

MINUTES
WESTPORT COUNTY WATER DISTRICT
9 SEPTEMBER 2021

Meeting convened at 7:02pm on Zoom

1) Roll Call:

Present: Board Members David Brothers, Lee Tepper, Ryan Grossman
Staff: Chief Plant Operator John Morrill, Administrator Kayla Cooper
Public: Gary Weiss, Melinda McLaughlin, Robert Finnell, Dorine Real

2) Consent Agenda:

Approval of Minutes from regular monthly meeting in August; Minutes read and unanimously approved.

3) Correspondence: None

4) Public Comment: Dorine Real thanked Ryan Grossman for producing graphics posted in Westport to heighten public awareness of the current drought. Robert Finnell Stressed the importance of conducting meetings in accordance with the Brown Act. He offered to forward educational material to the Board Members to help educate ourselves on proper protocol.

5) Staff report:

Chief Operator's report: Attached. Highlights: Lift pump rebuild will cost slightly more than originally estimated due the replacement of its rotor.

Creek is holding steady at roughly 3.8 cubic feet per second; Still consistent with stage 3 drought criteria.

Campground and wedding venue have successfully reduced water consumption 75% percent from last year's monthly totals.

Administrator's Report: Attached.

Main Account Balance: \$48,222
Water C: \$8,349.37
Sewer C: \$8,432.2

Comments: Kayla pointed out that all Board Member terms end at the same time. Bylaws stipulate that they shall be staggered. Kayla will check with the county to determine how we can adjust terms to accomplish this. Kayla suggested late payment penalties on unpaid bills. The Board has yet to reach consensus on this.

Old Business:

Board Vacancy: Gary Weiss is the sole applicant so far to be considered to fill Valentine Hale's vacant seat on the Board. He has submitted his written application. The Board will discuss and vote for a new member on September 16.

Budget Meeting: The Board set the date of December 16th at 7:00pm to begin work on a new budget. John Morrill offered to begin to assess the capital depreciation of the plant for budgetary considerations.

Robert Finnel suggested beginning to track year-over-year expenditures in an itemized format to more easily track costs.

Meeting Adjourned, 8:45 pm