

MINUTES
WESTPORT COUNTY WATER DISTRICT
12 AUGUST, 2021

Meeting convened at 7:02 PM on Zoom

1) Roll Call:

Present:

Board Members David Brothers, Lee Tepper, Ryan Grossman

Staff: Chief Plant Operator John Morrill, Administrator Kayla Cooper

Public: Dorine Real, Carla Thomas

2) Consent Agenda:

Approval of minutes from the regular July meeting: Minutes read and unanimously approved.

Approval of August 3 special meeting: Minutes read and unanimously approved.

3) Correspondence: None

4) Public Comment: None

5) Staff Reports:

Chief Operator's Report (attached) Points elaborated by John Morrill in the meeting: Drinking water corrosion control system for well water will need to be installed. John requested funds for dilution tanks and injector pumps for ortho-phosphate solution. Tanks will cost approximately \$300 dollars. Injector pumps will cost approximately \$1786 dollars. Also, a small housing structure will need to be installed to house the system. John requested funds for the project and the Board unanimously approved them.

Lift pump rebuild is ahead of schedule and pump should be returned around the first of September.

John requested reimbursement for using his tractor on District jobs at a rate of \$50 dollars per hour. The Board unanimously agreed.

6) Administrator's Report (attached).

Main account balance:	\$50,164.26
Water cap. account balance:	\$8,149.37
Sewer cap. account balance:	\$8,232.22

Kayla brought up the need for a budget meeting and questions about the final rate increase from the last 5-year budget (whether or not we can apply the rate increase we postponed as a measure to offset financial hardship during the pandemic to a 6th year --which falls outside of the original 5-year budget time-frame) The Board agreed to make this an agenda item for the September meeting.

Kayla suggested some sort of enforcement mechanism for water/sewer bills that remain unpaid for multiple months. The Board agreed to take this up at the next meeting.

7) Old/New Business:

- A. Drought: John recommends implementation of stage 3 of the drought plan by September 1 and notification of customers with the September bill. The Board unanimously agreed.

Ryan Grossmen has designed graphics to illustrate the severity of the drought which will be posted at the Store/Post Office and in other locations around town.

- B. Appointment of New Board Member: Kayla will post notices for the required 15 days to allow any interested residents to apply for the vacant position and the Board will hold a special meeting on September 16 to vote for a new member.

8) Adjournment: Meeting Adjourned 8:47 pm.