WESTPORT COUNTY WATER DISTRICT

REGULAR MEETING

March 10, 2022 at 7:00 PM On Line: Zoom

NOTE: Call 707-367-1057 or email [wcwd55@gmail.com](mailto:wcwd55@gmail.com)

before March 10, 2022 to access this meeting.

AGENDA

(All items are considered action items unless otherwise noted. The items below are numbered for convenience only and may not be heard in that order.)

1. Call to Order and Roll Call
2. Consent Agenda
3. Approval of Minutes – February 10, 2022 Regular Meeting
4. Correspondence
5. Public Comment\* (Limited to 15 minutes); Introduction and Board Q&A of Mr. Darin McCosker (Circuit Rider, California Rural Water Association) on Budget Planning Processes and Protocols
6. Staff Reports
7. Bookkeeper/Administrator Report
8. Operator’s Report
9. Old Business
10. Communication of Previously Approved Final Rate Increase (from Current Budget) Scheduled To Go Into Effect During July 2022 Billing Cycle, Board Review of Draft Notice of Rate Increase
11. Form of Future WCWD Billing Statements, and Board Review of Draft Form
12. 2022 Wages Creek THP
13. Board Member Search
14. New Business

1. New Budget Planning, including Possible Extension of Existing Budget, and Report regarding input from Mendocino County Counsel Office on July 2022 rate increase and extension of existing budget.
2. Status of WCWD website updates and process for posting prior approved minutes and agendas.
3. Review of timing for annual filing of Form 700.
4. Review of timing for 2021 Consumer Confidence Report.
5. Update on Brown Act training certificates issued by County
6. Brown Act: Continued Digital/Virtual Zoom Meeting Authorization and Protocol for Zoom Meetings Pursuant to County Health Department Guidance.
7. Adjournment

DIRECTORS: Lee Tepper, David Brothers, Ryan Grossman and Gary Weiss

OPERATIONS MANAGER/CHIEF PLANT OPERATOR: John Morrill

ADMINISTRATOR-FINANCIAL CONTROLLER: Kayla Cooper

WATER PLANT SHIFT OPERATOR & WASTE WATER OIT: David Wilson

**\*Public Comment:** The board welcomes participation in the Board Meetings. Comments shall include any item not on the agenda that is within the subject matter jurisdiction and authority of the District. No action may be taken on any item not appearing on the agenda; however, the Board may direct such items to be placed on the agenda for a future meeting or may request additional information on any such item. The Board may limit testimony to three (3) minutes per person and not more than ten (10) minutes for a particular subject. **Addition to Agenda** (if any) in accordance with Section 54954.2(b)(2) of the Cal. Government Code (Brown Act): Two-thirds Vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after the Agenda was posted.)