025. The meeting was called to order by Chairman Paul Kuhn at 7:04 p.m.

Attendees

Attendees included: Directors, Rick Bend, Anita Zurbrugg, Paul Kuhn, Lynn Martz and Dan Kenney

Associate Directors: Peggy Doty, Paul Koeppen Jr., Jim Arndt, Gordon Kohn

Staff: Dean Johnson, Executive Director and Jeff Woodyatt, Resource Conservationist, and Grace Coveliers District Conservation Planner

NRCS: Not Present

IDOA: Not Present

Guests:

Directors not in attendance

Members not present included:

Approval of the agenda

Motion to approve the 10/8/2025 agenda made by Director Martz seconded by Director Zurbrugg.
Motion carried.

Approval of minutes

Motion to approve the meeting minutes of September 10, 2025 made by Director Kenney and seconded by Director Martz. Motion carried.

Approval of Treasurers Report

Motion to approve the Treasurers Report made by Director Zurbrugg. Director Bend seconded the motion, motion carried.

Reports

NRCS- No report due to the government shutdown.

NREC- Update provided by Peggy Anesi- Peggy provided watershed links to the board. Looking for rain scaping ideas for projects.

Resource Conservationist- Jeff Woodyatt gave an update on his activities for the past month and the outlook for October. Jeff notified the board that he would be leaving the DeKalb County SWCD and taking on a similar position at the Ogle County SWCD. He thanked the board and staff for the opportunity to work for the DeKalb County SWCD.

Executive Director- Dean Johnson provided a written update for the past month's activities and the outlook for October.

District Conservation Planner- Grace Coveliers provided a written report and updates on her activities for the month of September and the outlook for activities in October.

DeKalb County Watersheds Council- Jeff provided an update. The next meeting will be October 29, 2025.

Correspondence

The United States Government shutdown on October 1, 2025. The USDA offices are closed but the SWCD staff is working remotely until the shutdown has ended.

The DeKalb County SWCD has received notice that the Central South Branch Kishwaukee River Watershed-based plan has been approved by the IEPA. Adoption of the plan by the County and Communities within the watershed is the next step in the process.

The DeKalb County SWCD has submitted a 604b grant application for a watershed-based plan for the Somonauk Creek Watershed. This is the second application submitted, the district is still waiting to see if the first application will be awarded to the district.

Time Sheet Approval

Employee Time Sheets Reviewed By: Director Zurbrugg

Unfinished business

New business

Approve FY25 Comptrollers Report- Director Kuhn moved to approve the FY25 Comptroller's Report for the DeKalb County SWCD. Director Zurbrugg seconded the motion, motion carried.

Approve the Contribution Agreement with the Natural Resources Conservation Service. Director Kenney moved to approve the Contribution Agreement between NRCS and the DeKalb County SWCD for one year. Director Bend seconded the motion, motion carried.

Set time for Special Meeting to discuss District Staffing- It was the consensus of the board that they would meet November 18, 2025 at 11:00 a.m. at the SWCD office.

Select Nominating Committee- The SWCD Board appointed Kristine Sawyer, James Arndt, and Alexa Skirmont to serve as the nominating committee for the FY26 Election.

Sponsor for Pheasants Forever Banquet- Director Martz moved to provide \$300.00 for sponsorship of the DeKalb County Pheasants Forever Banquet that will be held on November 13, 2025. Director Bend seconded the motion, motion carried.

Adjournment

Motion to Adjourn: Director Kenney and seconded by Director Zurbrugg, approved.

The meeting was adjourned at 8:10 p.m.

Announcements

The next meeting of the DeKalb County SWCD will be on November 12, 2025 at 7:00 p.m. The meeting will be held at the DeKalb County Farm Bureau's Center for Agriculture in Sycamore Illinois.

Chairman

Date