



Meeting Minutes DeKalb County Soil and Water Conservation District

Call to order Monthly Board Meeting

The Monthly Board meeting of the DeKalb County SWCD was held on 11/12/2025. The meeting was called to order by Chairman Paul Kuhn at 7:00 p.m.

Attendees

Attendees included: Directors, Rick Bend, Anita Zurbrugg, Paul Kuhn, Lynn Martz and Dan Kenney

Associate Directors: Paul Koeppen Jr., Jim Arndt, and Paul Idlas

Staff: Dean Johnson, Executive Director and Grace Coveliers District Conservation Planner

NRCS: Not Present

IDOA: Not Present

Guests:

Directors not in attendance

Members not present included:

Approval of the agenda

Motion to approve the 11/12/2025 agenda made by Director Zurbrugg seconded by Director Martz.
Motion carried.

Approval of minutes

Motion to approve the meeting minutes of October 8, 2025 made by Director Martz and seconded by Director Bend. Motion carried.

Approval of Treasurers Report

Motion to approve the Treasurers Report made by Director Zurbrugg. Director Bend seconded the motion, motion carried.

Reports

NRCS- No report due to the government shutdown.

NREC- No report

Resource Conservationist- Vacant

Executive Director- Dean Johnson provided a written update for the past month's activities and the outlook for November.

District Conservation Planner- Grace Coveliers provided a written report and updates on her activities for the month of October and the outlook for activities in November.

DeKalb County Watersheds Council- Dean provided an update of the watershed council to the board. The Council will be working to support adoption of the Central South Branch Kishwaukee River Watershed-based plan to the communities and the county in the coming months.

Correspondence

The United States Government shutdown on October 1, 2025. The USDA offices are closed but the SWCD staff is working remotely until the shutdown has ended.

The first meeting of the Watershed Stewardship for Leaders Program was held with 38 people in attendance. Next meeting will be on December 4, 2025.

Time Sheet Approval

Employee Time Sheets Reviewed By: Director Zurbrugg

Unfinished business

New business

PFC Update: The District is currently awaiting documentation for two projects in order to process payment for the respective individuals. Please note that the deadline for submitting required materials for FY24 projects is December 15, 2025.

NRI Solar Project 748 Cortland Township- Director Zurbrugg moved to approve the Natural Resource Information Report for USS Heavenscent Solar located in Cortland Township. Director Kenney seconded the motion, motion carried.

NRI Wind Turbine Project 749 South Grove Township- Director Martz moved to approve the Natural Resource Information Report for Clare Wind 2 in South Grove Township. Director Bend seconded the motion, motion carried.

Set Date for Employee Reviews- It was the consensus of the board to meet on December 8 at 11:00 a.m. in the District office for employee reviews and contract negotiations.

Holiday Lunch- The board supported having our annual holiday lunch prior to the December 10th monthly board meeting. Lunch will be served at noon, and the meeting will follow at 12:30.

Conservation Minute- Dean Johnson provided information on local aquifers which enhanced the information learned at the Watershed Stewardship for Leaders Program which was held on November 6th. The Presentation by Scott Kuykendall Water Resource Specialist from McHenry County is now available on the DeKalb County SWCD website.

Adjournment

Motion to Adjourn: Director Bend and seconded by Director Kenney, approved.

The meeting was adjourned at 8:15 p.m.

Announcements

The next meeting of the DeKalb County SWCD will be on December 10, 2025 at 12:30 p.m. The meeting will be held at the DeKalb County Farm Bureau's Center for Agriculture in Sycamore Illinois.

Chairman

Date