MONTHLY BOARD MEETING MINUTES
6/16/26
USDA

Board Members
John Fielding
Chairman
Rich Hines
Vice Chairman
John Demerly
Supervisor
Steve Cosgray
Supervisor
Phil Huber
Supervisor
Larry Kilmer
Associate Supervisor
Bruce Reynolds
Associate Supervisor

Staff
Katie Snowberger
District Administrator

PRESENT John F, Rich, John D, Katie, Penny Titus, Dave Davis, Derek, Bruce, Phil

1. **CALL TO ORDER**

The meeting was called to order at 8:05am by John F

2. **APPROVAL OF MINUTES AND FINANCIAL REPORTS**

Motion By: Rich

Seconded By: Steve

Motion Carried

3. **STAFF & PARTNER REPORTS**

Staff/Office Update

Katie gave her update and requested to work from home Friday June 19th since the USDA Office is closed.

NRCS Update

Derek told the board he had

ISDA Update

Geneva was not present but submitted her notes. Katie is going to send Phil the link for new board members for training.

Extension Update

Marty was not present

RC&D Update

Katie has a meeting on June 18th with the Education committee in Plaski County. John F mentioned there is a council meeting next week.

Other

Dave gave an update on the county, about the roads.

4. **OLD BUSINESS**

Business Plan

Katie and Rich met earlier last week to work on the business plan. They finished up organizing the business plan and adjusting the information written. Katie printed off copies for the board to go over and see if there are any adjustments they see are needed. They set up a date July 1st at 8:30am to go over the business plan once they have looked it over. The meeting will be held at the extension office. Katie is to get ahold of Marty to make sure we can have the meeting at his office.

County Budget Meeting

Katie reminded the board when the budget meeting was in August. August at 11:15am. It was discussed on what we needed to adjust on the county budget to Soil and Water for 2027. The budget Katie had been working on was presented to the board with changes. Katie recommended removing the Copier Maintenance from the budget as we have not used that one and as of right now, we have use of the federal printer and our backup one. The board agreed to remove that from the budget and Katie asked the board to discuss the salary raise of 3% recommended by the County. They discussed asking for 6% on the budget from the council. Once the budget was finalized a motion was needed to accept the budget as written to be submitted to the Auditors Office.

Motion: To increase the 3% budget 2027 salary to 6% being submitted to the county.

Motion By: Rich

Seconded By: Steve

Motion Carried

Motion: To accept the 2027 budget to be submitted for our annual budget meeting in August.

Motion By: Rich

Seconded By: Steve

Motion Carried

5. **NEW BUSINESS**

CWI/319 Update

Katie let the board know that we are going to hold off on applying for the grants. For the 319 it was agreed to wait until we acquired more information about what is needed and how we can go about using the 319 grant more effectively. Katie is going to have a meeting with Seth from TNC next week to talk about what we are looking for in the grant. Once that is established

Katie will have a call with Sara Peel to talk about the next step in applying for the 205J to start working on a Watershed Management Plan. For the CWI grant the board is going to hold off since we are not planning on hiring a part time employee or starting programs for cover crops. Katie mentioned we need to seek out what is needed in our county from us before we jump into asking for funds to make sure we have a good plan to submit.

Bills

Katie had two bills to present to the board for approval for payment. The first one was for the Website and Marketing from GoDaddy. The bill had gone up for the current year from the previous year. The board approved of the current rise in price and a motion was made to approve payment as it is a needed account.

The second bill was for The Rose Company to pay for the gutters that were placed on the FFA building at the 4H fair grounds next to the garden created by SWCD last year. The funds are coming out of the RC&D grant that was received for the project update to the garden. The bill was for $778.00 which was below the proposed amount as we didn't need a 2nd downspout on that side of the building. The bill was approved and a motion was made to pay the bill out of the grant budget.

Motion: To approve payment of Godaddy site and The Rose Company bills presented at the meeting.

Motion by: John D

Seconded by Steve

Motion Carried

6. **OTHER**

7. **ADJOURN**

The meeting was adjourned at 9:35am.

Next meeting will be held on:

July 14th at 8am

USDA Center