Orton-Gillingham First Steps

2021-2022 School Year

1. The parent makes contact with Ms. Vlach.
2. Ms. Vlach and the parent speak, usually over the telephone, so that she can gather some background information about the student. There is no charge for this initial consultation.
3. Ms. Vlach will do an intake with the student. This is done online and usually takes about 1-2 hours of the student’s time. This will allow Ms. Vlach to get to know the student and to see what he/she knows and what still needs to be mastered. Parents should be available to help the student get set up for the meeting, but do not have to stay with the student during the intake. This intake may be split into two or more sessions depending on the needs of the student.
4. Ms. Vlach will take several days to analyze the results of the intake and to write a report for the parent.
5. The parents and Ms. Vlach will meet online to discuss the results of the intake. The intake, report, and post-intake meeting are all completed for a fee of $130.00, payable no later than at the post-intake meeting.
6. During the post-intake meeting, Ms. Vlach and the parents will determine if the student would benefit from working with Ms. Vlach and discuss details of tutoring.
7. OG sessions are 45 minutes each with 2, 3, or 4 days per week slots available. Sessions are $67.00 each, payable monthly in advance. Parents will be billed directly at the beginning of each month.
8. Please direct any questions to Ms. Vlach’s email [mkvlach@carolina.rr.com](mailto:mkvlach@carolina.rr.com).