

# MINUTES

## WESTPORT COUNTY WATER DISTRICT

### REGULAR MEETING, 10 NOVEMBER, 2021

#### CALL TO ORDER/ROLL CALL:

Board Members Lee Tepper, David Brothers, and Gary Wiess present; Ryan Grossman absent.

Staff Members Kayla Cooper (Administrator/bookkeeper) and John Morrill (Chief Operator) present.

Public: Robert Finnell, Carla Thomas, Dorine Real

Meeting called to order at 7:04 pm.

#### CONSENT AGENDA:

Minutes from the Special Meeting on September 10 approved.

Minutes from Regular October Meeting on October 2 approved.

Minutes from Special Drought Meeting on October 26 approved

#### PUBLIC COMMENT:

Robert Finnell Expressed appreciation to the Board and Staff for a job well done and a willingness by all to continue upping our game.

Dorine Real Suggested looking into grant funding possibilities to develop a micro-grid in Westport in case of broader power failures, with an emphasis on renewable power sources (solar, wind).

More public comments made throughout the meeting.

Correspondence: None

ADMINISTRATOR/BOOKKEEPER'S REPORT: Attached

Account Balances: Main Account: \$48,990.02

Water: \$8749.37

Sewer: \$8,842.42

CHIEF OPERATOR'S REPORT: Attached. Of Note:

A bid on the Standby Generator Radiator will be forthcoming.

The District consumed roughly half the water in October 2021 as in the same month last year. The campground also cut their water consumption in half.

As the community has conserved water so effectively during the drought, and the crisis (at least for now) has abated, John will stop writing monthly articles for the WAVE.

Robert Finnell offered to write an article for the upcoming month, and the Board agreed that regular updates to the community, both in the WAVE and on the WCWD website, are appreciated, so we will continue them.

OLD BUSINESS:

Unpaid Bills: The Board further discussed strategies to ensure timely payment of delinquent bills. Some possible actions include: A) requiring a deposit from new renters in the district to cover unpaid bills. B) Putting liens on properties that have fallen significantly arrears in payments. C) Late Fees. The Board will wrap this topic into the overall budget discussions that will begin in a December Special Meeting.

NEW BUSINESS:

Robert Finnell advised the Board to make it an ongoing agenda item to ascertain the current Covid Health Advisories each month (check with County Health authorities) and vote accordingly whether to continue meeting on Zoom or to resume in-person meetings in order to remain compliant with The Brown Act.

Wish List of Capital Improvements potentially fundable through grants:

New electronic residential water meters (data would be capturable electronically)

Upgrade of Power system at the lift station

Repair of leak in the wet well

Repair of sewer line leaks that may allow infiltration of rain water

Separation of water and sewer lines to be State compliant (expensive).

Water tank inspection/repair

Drilling a new well

Installation of Micro-grid as back-up and supplemental power source for the District.

ADJOURNMENT:

Meeting adjourned at 8:45



