

## **Williston Rifle & Pistol Club By-Laws**

Updated January 01, 2021

### **Article I – Name**

The name of this organization shall be Williston Rifle & Pistol Club.

### **Article II – Objective/Mission Statement**

The objective of this organization shall be the encouragement of organized rifle and pistol shooting among citizens of these United States to promote hunter education, safe handling and use of firearms, and to improve marksmanship skills. It should be considered the duty of all members to non-coercively inform and educate non-members of the advantages to be gained through membership of this club. Williston Rifle & Pistol Club is a non-profit social organization/club.

### **Article III – Membership**

Any citizen of these United States may become a member of this organization on vote of the Executive Committee. Applicants must be able to legally own a firearm. Applicants must submit a completed membership application and appropriate fee at a regular club meeting. The application may be made in person or through a member who is in good standing. Membership shall not be discriminatory based on age, sex, race, or religion.

#### **A) Types of Membership**

There shall be three types of membership. They are defined as:

1. Individual Membership
2. Family Membership – Principle member including spouse/significant other and minor children as well as any children enrolled in college living in the same domicile.
  - Family members under the age of 18 will be allowed access to the club only under direct supervision of the principle member, guardian, or other adult club members.
3. Junior Sponsored Membership – Minor children under the age of 18 may become a junior sponsored member.
  - Junior sponsored members must have a consent form signed by both parent(s)/guardian(s) and the sponsoring member.
  - Junior sponsored members must be directly supervised by the sponsoring adult member.

#### **B) Rights of Membership**

Each Member will be entitled to the use of the club range and facilities as such times and subject to such conditions as established by the Executive Committee or by majority vote of the general partnership.

- Principle member and spouse will be allowed full access to the club, voting rights, and the opportunity to serve as club officer

C) Obligation of Membership

Members are expected to attend at least 2 of the 12 regular monthly meetings and to assist with club activities during the period of their membership.

All Members including officers of the organization shall adhere to the following:

- 1) Obey all posted club rules
- 2) Obey all direction of Range Safety Officer(s)
- 3) Recognize and follow all firearm safety standards
- 4) Club members shall not engage in criminal behavior including
  - Theft of club property
  - Vandalism/destruction of club property
  - All damage shall promptly be reported to a member of the Executive Committee
- 5) Members shall not engage in any behavior that could bring the club into disrepute

Members with access cards who violate the above obligations will be subject to disciplinary action up to and including revocation of access cards and/or membership without refund by the Executive Committee.

Members who disregard membership obligations are subject to Article IX of the club by-laws.

**Article IV – Dues**

Annual membership dues shall be due and payable not later than January 1<sup>st</sup> of each year. Due levels shall be determined by vote of the Executive Committee. No member in arrears after February 15<sup>th</sup> shall be entitled to vote or to any privilege or benefit of membership.

Membership dues will be prorated by the following chart:

January: ----- 100%	February: ----- 91.67%
March: ----- 83.34%	April: ----- 75.01%
May: ----- 66.68%	June: ----- 58.35%
July: ----- 50.02%	August: ----- 41.69%
September: -- 33.36%	October: ----- 25.03%
November: -- 16.70%	December: --- 8.37%

Dues will be determined annually by the Executive Committee

## **Article V – Access Cards**

Access cards will be available for an annual fee to paid members for their personal use only. The fee will follow the same prorated schedule as the annual dues.

January: ----- 100%	February: ----- 91.67%
March: ----- 83.34%	April: ----- 75.01%
May: ----- 66.68%	June: ----- 58.35%
July: ----- 50.02%	August: ----- 41.69%
September: -- 33.36%	October: ----- 25.03%
November: -- 16.70%	December: --- 8.37%

The annual fee will be determined by the Executive Committee.

The cost of the access card can be waived for paid members based on volunteered service to the club. Revocation of access cards will occur by violators of Article III – Section C and no refund will be issued.

## **Article VI – Meetings**

### A) Annual Meetings

Annual meetings shall be held in January of each year or within a reasonable time thereafter. At which time there will be an election of officers. Officers shall remain in office until such time a successor(s) have been elected. All materials pertaining to the functioning of the club shall be surrendered to newly elected officers immediately upon their installations.

### B) Regular Meetings

Regular meetings shall be held for the transaction or ordinary business shall be held monthly.

### C) Special Membership Meetings

Special meeting may be called at any time by the President or a majority vote of the Executive Committee. Notice of time and place of special meeting shall be given to all officers and members no less than seven days prior to meeting.

### D) Special Executive Meetings

Special meetings may be called at any time by the President or a majority vote of the Executive Committee. Notice of time and place of special meeting shall be given to all officers no less than seven days prior to meeting.

