**WESTPORT COUNTY WATER DISTRICT**

**REGULAR MONTHLY MEETING**

**May 13, 2021 7:00 PM On line: Zoom**

**NOTE: Call 707-367-1057 or email** [**wcwd55@gmail.com**](mailto:wcwd55@gmail.com)

**before May 12th to access this meeting.**

**DISTRICT MAILING ADDRESS**: PO Box 55 Westport, CA 95488

**AGENDA**

(All items are considered action items unless otherwise noted. The items below are numbered

for convenience only and may not be heard in that order.)

1. Call to Order and Roll Call

2. Consent Agenda

A. Approval of Minutes of Meeting of April 10, 2021

B. Correspondence

3. Public Comment\*

(Limited to 15 minutes)

4. Staff Reports

A. Bookkeeper/Administrator Report

B. Operator’s Report

5. Old Business

A. Progress on Website

B. New Board member prospects

C. Bylaws and Policies review for any loose ends

D. Status of Generator Repairs

E. Water Conservation Discussion (In light of the impending draught)

6 New Business

A. Proposed change of monthly Billing Date

7. Adjournment

DIRECTORS: David Brothers, Valentine Hale, and Lee Tepper

OPERATIONS MANAGER/CHIEF PLANT OPERATOR: John Morrill

ADMINISTRATOR-FINANCIAL CONTROLLER: Kayla Cooper

WATER PLANT SHIFT OPERATOR & WASTE WATER OIT: David Wilson

**\*Public Comment:** The board welcomes participation in the Board Meetings. Comments shall include any item not on the agenda that is within the subject matter, jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda of a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. **Addition to the Agenda** (If any) in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act) Two-thirds Vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after the Agenda was posted.)