



Kelseyville Fire Protection District

BOARD OF DIRECTORS
Regular Meeting Minutes
July 16, 2025, at 9:00 a.m.
4020 Main Street
Kelseyville, CA 95451

1. **Call to Order:** 9:06 a.m.

2. **Pledge of Allegiance**

3. **Roll Call (X-Present, A-Absent, E-Excused)**

E	Director Brookes
X	Director Lauenroth
X	Chairperson Maddox
X	Vice Chairperson Rohner
X	Director Villalobos

4. **Special Agenda Items – Citizens’ Input** – The Board allowed public comment without any response.

5. **Consent items:**

a. Director Lauenroth motioned to approve the agenda. Vice Chairperson Rohner seconded the motion. Motion Passed

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

b. Vice Chairperson Rohner motioned to approve the minutes from June 18, 2025, and June 25, 2025, and Director Lauenroth seconded the motion. Motion Passed

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

c. Chairperson Maddox motioned to approve the warrant register and pay the bills for July 2025. Director Villalobos seconded the motion. – Motion Passed.

Ayes: 4

Noes: 0

Absent: 1

Abstain: 0

6. **Correspondence and Communications**

a. Grand Jury Final Report – Chief Huggins gave an update on specific topics of the report.

7. Director’s Report

- a. Director Villalobos thanked the crews for helping with a family member.

8. Professional Firefighters Report

- a. Starting to work on raffle prizes for the Pear Festival

9. Fire Prevention Officer Report

- a. Bleuss gave an update on the County of Lake transitioning to an online program for all permits.

10. Fire Chief Report

- a. Gas Hill Burn recap
- b. Chief and Kristina are working on the Adopted Budget
- c. The Exterior Fencing project will start at the end of July or the beginning of August
- d. M5512 is out of service with suspension issues
- e. New Ambulance update – drawings complete, there will be a few more tweaks, then it will be off to production
- f. Sole Role Paramedic position will be put on hold while the district analyzes any changes that the Big Beautiful Bill may have on district revenues
- g. Chief Huggins reviewed the call statistics and ambulance billing revenue.

11. Regular Agenda Items

- a. Discussed and approved impact mitigation refund for Mark Borghesani. Vice Chairperson Rohner made a motion to approve, which was seconded by Director Lauenroth. The motion passed.
Ayes: 4
Noes: 0
Absent:1
Abstain:0

Adjourned at 9:50 a.m.

Attest:

Kristina Navarro
Kristina Navarro, Clerk of the Board

Beau Maddox
Beau Maddox, Chairperson of the Board

August 22, 2025

Date