## Article VII – Officers

- A) The Officers of the club shall consist of President, Vice President, Secretary, Treasurer, and at least two Directors who shall constitute the Executive Committee. Officers shall be elected biannually by a secret majority vote at the annual meeting of the club. The President, Vice-President, Secretary, and Treasurer shall hold office for a term of two years or until such time as successors are elected. The Directors shall hold office for a term of two years until such time successors are elected. The election schedule will be as follows:
- The President, Secretary and one Director shall stand for election on a biannual basis.
  - The Vice-President, Treasurer and one Director shall stand for election on a biannual basis, on alternating years.
- B) The Executive Committee shall have general supervision and control of all activities of the club and requirements of membership.
- C) Three members of the Executive Committee shall constitute a quorum.
- D) Resignation of any officer may be accepted by the majority vote of the remaining members of the committee.
- E) A vacancy in the Executive Committee may be temporarily filled by a majority vote of the remaining members of the Committee. In the event of the temporary installation of a Director, that Director must stand for election at the next annual meeting.
- F) The Executive Committee shall establish such committees deemed necessary for the operation of the club and appoint committee chairpersons.
- G) Each officer shall serve on a volunteer basis and shall not receive compensation in any manner for their work at Williston Rifle & Pistol Club.
- H) Any officer may be removed from office by a two-thirds majority vote of the members in good standing present at any special meeting called for that purpose. No vote on removal may be taken unless at least seven days prior notice has been given to the officer of the charges preferred and of the time and place of the meeting. At such special meeting the officer shall be granted a full hearing.

### **Article VIII – Duties of Officers**

- A) The President shall preside at all meetings of the club and of the Executive Committee. The President shall be a member ex-officio of all regular and special committees, and shall perform all such other duties as usually pertain to such office.
- B) The Vice-President shall perform the duties of the President in the President's absence at the President's request.
- C) The Secretary shall conduct all official correspondence of the club, the President and the Executive Committee. The Secretary shall keep a true and accurate account of all meetings and have custody of the organization's documents and papers of account.
- D) The Treasurer shall have charge of all club funds and shall be entrusted to deposit funds in such institution(s) as approved by the Executive Committee. Disbursement of funds shall only be made by signature of two members of the Executive Committee. One signature must be that of the President or Vice President. There shall be a dollar limit of \$250 that can be spent without Executive Committee approval with the exception of routine operating expenses. There shall also be a dollar limit of \$1,000 that can be spend without membership approval.

The Treasurer shall keep an accurate account of all transactions and render a detailed report with documentation at any meeting and shall present a complete financial report to the organization at the annual meeting or by the Executive Committee in the interim.

### **Article IX – Warning Suspension, and Expulsion**

- A) Any member or officer may be warned, suspended, or expelled for:
  - 1. Violation of club rules
  - 2. Disregard of directions by a Range Safety Officer
  - 3. Destroying club property (Vandalism)
  - 4. Theft of club property
  - 5. Violating recognized gun safety standards
  - 6. Any behavior that could result in criminal charges, or
  - 7. Any other behavior that could bring the club into disrepute
- B) Charges against any officer or member may be referred by any member in good standing. Charges shall be in writing, clearly stating the facts relied upon and accompanied by all affidavits and exhibits which are to be used in their support. Such charges shall be filed with the Secretary, Treasurer, or President. The President shall call a special meeting to hear the charges. The Secretary shall give at least seven days prior notice of the special meeting to consider the charges to the accused, the accuser, and to either the Executive Committee or to the full membership as required. The Secretary shall make available to all involved parties a true copy of all charges and supporting exhibits.
- C) Any member may be suspended or expelled from the club for any cause deemed sufficient by the Executive Committee by majority vote of the Committee present at any regular or special meeting. No vote may be taken unless at least seven days prior notice in writing has been given to the member, of the charges preferred, and of the

time and place of the meeting at which such charges will be considered. At such meeting the member under charges shall be granted a full hearing. Failure to appear at such meeting shall result in suspension or expulsion.

### **Article X – Match Rules**

All Competitions held by the club will be governed by the rules and regulations established by the Match Director being approved by the applicable association.

### **Article XI – Range Officers**

Williston Rifle & Pistol Club shall appoint a Chief Range Officer and Range Safety Officers. Candidates for Chief Range Officer and Range Officer shall be appointed by the Executive Committee.

### **Article XII – Dissolution of Organization**

In the event of the dissolution of the organization, the then current members of the Executive Committee shall:

- A) Pay all outstanding liabilities of the organization in full from organizational funds. In the event that such funds are not adequate to pay all the liabilities, the Executive Committee shall take whatever action is reasonable and prudent to generate those funds within the limits of the law.
- B) Decide which non-profit organization shall receive the remaining assets. Priority shall be given to a local organization of similar interests and goals to that of this organization who qualifies as a non-profit organization under 26 USC 501C, or the corresponding section of any future tax code. Failing that, the Executive Committee may direct the remaining assets to be distributed to an organization as is appropriate in keeping with the intent of this section.
- C) The Executive Committee will then take whatever actions under State and Federal law as may be necessary to legally dissolve the organization.

Under no circumstances shall any member of the Executive Committee, nor shall any member of the organization, collectively or individually, receive any distribution or payment of organizational assets of property, nor shall any assets or property of the organization insure to the benefit of the same.

### **Article XIII – Amendments**

Any proposed amendments may be introduced by any member in good standing at any regular or special meeting called for that purpose. Notification of date, time and place of meeting and copies of proposed amendments must be sent to all members at least seven days prior to meeting. A two-thirds majority vote of members present will be required for passage of any amendment.