**WESTPORT COUNTY WATER DISTRICT**

**REGULAR MONTHLY MEETING**

**TIME:** **December 12, 2020 10:00 AM**

**PLACE:** **Westport Hotel or Zoom**

**NOTE: Call 367-1057 on the 12th to confirm location of this meeting.**

 **DISTRICT MAILING ADDRESS**: PO Box 55 Westport, CA 95488

**AGENDA**

(All items are considered action items unless otherwise noted. The items below are numbered

 for convenience only and may not be heard in that order.)

1. Call to Order and Roll Call

2. Consent Agenda

 A. Approval of Minutes of Meeting of 11/14/2020

 B. Correspondence

3. Public Comment\*

 (Limited to 15 minutes)

4. Staff Reports

 A. Bookkeeper/Administrator Report

 B. Operator’s Report

5. Old Business

 A. Progress on Website

 B. Change of election years—Resolution 2020-1 accepted by County?

 C. New generator—status

 D. Status of Bylaws and Policies review

 1) The Elk district by-laws

 2) WCWD by-laws re water shut-off and restore policies

 E. New information about the Siamex property?

6 New Business—none at time of writing of the Agenda

7. Adjournment

DIRECTORS: David Brothers, Valentine Hale, Lee Tepper, Ann Woodhead

CHIEF WATER PLANT AND SEWER PLANT OPERATOR: John Morrill

ADMINISTRATOR/BOOKKEEPER: Kayla Cooper

OPERATOR-IN-TRAINING: David Wilson

**\*Public Comment:** The board welcomes participation in the Board Meetings. Comments shall include any item not on the agenda that is within the subject matter, jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. **Addition to the Agenda** (If any) in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act) Two-thirds Vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after the Agenda was posted.)